



NORTH WEST (INNER) AREA COMMITTEE

**Special Meeting to be held in the Civic Hall, Leeds on
Thursday, 31st July, 2008 at 7.00 pm**

MEMBERSHIP

Councillors

M Hamilton	-	Headingley
J Matthews	-	Headingley
J Monaghan (Chair)	-	Headingley
P Ewens	-	Hyde Park and Woodhouse
K Hussain	-	Hyde Park and Woodhouse
L Rhodes-Clayton	-	Hyde Park and Woodhouse
B Atha	-	Kirkstall
J Illingworth	-	Kirkstall
L Yeadon	-	Kirkstall
S Bentley	-	Weetwood
J Chapman	-	Weetwood
B Chastney	-	Weetwood

**Agenda compiled by:
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Stuart Robinson

**W N W Area Manager: Steve Crocker
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open	Page No
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APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)

(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)

EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.

2 To consider whether or not to accept the officers recommendation in respect of the above information.

3 If so, to formally pass the following resolution:-

RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-

Item 8 – Appendix 1 to the report ‘Freehold Disposal - Woodsley Road Multi-cultural Community Centre

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>AREA DELIVERY PLAN 2008/11 (EXECUTIVE FUNCTION)</p> <p>To consider a report of the Director of Environment and Neighbourhoods on the Area Delivery Plan 2008/11.</p>	1 - 20
7			<p>FUTURE PLANS FOR PARTNERSHIP WORKING (EXECUTIVE FUNCTION)</p> <p>To consider a report of the Director of Environment and Neighbourhoods on proposals for changing the structure of partnership working.</p>	21 - 24
8	Appendix 1 10.4 (3)		<p>FREEHOLD DISPOSAL - WOODSLEY ROAD MULTI-CULTURAL COMMUNITY CENTRE (EXECUTIVE FUNCTION)</p> <p>To consider a report of the Director of Environment and Neighbourhoods on the freehold disposal of Woodsley Road Multi-cultural Community Centre.</p>	25 - 30
9			<p>DATE AND TIME OF NEXT MEETING</p> <p>Thursday 25th September 2008 at 7.00pm (venue to be confirmed)</p>	

Report of the Director of Environment and Neighbourhoods

Inner North West Area Committee

Date: 31st July 2008

Subject: Area Delivery Plan 2008/11

<p>Electoral Wards Affected:</p> <p>ALL</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Ethnic minorities <input checked="" type="checkbox"/></p> <p>Women <input checked="" type="checkbox"/></p> <p>Disabled people <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

Since the Area Committee structure was introduced four years ago, each Committee has been expected to produce an annual Area Delivery Plan (ADP), based on delegated functions and local priorities.

Following changes in how Local Authorities monitor and report against their Local Strategic Plan to central Government, a decision was made to align the ADPs more closely with the strategic objectives of the city, therefore enabling the outcomes/outputs of the ADPs to contribute to overall monitoring. To this effect Area Committee's are being requested to produce ADPs for the next three years (2008/11).

A final version of the ADP will be presented to the Member Working Group.

1.0 Background Information

1.1 At its December 2007 and January 2008 meetings the Area Committee discussed the Area Management Review and Executive Board's November 2007 decision to enhance and extend Area Committee responsibilities and working arrangements. As reported previously this involves new ADPs for each of the city's ten Area Committees for the period 2008/11, which are to be linked to the improvement priorities in the city's Local Strategic Plan.

- 1.2 In addition to defining Council service priorities in the area it is intended that the new ADPs will also provide a framework for partnership priorities reflecting the enhanced responsibilities of Area Committees for strategic partnership activity. Area Committees will provide a local governance and accountability structure for agreed partnership collaboration through the ADPs which will be part of the Leeds Strategic Plan framework.

2.0 Development Process

- 2.1 In line with the report considered and approved by Area Committee at its 3rd April 2008 meeting the development of the draft ADP has been shaped by:-

2.1.1 Community Consultation - four events held (one per ward) in May.

2.1.2 Members Working Group – four sessions held to consider the outcomes of the community consultation and transfer into actions with the ADP. The Member Working Group was attended by Councillors Monaghan, Bentley, Ewens and Illingworth.

2.1.3 Partner Discussion – meetings with service delivery partners, including Children and Young People, Community Safety and Environmental Enforcement.

2.2 Given the move to a new common structure for ADPs 2008/09 is seen very much as a transitional year, and therefore at this point in time actions have not been produced for 2009/10 onwards. The development of these actions will take place throughout the year, as the new structure is monitored.

3.0 ADP Approval

3.1 Attached at appendix 1 is the draft Inner North West ADP 2008/11. The plan is presented for agreement by the Area Committee, subject to amendments. If necessary further work can be undertaken on refining the plan. A final version of the plan will be presented to the Member Working Group at its next meeting.

3.2 The final plan, as approved by the Area Committee, will be submitted along with those of the other Committees to Executive Board in September/October 2008.

