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SOUTH (INNER) AREA COMMITTEE

Meeting to be held at Hillside, Beeston Road, Leeds, LS10 8ND on
Wednesday, 16th May, 2012 at 6.30 pm

MEMBERSHIP

Councillors

D Congreve	-	Beeston and Holbeck;
A Gabriel	-	Beeston and Holbeck;
A Ogilvie	-	Beeston and Holbeck;
P Davey	-	City and Hunslet;
M Iqbal	-	City and Hunslet;
E Nash	-	City and Hunslet;
J Blake	-	Middleton Park;
P Truswell	-	Middleton Park;
K Groves	-	Middleton Park;

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Shaid Mahmood
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 21ST MARCH 2012</p> <p>To confirm as a correct record the minutes of the meeting held on 21 March 2012.</p>	1 - 12
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

Item No	Ward	Item Not Open		Page No
8			<p>ELECTION OF AREA COMMITTEE CHAIR FOR THE 2012/2013 MUNICIPAL YEAR</p> <p>To receive a report of the Chief Officer (Democratic and Central Services) explaining the arrangements for the annual election of Chairs for Area Committees and that in line with this process, to recommend that the Area Committee elect a Chair for the 2012/2013 municipal year.</p> <p>(Council Function)</p>	13 - 18
9			<p>WELLBEING REPORT</p> <p>To receive a report of the Assistant Chief Executive (Planning Policy and Improvement) updating Members on both the capital and revenue elements of the Area Committee's wellbeing budget, advising Members of the small grants approved since the last meeting and inviting Members to determine the capital and revenue proposals detailed within the report.</p> <p>(Executive Function)</p>	19 - 36
10			<p>A SUMMARY OF KEY WORK</p> <p>To consider a report form the South East Area Leader detailing work by the Area Management Team on key priorities in the inner south area of Leeds since the last Area Committee meeting.</p> <p>(Executive Function)</p>	37 - 46
11			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Wednesday, 20th June 2012 6.30PM, Belle Isle Family Centre.</p>	

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Agenda Item 6

SOUTH (INNER) AREA COMMITTEE

WEDNESDAY, 21ST MARCH, 2012

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, D Congreve, P Davey,
G Driver, K Groves, M Iqbal, E Nash and
A Ogilvie

72 Chair's Opening Remarks

The Chair welcomed all in attendance to the March meeting of the South (Inner) Area Committee and invited everyone present to introduce themselves.

73 Late Items

There were no late items added to the agenda.

74 Declarations of Interest

Councillor Gabriel declared a personal interest in the agenda item entitled, 'Wellbeing Report', due to being a member of Health for All, a member of Holbeck Gala, a member of Beeston Festival and a member of Friends of Cross Flatts Park (Minute No. 87 refers).

Councillor Blake declared a personal interest in the agenda item entitled, 'Wellbeing Report', due to being a member of Health for All (Minute No. 87 refers).

Councillor Ogilvie declared a personal interest in the agenda item entitled, 'Wellbeing Report', due to being a member of Holbeck Gala, a member of Beeston Festival and a member of Friends of Cross Flatts Park (Minute No. 87 refers).

Councillor Iqbal declared a personal interest in the agenda item entitled, 'Wellbeing Report', due to being a member of Hunslet Festival/Gala (Minute No. 87 refers).

Councillor Groves declared a personal interest in the agenda item entitled, 'Wellbeing Report', due to being a member of Friends of Middleton Park (Minute No. 87 refers).

Councillor Driver declared a personal interest in the agenda item entitled, 'Wellbeing Report', due to being a member of Friends of Middleton Park and due to being a Trustee of Groundwork (Minute No. 87 refers).

75 Apologies for Absence

There were no apologies for absence.

76 Minutes - 8th February 2012

RESOLVED – That the minutes of the meeting held on 8th February 2012 be approved as a correct record.

77 Matters Arising

Minute No. 65 – Open Forum

The Area Officer confirmed that action had been taken on the following matters:

- motorists parked in the bus lane on Dewsbury Road;
- litter outside various shop premises in Holbeck; and
- litter on St. Mathews Street, Holbeck.

Minute 66. – South East Health and Wellbeing Partnership Progress Update

The Committee were informed by the Area Improvement Manager that further profiling work will be undertaken, with such profiles being considered by the Health and Wellbeing Partnership, prior to being submitted to Ward briefings.

Regarding the Children and Young People's element of this initiative, the Area Leader advised that a meeting had taken place with the Leader and the Executive Member for Children's Services, and that a follow up meeting was to be arranged. It was reported that other areas across the city wanted to replicate the approach taken by the Inner South area.

78 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion there were no matters raised by members of the public in attendance at the meeting.

79 Leeds Station Southern Entrance

Tom Gifford of Metro presented a report of the Metro (Development Team), the report provided Members with an update on the development of a new pedestrian entrance to the South of Leeds Railway Station, known as Leeds Station Southern entrance.

Joanne Blignaut of Metro was also in attendance to answer Member questions.

Members discussed the report and raised the following issues:

- the potential for users of the entrance being able to see into the windows of the flats which are nearby and what would be done by Metro to mitigate this;
- whether full consideration had been given to the number of people using the new entrance and whether it could cope with large volumes of people;
- the practicalities of people accessing the south of the city from this new entrance and whether the surrounding pedestrian infrastructure would be improved;
- regarding the parking and drop off facilities at the new entrance, the Committee noted that the Southern entrance was a pedestrian facility and that parking and drop off provision would be addressed by separate initiatives.

RESOLVED – The Committee resolved to note the contents of this report.

80 Update to the merger of Joseph Priestley School and Leeds City College

The Deputy Principal (Students and South Leeds) presented her report. The report updated and informed Members on the merger transition of Joseph Priestley with Leeds City College to date and provided details of the future plans that the college has.

Members of the Committee discussed the report in detail highlighting the following points:

- the difficulties faced by students in gaining an apprenticeship and what procedures are in place when unsuccessful;
- the need for educational establishments to have earlier access to data regarding NEETs (not in education, employment or training), the desire for Leeds to be a 'NEET' free city and for Leeds to keep track of young people who were classed as NEET or 'not known' by agencies sharing data more effectively and via the work of the Children's Trust Board. Members highlighted how such matters could be considered by the Children and Young People's Sub Group;
- that attempts should be made to get non standard achievers involved in learning experiences and to engage all young people, via broader curriculums and curriculums which were moulded more towards local need.

RESOLVED – The Committee resolved to note the contents of the report.

81 Lower Kirkgate Townscape Heritage Initiative

The Regeneration Manager (Programmes and Programmes) presented a report of the Director of City Development and Environment and Neighbourhoods. The report detailed the proposal to submit a Stage 2 bid to the Heritage Lottery Fund (HLF) for the creation of the Lower Kirkgate Townscape Heritage Initiative.

Members welcomed the initiative and discussed the report in detail, asking officers present about the engagement that has taken place with neighbouring communities, specifically Richmond Hill. Members also highlighted the need for Lower Kirkgate to be developed in order for it to compliment the rest of the city centre and emphasised the need for local residents to have access to any training and employment opportunities which were created as a result.

RESOLVED – The Committee resolved to note the contents of the report.

82 Proposal to develop Integrated Health and Social Care teams

The Chief Officer (Access and Inclusion) presented a report of the Director of Adult Social Services. The report presented the Committee with details of the work being undertaken in Leeds to improve the effectiveness of health and social care services. The report also described the approach of using demonstrator sites to test out and develop aspects of the model of service.

Members discussed the report in detail the key points raised were:

- the alarming demographic change in terms of the age of the population and the need for such changes in service provision to address all the associated problems of an ageing population and failing to provide a good quality of life;
- Members received assurances regarding the quality of data possessed by GPs;
- with public health returning to the local authority the difficulties that might be faced by GPs tailoring services for the community and the need for GPs to understand the wider issues in the community;
- the need for adequate funding to fund the services being taken on by the local authority;
- Members emphasised the need for all aspects of the children and young people agenda, together with the promotion of healthy lifestyles via the leisure agenda, to be fully integrated into the work being undertaken to develop integrated Health and Social Care teams.

RESOLVED – The Committee resolved to:

- (a) note the contents of the report; and
- (b) request a progress report to be heard in six months time.

83 Environmental Services - Consultation on the 2012/13 Service Level Agreement

The Locality Manager (South and Outer East Leeds) presented a report of the Director of Environment and Neighbourhoods. The report provided Members with an update on services previously managed at a city wide level that are delegated to the Area Committee to oversee and managed through the Locality Team. The report also confirmed the proposed local priorities, operational principles and service improvements to be included in the 2012/13 Service Level Agreement to be consulted on with Ward Councillors and agreed between the new service and the South Inner Area Committee at the June meeting.