4.0 Sub-group Structure

4.1 In light of the changes to how the ADP is structured it is necessary to review the existing sub-group mechanisms, aligning the groups with the ADP headings.

4.2 A separate report on Partnership Working is being presented to the Area Committee, which along with the draft ADP should help inform a new, more appropriate sub-group structure.

5.0 Recommendations

5.1 The Inner North West Area Committee is asked to agree the contents of the report and draft Area Delivery Plan, subject to amendments and a further meeting of the Member Working Group..

Inner North West Area Committee - Area Delivery Plan 2008-11

Leeds Strategic Plan Theme - Culture

Theme leads: Area Mangement Team; Cllr ??

LSP Strategic Outcomes

- P1 Increased participation in cultural opportunities through engaging with all our communities.
- P2 Enhanced cultural opportunities through encouraging investment and development of high quality facilities of national and international significance

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION		
											Q1&2 08/09	Q3&4 08/09	
Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities.	None appropriate	NI 8 Adult participation in sport. NI 9 Use of public libraries. NI 10 Visits to museums and galleries. NI 11 Engagement in the Arts.	A1	Support local festivals and arts events			Arts Regeneration, Area Management				Q1&2 08/09	Q3&4 08/09	
			A2	Enable better access to local cultural facilities, e.g. Hyde Park Picture House			Arts Regeneration, Area Management						
			A3	Enhance community access to local facilities such as library, sports, exhibition space etc				Area Management					
			A4	Promote the work of independent, creative enterprises in the area				Universities, Area Management	Headingley Development Trust & other local, community organisations				

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Inner North West Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Enterprise and Economy

Theme leads: Jobs, Enterprise & Training Partnership; CILr ???

LSP Strategic Outcomes

P1 Increased entrepreneurship and innovation through effective support to achieve the full potential of people, business and the economy

P2 Increased international competitiveness through marketing and investment in high quality infrastructure and physical assets, particularly in the city centre

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION			
											Q1&2 08/09	Q3&4 08/09		
Increase innovation and entrepreneurial activity across the city		To support the establishment of 550 new businesses in deprived communities in Leeds by 2011	B1	Support the development and sustainability of local enterprise			Area Management	Headingley Development Trust				Q3&4 08/09		
			B2	Engage with the universities to encourage enterprise and the retention of entrepreneurs in the area			Universities, Area Management							
			B3	Promotion of the area as a centre for specialist creative business/enterprise			Universities, Area Management							
			B4	Create better links with key local businesses (e.g. Brahm, White Young Green)			Area Management							
			B5	Development and implementation of local District Centre improvement schemes			Area Management							
Improving local neighbourhood shopping centres														

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LSP Strategic Outcomes

P1 Enhance skills of the current and future workforce through fulfilling individual and economic potential and investing in learning facilities

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION					
											Q1&2 08/09	Q3&4 08/09				
Enhance the skill level of the workforce to fulfill individual and economic potential		NI 163 Working age population qualified to at least level 2 or higher. NI 164 Working age population qualified to at least level 3 or higher.	C1	Little London Regeneration scheme to utilise local labour and enable skills development of local residents			Regeneration Projects, Area Management	Construction Leeds				Q1&2 08/09	Q3&4 08/09			
			C2	Skills training courses to be targeted at priority areas			Neighbourhood Management, Area Management	Construction Leeds, local community & voluntary organisations								
			C3	Deliver a refurbished play area in Becketts Park			Parks & Countryside	Area Management								
			C4	Support the Gilbert & Sandford's Residents' Association in delivering a new local play facility			Parks & Countryside, Area Management									
			C5	Continued financial support for the dedicated mobile youth vehicle, to engage with young people in their area			Youth Service									
			C6	Further develop extended services provision locally to ensure all partners are fully engaged in school and children centre cluster arrangements including the strengthening of local steering groups and new governance arrangements, the audit and coordination of services available in a school/children centre setting and workshops to identify local priorities			Childrens Services									
			C7	Improve the engagement and involvement of children, young people and families in the design and delivery of our service improvements			Childrens Services									
Develop extended services using sites across the city to improve support to children, families and communities																

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Inner North West Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Transport

Theme leads: City Development Directorate; Cllr xxxx

LSP Strategic Outcomes

P1 Increased accessibility and connectivity through investment in high quality, integrated transport, influencing others and changing behaviours

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
Deliver and facilitate a range of transport proposals for an enhanced transport system.	NI 167 (Congestion - average journey time per mile during the morning peak). Possible MAA (possibly add)		D1	Identify viable schemes for reducing travel time on A660			City Development					
			D2	Successfully deliver A65 Quality Bus Initiative			City Development					
Improve the quality, use and accessibility of public transport services in Leeds.	NI 177 Local bus passenger journeys originating in the authority area.	To be developed.	D3	Improve the appropriateness of local transport services, delivered in line with local demand			City Development, Metro					
			D4	Tackle inappropriate private hire vehicle behaviour			Taxi Licensing, Area Management					
Improve road safety for all our users, especially motor cyclists and pedal cyclists.	NI 47 (people killed or seriously injured in road traffic accidents).		D5	Review street safety with a view to reducing road accident numbers in the area			Highways, Area Management					
			D6	Discourage students from bringing their cars to Leeds			Universities, Area Management					
Reduce parking congestion across the area			D7	Review parking provision and policies in the inner north west			Highways					
			D8	Support the production of a feasibility study for cycle lane provision on the A660			Leeds Cycling Forum, Area Management					
Increase the number of residents / visitors using non motorised forms of transport, e.g. walking and cycling			D9	Street signage for local facilities/ point of interest to include approximate walking times			Highways					
			D10	Encourage local schools to establish walking buses			Children & Young People North West Partnership					

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Inner North West Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Environment

Theme leads: Local Tasking Partnerships; Environment Action Teams & Wardens; Cllr xxxx

LSP Strategic Outcomes

- P1 | Reduced ecological footprint through leading the response, influencing, mitigating and adapting to environmental and climate change.
- P2 | Cleaner, greener and more attractive city through effective environmental management and changed behaviours

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill.	NI 192 Household Waste Recycled and composted.		E1	Household recycling service to be available across the entire area, through whatever means is most appropriate, i.e. green bin or bag			Streetscene					
			E2	Increase the number of recycle banks and the frequency of emptying			Streetscene					
			E3	Support campaigns to increase recycling			Recycling Education Awareness					
			E4	Minimise waste and increase recycling at Student Changeover time through Green Streets and other local initiatives			Area Management	Green Streets, Refloat, CALM				
Reduce emissions from public sector buildings, operations and service delivery, and encourage others to do so	NI 188 (adapting to climate change)		E5	Support the expansion of Leeds Met Union's Re-float glass collection service			Refloat					
			E6	Audits of community centres to be carried out to identify improvements to reduce carbon emissions			Area Management	Climate Change Manager				
			E7	Schools and other public building providers to be encouraged to undertake energy efficiency and emission audits			Children & Young People North West Partnership, Area Management					
Address neighbourhood problem sites; improve cleanliness and access to and quality of green spaces.	NI 195 Improved street and environmental cleanliness.		E8	Quicker and more effective response to nuisance gardens			Environmental Action Team					

Inner North West Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Health and Wellbeing

Theme leads: Health & Social Care Partnership; Cllr xxxx

LSP Strategic Outcomes

- P1 | Reduced health inequalities through the promotion of healthy life choices and improved access to services
- P2 | Improved quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect
- P3 | Enhanced safety and support for vulnerable people through preventative and protective action to minimise risks and wellbeing

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION		
											Q1&2 08/09	Q3&4 08/09	
Reduce rate of increase in obesity and raise physical activity for all.	NI 57 Children & Young People's participation in high-quality PE and sport.		F1	Audit of all open and green space provision, formal or informal throughout the area			City Development						
			F2	Seek to retain greenspaces and playing pitches across the area			City Development, Area Management						
			F3	Support local organisations to deliver a range of physical activities for all ages			Sports Development, Area Management						
Reduce teenage pregnancy and improve sexual health.	NI 112 Under 18 conception rate.		F4	Delivery of targeted sexual health programmes			Youth Service, PCT						
Embed a safeguarding culture for all.		Number of children looked after (expressed as a rate per 10,000)	F5	Improve the timing of assessments for children and young people who are in need, at risk or looked after to ensure swift and easy referral to appropriate services by ensuring all partners understand the new guidance relating to levels of need and service response to make sure there is a quick response to children, young people and families			Childrens Services						
					F6	Increase the use of the common assessment framework to ensure the needs of children and young people are met earlier and therefore reduce the number of inappropriate referrals to social care			Childrens Services				

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
			F7	Develop improved working between the North West Safeguarding Board and the Corporate Parent role of elected members to improve outcomes for looked after children			Childrens Services					

Inner North West Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Thriving Communities

Theme leads: District Housing Partnership; JE&T Partership, Divisonal Community Safety Partnership; Cllr xxxx

LSP Strategic Outcomes

- P1 Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities
- P2 Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours
- P3 Increased economic activity through targeted support to reduce worklessness and poverty

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
Increase the number of "decent homes"		NI 158 % Decent Homes.	G1	Support West North delivering decent homes standard across the area			West North West Homes, Area Management, Regeneration Projects					
Reduce the number of people who are not able to adequately heat their homes	NI 187 Tackling fuel poverty - people receiving income based benefits living in homes with a low energy efficiency rating		G2	Environmental Health fuel poverty pilot to be completed in Hyde Park & Woodhouse, and outcomes analysed with a view to undertaking in other areas			Environmental Health					
Increase financial inclusion in deprived areas	None appropriate	LAA EDE 12 - No. of people with a bank account in SOAs in the 10% most deprived in the country for the Income Domain.	G3	Development of Little London housing regeneration scheme to meet improved energy efficiency ratings		Increased energy efficiency of Council homes in Little London	Regeneration Projects					
			G4	Support the promotion and accessibility of Leeds City Credit Union in priority Inner North West areas			Area Management					