The report was welcomed by Members during the period of the first SLA who also agreed that the service has improved.

RESOLVED - The Committee Resolved to:

- note the addition of further services to the delegation (outlined section 3.6.1 of the report) and the required amendment to the Street Cleansing & Environmental Enforcement Services section of the Area Committee Function Schedule as approved by Executive Board on 10th February 2012 (outlined at Appendix A to the report).

- Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on:
 - a. the inclusion of the additional services (outlined at section 3.6 to the report)
 - b. the inclusion of the specific service commitments on issues that improved capacity achieved through more efficient working and a flexible local management of resources/budget now allows (outlined at section 3.7 to the report)
 - c. the inclusion of local service responses to challenges presented by the hosting of Olympic teams, visits to the city by the Olympic torch (and other local Olympic related events) and local events associated with the Queen's Diamond Jubilee celebrations (e.g. street parties) (outlined at section 3.8 to the report)
 - d. the SSE Locality Team's responses to addressing the Area Committee Member's local priorities (outlined at section 3.9 to the report)
 - e. the SSE Locality Team's responses to expectations for further improvements raised by Elected Members across the city as presented through Executive Board in February (outlined at section 3.10 to the report)

 - f. the refreshed service principles (outlined at 3.11 to the report).

84 Children's Services Performance Report to Area Committees

The Deputy Director, Safeguarding, Specialist and Targeted Services, presented a report of the Director of Children's Services. The report provided the Committee with an update on Children's Services' developments including progress against the priorities of the Leeds Children and Young People's Plan. The report built on previous reports presented to the Area Committee in 2010 and 2011.

The key points discussed by Members were as follows:

- the importance of initiating and completing more Common Assessment Framework's (CAFs) in the future and the possibility of them being simplified in order to complete more;
- the need for the figures as featured within the report to improve, especially in light of the differences between inner city schools and schools in outer areas and the need for resource allocation to be targeted in those areas which required it most. In response, the Deputy Director advised that further details could be provided regarding the criteria associated with resource allocation; and
- Members suggested that in future reports and statistics should be included to show standards in high schools in neighbouring wards and authorities that adjoin South Leeds, as many Inner South Leeds young people attend such schools;
- Members requested that a report be submitted to a future meeting regarding educational standards for those schools in Inner South Leeds.
- Members highlighted the number of young people classed as 'not known' specifically in the City and Hunslet Ward and sought further information on this matter.

RESOLVED – The Committee resolved to:

- (a) to note the contents of the report; and
- (b) receive information focusing upon the educational standards obtained by those schools within Inner South Leeds as detailed above.

85 LDF Core Strategy - Publication Document

The Head of Planning and Economic Policy presented a report of the Director of City Development. The Team Leader (Local Plans East) was also in attendance to answer any questions Members had. The report informed the Committee of the public consultation which is currently taking place for the Core Strategy. The report also informed the Committee that after this consultation period representations made will be submitted to the Secretary of State for independent examination.

Members considered the report, informing officers that the Core Strategy document was useful, but highlighted the difficulties in accessing such a

comprehensive document. In response, Members were assured that hard copies would be made available to Members of the Area Committee.

Members discussed the report raising the following points:

- Concerns were raised about houses being converted in to flats, where the house isn't large enough to complete this change satisfactorily and it was requested that this concern was formally submitted as part of the Core Strategy consultation exercise;
- Members highlighted the increased birth rates that the city was experiencing, and the need for housing and schools provision, together with other infrastructure and highlighted the need for Members to be fully engaged on the proposals to address such matters. In response, Members' concerns were acknowledged, and were advised that the Committee would be provided with hard copies of the infrastructure plan;
- The Committee was provided with an overview of Elected Member involvement in the remainder of the Core Strategy process;
- Members highlighted the importance of brown field sites within Inner South Leeds; and
- That £20,000 had been allocated to the Holbeck Neighbourhood Planning Pilot. Officers undertook to provide the Committee with an update in due course, as to how This project is to be progressed.

RESOLVED –

- (a) The Committee resolved to note the contents of the report.
- (b) That the comments made by the Area Committee be fed into the formal consultation process on the Core Strategy.

86 Inner South Area Committee Business Plan 2011-12

The Area Project Officer presented a report of the Area Leader (South East) the report presented the final version of the Area Committee Business Plan 2011/12. The report requested that the Area Committee approve a three year plan which will be refreshed annually.