Local Improvement Priorities	National Indicators (up to 35)	Leads Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
Reduce crime and fear of crime	NI 16 Serious acquisitive crime rate. NI 20 Assaults with injury crime rate.		G5	Work in partnership with Neighbourhood Policing Team to increase community reassurance through visible PCSO patrols			Police					
			G6	Continuation of Operation Walksafe by the police during Freshers' Week			Police					
Reduce the harm from drugs and alcohol to individuals and society	NI 40 Drug users in effective treatment.	To be developed re: alcohol.	G7	Delivery of anti climb paint initiatives in the Harolds & Thornvilles and other burglary hotspots			Casac, Police, Area Management					
			G8	Continue support to BARCA for the delivery of outreach work in Little London and Woodhouse			Neighbourhood Management					
Reduce anti-social behaviour	N 24 Satisfaction with the way the police and local council dealt with anti-social behaviour.		G9	Sale of alcohol project, to identify licensed premises selling to underage people			Trading Standards, Area Management					
			G10	Review of activities in the area against the city's Alcohol Strategy			Area Management					
Reduce worklessness across the city with a focus on deprived areas	NI 152 working age people on out of work benefits. NI 153 working age people claiming out of work benefits in the worst performing neighbourhoods. NI 150 Adults in contact with		G11	Effective enforcement of Headingley Town Centre DPPO			Police, Area Management					
			G12	Implementation and monitoring of DPPOs for Little London and Little Woodhouse			Police, Area Management, Community Safety					
Reduce worklessness across the city with a focus on deprived areas	NI 152 working age people on out of work benefits. NI 153 working age people claiming out of work benefits in the worst performing neighbourhoods. NI 150 Adults in contact with		G13	Facilitation of monthly Multi Agency Tasking meetings to specifically tackle and monitor crime and anti social behaviour in hotspot areas			Police, Area Management					
			G14	Work with, and contribute to the West North West Worklessness Group, targeting resources at Little London and Hawksworth Wood			Area Management					

Local Improvement Priorities	National Indicators (up to 35)	Leads Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
		mental health services in employment.	G15	Use of Little London regeneration scheme to enable use of local labour with appropriate skills training where necessary			Regeneration Projects, Neighbourhood Management					
Achieve a more balanced demographic community			G16	Explore options for returning vacant HMOs back into family housing				HDT				
			G17	Delivery of affordable housing associated with residential development in the most effective way			City Development & Headingley Development Trust					
			G18	Facilitation of Shared Housing Group and monitoring of delivery against its Action Plan			Area Management					

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Inner North West Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Stronger Communities

Theme leads: Area Management Team; Cllr xxxx

LSP Strategic Outcomes

- P1 | More inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services
- P2 | Improved community cohesion and integration through meaningful involvement and valuing equality and diversity

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents.		Ni 6 Participation in regular volunteering. Ni 110 Young people's participation in positive activities.	H1	Deliver actions plans produced to address localised priorities in Neighbourhood Improvement Areas			Area Management					
			H2	Provide free skips for community clean ups			Area Management					
			H3	Promote Area Committee work more widely to increase participation from under represented groups			Area Management	Leeds Voice				
An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery.	Ni 4 Percentage of people who feel they can influence decisions in their locality.		H4	Increase and diversify the number of local residents engaging in community consultation events			Area Management	Leeds Voice				
			H5	Facilitation of Ward/Area forum(s)			Area Management					
Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services		Ni 7 Environment for a thriving third sector.	H6	Continued financial support for the Funding Officer project			Voluntary Action Leeds					
			H7	Small Grants fund to be available to local community and voluntary groups to contribute towards area specific projects			Area Management					
An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities	Ni 1 Percentage of people who believe people from different backgrounds get on well together in their local area.	Develop local indicator around the prevention of all forms of violent extremism.	H8	Establishment and facilitation of a Community Cohesion Working Group for the area			Area Management, Police					
			H9	Improve mechanisms for students to become involved in neighbourhood activities			Universities, Student Unions, Area Management					

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
			H10	Support the City's Preventing Violent Extremism initiatives, developing infrastructure and local strategies and enabling local support			Area Management, Police, Community Safety					



Originator: Steve Crocker

Tel: 395 0966

Report of The Director of Environment and Neighbourhoods Directorate

Meeting: Inner North West Area Committee

Date: 31 July 2008

Subject: Future plans for partnership working

<p>Electoral Wards Affected:</p> <p>ALL</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

1.0 INTRODUCTION

1.1 This report makes proposals for changing the structure of partnership working, reflecting changes that are taking place across organisational boundaries and concerns expressed by members about the governance arrangements that apply to previous interagency partnership arrangements. It also covers the provision of sub groups under the area committee and looks to streamline the current sub groups under the new partnership structures.

2.0 BACKGROUND

2.1 Following the introduction of Area Management Teams and Area Committees early in 2004, District Partnerships were established to coordinate partnership working in the 5 areas, and to develop a regeneration plan for each area, localising the Vision for Leeds. The boundaries of these five partnerships reflected fairly accurately partner boundaries at the time with almost exact mapping of Council (Area Management), PCT, ALMO and Police boundaries.

2.2 Across the city much has been achieved by the district partnerships. In West Leeds the District Partnership was included in a bid nationally by the City as a Beacon for partnership working. However there have been concern citywide from some elected members that they have felt relatively marginalised by the District Partnership arrangements. Some felt that decisions were being made which could have

important impacts on local interests without a sufficient input from members themselves. Whilst Area Committee Chairs were District Partnership members, the view of some ward members was that not enough of them were engaged. In addition each area has had two planning frameworks – one through the District Partnership Action Plan and one through the Area Committee's Delivery Plan. Finally the boundaries of several organisations have changed, for example West North West Homes, Leeds PCT, West Yorkshire Police Force and Leeds City Council Environments and Neighbourhoods Directorate and these now need to be reflected in the new partnership structures.

3.0 FUTURE PROPOSALS FOR PARTNERSHIP WORKING

- 3.1 The Council's new corporate planning framework aims to link the Vision for Leeds themes and the Local Area Agreement to strategic outcomes in a single Leeds Strategic Plan. As part of this framework the Area Committees' Area Delivery Plans will become the key focus for the achievement of strategic outcomes at a locality level. The Area Committee will be responsible for developing a local plan for its area which would contribute to city wide strategic outcomes. To be effective, this will need to involve autonomous partners such as the Police, ALMO and the PCT as well as ensuring that the views and priorities of local people and stakeholders are taken into account. This would enable the focus of the partners themselves to be the delivery of outcomes they agreed to support.
- 3.2 Consequently Area Committees will play a central role in partnership working. This can be achieved in various ways. The Councils preferred position would see Area Committees provide a local governance and accountability framework for agreed partnership collaboration through their new Area Delivery Plans. The expectation would be that the Council and local agencies would give accountability for their actions to local people through the Area Committees. Work is still ongoing to put these ideas into a realisable form. It is proposed that Area Delivery Plans will be three year planning documents with annual reviews.
- 3.3 To address the issue of governance and oversight of the partnership agenda, it is proposed that the Area Committee takes on a greater role in monitoring partnership activity. To achieve this, subject to the agreement of all four Area Committees within the new 'West North West area' and key partners, each Committee will be asked to nominate one member to attend each of the sub group meetings and act as a 'champion' of that issue. In addition on an annual basis it is proposed that the Area Committee hosts a seminar relating to the work of each of the partnerships and the contribution they are making to securing the relevant strategic outcomes. These ideas are in line with the key issues raised in a report to the Executive Board at the end of 2007.
- 3.4 It is intended that these new arrangement will reduce any duplication and tension between Area Delivery Plans and District Partnership Action Plans and acknowledge that in the new corporate planning and LAA environment the Council will have the lead responsibility for ensuring the delivery of agreed LAA outcomes.
- 3.5 Alongside this new role for the Area Committees, it is proposed that officers from different agencies e.g. Council, PCT, Police, ALMOs, Education Leeds would continue to co-operate and meet together based on the three areas with periodic meetings involving other local stakeholders such as business and voluntary sector representatives as appropriate and as required.

- 3.6 Leeds Initiative structures are also undergoing some changes, however it is intended that District based arrangement will still report to the “Narrowing the Gap” Executive Group who will retain the responsibility for oversight of these arrangements, ensuring the close alignment of area based plans and the new strategic outcomes framework. It is intended that further work will be done by the Leeds Initiative so that clear proposals and operational arrangements can be reported to the Narrowing the Gap Executive in the next month or so. Both the “Narrowing the Gap” and the “Going Up a League” Executive Groups will now include three elected members one of whom will be the chair
- 3.7 In West and North West Leeds there are established partnership groups covering some of the areas of the Leeds Strategic Plan. A new West and North West Health and Wellbeing partnership group will be established in the autumn by the PCT and will cover Health and Older People's issues, subject to agreement with partners. The Children and Young people service are currently considering reviewing their current partnership arrangements to align them more closely to the Area Committee structures. In the interim, there will continue to be two separate partnership groups for West and North West respectively, supported by the Childrens Services locality enablers. Other partnership arrangements for Community Safety and Housing would remain the same.
- 3.8 A proposed timetable for partners in these areas to report back to area committee is
- | | |
|----------------|---------------------------------------|
| September 2008 | Children and Young People partnership |
| November 2008 | Community Safety partnership |
| December 2008 | Economy and Skills partnership |
| February 2009 | Health and wellbeing partnership |
| March 2009 | Environment partnership |
| June 2009 | Housing partnership |

Members are requested to nominate a lead member to sit on each relevant partnership groupings and also for a lead for the partnership work around Culture

- 3.9 A possible format for Inner North West Area Committee would be a one hour presentation and discussion by partnerships on their work held between 5.45 and 6.45pm (including refreshments) on the day of the Committee followed by the Area Committee business agenda.
- 3.10 The new arrangements for partnerships require reviewing the current arrangements for ward forums and area committee sub groups. Current arrangements are as follows

Ward forums

- Hyde Park and Woodhouse Forum: current chairs Cllr Hussein and Ewens
- Kirkstall Burley Forum: current chair Cllr Yeadon
- Headingley Forum: current chair Cllr Monaghan

Inner North West Area Committee sub groups and chairs

- Children and Young People: current chair Cllr Ewens
- Streetscene and Environment : current chair Cllr Monaghan
- Graffiti : current chair Cllr Bentley
- Community Safety: current chair Cllr Bentley

- Shared Housing: current chair Cllr Hamilton
- Students and the community: current chair Cllr Monaghan
- Planning : current chair Cllr Hamilton
- Transport:: current chair vacant

It is proposed that the chair of the Children and Young People's sub group becomes the member champion for that partnership area, that the chair of the Community Safety sub group becomes the member champion for that partnership area, that the chair of the Shared Housing group becomes the member champion for the Housing Partnership, and that the chair of the Streetscene and Environment sub group becomes the members champion for the Environment.

3.13 The North West Leeds District Partnership ceased to meet last year. However, there is still a requirement for senior officers from all key agencies to meet on a regular basis. A West North West Officer Network is being established the key purpose of which are to

- Promote effective co-ordinated working at a neighbourhood level within their district;
- Co-ordinate programmes and activities at a district level which contribute to 'narrowing the gap'
- Contribute to the development of local targets and delivery of improvement priorities within the Leeds Strategic Plan
- Develop, with the relevant area committees, appropriate working arrangements which facilitate the construction and implementation of area plans

4.0 RECOMMENDATIONS

4.1 The Area Committee is asked to consider this report and make suggestions to promote effective partnership working

4.2 The Area Committee is asked to endorse the principle of utilising Area Committee meetings to improve partnership working so far as it relates to the Strategic Plan .

4.3 The Area committee is asked to identify members with an interest and the availability to act as champions for the specific themes dealt with by partnership groups (see para 3.8 above) and sub groups/ward forums (see para 3.10 above)



Originator: Jason Singh

Tel: 0113 3952826

Report of the Director of Environment & Neighbourhoods

Inner North West Area Committee

Date: 31st July 2008

Subject: Freehold Disposal - Woodsley Road Multi-cultural Community Centre

Electoral Wards Affected:

Hyde Park & Woodhouse

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

Since April 2008, negotiations have been undertaken between the Council and Woodsley Road Multi-Cultural Community Centre Management Committee (the management committee) regarding the sale the freehold of the centre. Officers are now in a position to recommend a sale of the freehold at the value shown at Appendix 1. This is based on the open market value of the premises, in their existing condition, with the disposal subject to a covenant that the premises must be retained in their present use for a period of 25 years .

Over the last four years the management committee have been working with the Council to develop governance, accountability and business planning structures in order for them to take a more proactive role in the day to day running and future use of the community facility. The committee has had aspirations to purchase the freehold of the centre back from the Council for the last five years. A number of development tests and milestones were set for the committee three years ago which needed to have been met before any freehold negotiations could be undertaken. These have now been mostly met as previously reported. An options report was considered and agreed by the Inner North West Area Committee in April 2008, which recommended freehold negotiations with the management committee to be undertaken.

A number of meetings have now been held between representatives of the management committee along with their professional advisers and the Council.

This report recommends a sale of the freehold of the Centre to the Leeds Muslim Council (LMC) acting on behalf of the management committee on the terms attached at Appendix 1.

1.0 Purpose of the Report

This report:

- 1.1 Updates Members on the outcomes of discussions between the management committee and the Council on the sale of the freehold of the above centre.

- 1.2 Seeks Member approval for the sale of the freehold of the Centre to LMC acting on behalf of the management committee on the terms detailed at Appendix 1.

2.0 Confidentiality

- 2.1 Appendix 1 discloses land valuations of Woodsley Road Community Centre and specific commercially sensitive terms, relating to a number of differing circumstances, and is therefore deemed exempt under the Access to Information Procedure Rule 10.4(3). The public interest in maintaining the exemption in relation to this appendix outweighs the public interest in disclosing the information by reason of the fact that by disclosing these details, the negotiation procedure to be undertaken between the Council and Woodsley Road Community Centre Management Committee could be undermined and detrimentally affected.

3. Background and Context

- 3.1 A report was presented to the Inner North West Area Committee requesting approval to undertake an options appraisal on the future model of tenure of Woodsley Road Community Centre in December 2007.
- 3.2 An options appraisal report was agreed by the committee in April 2008 which recommended the commencement of negotiations on the sale of the freehold of the centre to the management committee.

The Management Committee:

- 3.3 The management committee has been in existence since 1997 when the centre first opened. Over the past four years the committee has worked closely with both Area Management and Voluntary Action Leeds to develop into an organisation able to take on the responsibilities of managing a community facility.
- 3.4 In 2006 the committee registered as a charity, and therefore has to conduct its business in line with the rules and regulations of the Charity Commission.
- 3.5 In 2007 the committee signed up to a Management Agreement with the Council, which confirmed key objectives the Council required to have met before disposal of the centre would be considered (an update on progress towards these objectives was contained within the December 2007 report presented to Area Committee).
- 3.6 Officers advise that, although the formal documentation between the Council and the management committee was never completed, the effective position is that the management committee has a thirty year license to occupy the premises from 2002.

The Site:

- 3.7 Woodsley Road Community Centre is situated at the top end of Woodsley Road shopping parade and is shown on the attached plan . The centre is well used by local residents, specifically members of the Kashmiri and Pakistani communities.
- 3.8 The centre is of brick and concrete tile construction, built in 1996/97 and is situated in an area of mixed land use. The floor area of the centre is approximately 560m², and comprises of a large and medium hall, fully fitted kitchen, office space, reception room, toilets, 3 small meeting rooms, a mortuary and underground storage space and car park (12 spaces).

3.9 The site of the centre, prior to 1996, was owned by Leeds Muslim Council, but was gifted to the City Council on the condition that a community centre was built. The original building was enhanced and extended using SRB funding in 2003.

4. Leeds City Council Costs

4.1 As with the majority of Council managed community facilities, Woodsley Road costs considerably more to run than the income it generates. The 2007/08 council budget for the centre was **£80,670**. It is anticipated that actual spend for the centre will be on budget.

4.2 Income generated at the centre, through room lettings has for the past few years been approximately **£7,500**. However, it is anticipated that 2007/08 income will be approximately **£9,500**. This increase can be attributed to the work of the Management Committee who have been promoting use of the centre.

4.3 Only essential and minor repair work has been undertaken at the centre over the past few years, and there are now considerable backlog maintenance requirements. These include: a full roof overhaul; new floorings in both halls; replacement of damaged ceiling tiles; and internal decoration. The backlog maintenance requirements total an estimated **£55,000**.

4.4 Disposal of the freehold would result in a capital receipt for the Council a proportion of which could be allocated to the Area Committee specifically to meet the costs of dealing with Priority Major Maintenance works at other community centres in the area. It should be noted that Council policy means that the capital receipt cannot be used by the Area Committee for other purposes.

4.5 There are considerable revenue savings for the Council were the centre to be sold - if we use current revenue costs as a forecast – then over the next 25 years , were existing revenue commitments sustained there would be a saving to the Council of circa £2 million. These revenue commitments could either be saved in their entirety by the Council through the sale or reallocated to other Council run community facilities in development such as the new community space at Royal Park Primary School.

5. Comments of the Director of City Development

5.1 The open market value of the property has been assessed on the basis that the management committee Management Committee has, for all practical purposes, the benefit of a license to occupy the premises, at a peppercorn rent, for almost 25 years. This means that the valuation cannot be on basis of vacant possession and the negotiated figure does reflect this position.

5.2 The value of the property has to reflect its current condition. The most recent Condition Survey suggests that around expenditure of £55,000, exclusive of fees, would be required to bring the property back to full repair. It should be noted that by no means all of this expenditure need to undertaken in the immediate future. Disposing of the property in the way proposed would remove all of this burden upon the Council's resources. The Management Committee has provide its own estimate of the cost of dealing with the outstanding maintenance and, not surprisingly in the context of the negotiations, this estimate is considerably than the Council's estimate

5.3 The terms negotiated by the Director of City Development have not taken account of any other financial matters that there may be between the Council and the Management Committee.

5.4 The terms negotiated do not take any account of the revenue savings that will accrue to the Council though the disposal.

- 5.5 It would have been possible to require that the centre continued in its present use through the grant of a long leasehold interest but the Management Committee made it clear that it was not prepared to consider this alternative.
- 5.6 Accordingly, the only way to ensure that this present use continues for a reasonable period is through the imposition of a restrictive covenant.

6. Risks

Members are asked to note and consider the following risks in relation to the proposal to sell the freehold:

- 6.1 At the end of the period of the restrictive covenant, the new owners would be able to dispose of the property for any purpose for which planning consent could be achieved. Should the centre be sold at that time for other purposes, it may be that the Council would have to make some replacement provision.
- 6.2 Whilst the committee have made it clear that they intend to work in close partnership with the Council as local service providers there would be an inevitable loss of Council interest and control in the running of the centre.

7. Conclusions

- 7.1 The agreed value of the site represents the open market value of the premises subject to the restrictive covenant and their present condition.
- 7.2 The annual revenue saving which would be achieved through the disposal is in the order of £80,000. This revenue could be applied at other Area Committee community facilities or used to reduce the call on the Council's overall revenue position.
- 7.3 Part of the capital receipt could be used to help bring other community centres in the area up to a better standard of maintenance with the remainder of the receipt being used to support the Capital Programme.
- 7.4 Freehold ownership of the site would allow the Leeds Muslim Council, acting for the current Management Committee, to more easily realise their aspirations for the building, as they would be able to use the centre as collateral to raise funds for centre development or improvements.

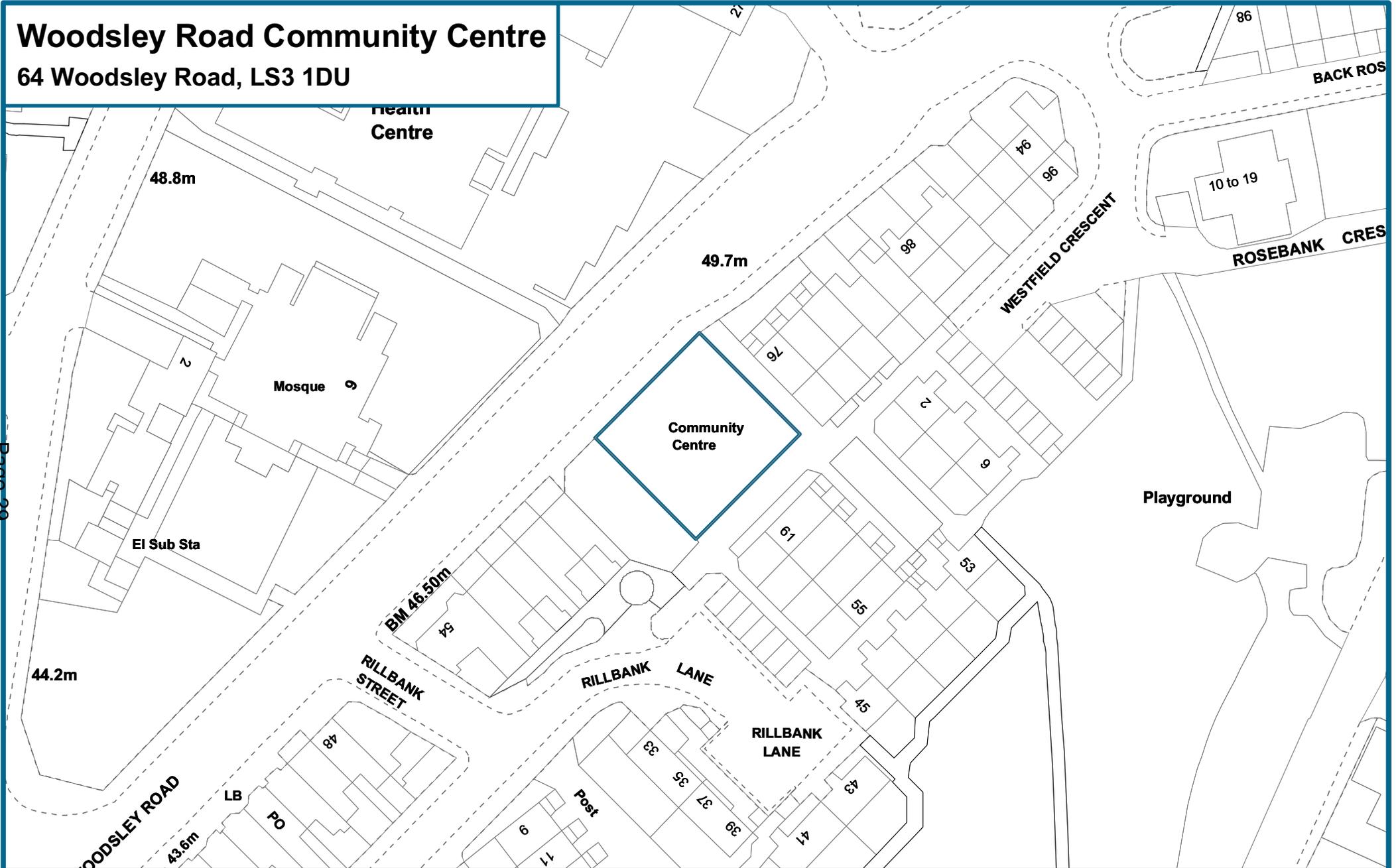
8.0 Recommendations:

- 8.1 The Area Committee is asked to:
- a) Approve the principle of the sale of the freehold of the centre subject to the terms negotiated by the Director of City Development.

Woodsley Road Community Centre

64 Woodsley Road, LS3 1DU

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