Members were requested to consider the document attached to the cover report, specifically in terms of the Ward profiles, and submit any comments to Area to the Area Support team, with a further draft, incorporating such comments being submitted to the June 2012.

RESOLVED –

- (a) that the contents of the submitted report, together with the Business Plan, especially Section 6 (Priorities and Actions 2012), be noted; and
- (b) that updates be received at future meetings and that a three year plan be adopted, which will be subject to a refresh annually.

87 Wellbeing Report

The Area Officer presented a report of the Assistant Chief Executive (Customer Access and Performance). The report sought to provide:

1. Confirmation of the 2010/11 carry forward figure and 2011/12 revenue allocation.
2. Confirmation of the 2012/13 revenue allocation and the 2011/12 carry forward figure.
3. An update on both the revenue and capital elements of the Well being budget.
4. Details of revenue funding for consideration and approval
5. Details of revenue projects agreed to date (as shown at Appendix 1 to the report)
6. Members are also asked to note the current position of the Small Grants Budget

Members received an update on, and an overview of the newly established Children and Young People's Sub Group, and on the criteria which would be used when allocating the funding which had been ringfenced to initiatives relating to the Children and Young People's agenda.

RESOLVED –

- (a) That the contents of the submitted report be noted;
- (b) That the position of the Wellbeing Budget, as set out at paragraph 3.0 of the submitted report, be noted;
- (c) That the ring fencing arrangements, as proposed within paragraph 3.4 of the submitted report, be approved, subject to the ringfencing proposals for Community Safety initiatives, as outlined specifically within paragraphs 3.4.1-3.4.6 being approved upon receipt of information in response to the issues raised by Members during the meeting;
- (d) That the Wellbeing revenue projects, which have previously been agreed by the Area Committee, as listed within Appendix 1 to the submitted report, be noted;
- (e) That the following be agreed in respect of Wellbeing funding allocations, as detailed within paragraph 4.0 and appendix 3 of the submitted report:-

<u>Name of Project</u>	<u>Name of Delivery Organisation</u>	<u>Decision</u>
Belle Isle Gala 2012	Health For All	£5,000.00 (Revenue) – Approved.
Hunslet Community Gala 2012	Hunslet Festival	£1,000.00 (Revenue) – Approved.
Holbeck Gala 2012	Holbeck Gala	£3,500.00 (Revenue) (Beeston & Holbeck Ward £2,333.00 and City & Hunslet Ward £1,167.00) - Approved
Beeston Festival 2012	Beeston Festival	£5,000.00 (Revenue) (£2,500.00 Beeston & Holbeck and £2,500.00 City & Hunslet) – Approved.
Bands in the Park and Dog Show 2012	Friend of Cross Flatts Park	£2,300.00 (Revenue) – Approved.
Middleton Park Craft, Flower and Produce Show	Friends of Middleton Park	£3,080.00 (Revenue) (Middleton Park Ward) – Approved.
South Leeds Superstars 2012	Tiger 11	£9,329.00 (Revenue) (£2,943.00 Beeston & Holbeck Ward, £3,610.00 City & Hunslet Ward and £2,776.00 Middleton Park Ward) – Approved.
South Leeds Life	Health For All	£9,000.00 (Revenue) (£3,000.00 from each Ward) – Approved, subject to the development of a distribution schedule.
Young People First Project	Leeds Youth Service	£15,390.00 (Revenue) (£9,129.00 Beeston & Holbeck Ward and £6,261.00 City & Hunslet Ward) – Deferred, in order to enable the application to be referred to the Inner South Children and Young People’s Working Group for consideration.
HITBase	St. Lukes Cares	£12,500.00 (Revenue) -

Draft minutes to be approved at the meeting to be held on 16 May 2012

Marlboroughs Green Roof Project	Groundwork Leeds	Deferred, in order to enable the application to be referred to the Inner South Children and Young People's Working Group for consideration. £5,995.00 (Revenue) – Approved.
Middleton Worker	Re'new	That the contract be allowed to lapse at its conclusion on 31st March 2012.
Hunslet Library – Additional Items	Library and Information Services	£1,300.00 (Revenue) – Approved, subject to any of this funding which can be allocated from City & Hunslet Ward's capital budget being utilised.
Victims of Crime Fund	West Yorkshire Police	£2,500.00 (Revenue) - Approved, upon receipt of information in response to the issues raised by Members during the meeting.
West Yorkshire Police Off-Road Bikes	West Yorkshire Police	£2,964.00 (Revenue) – Approved, upon receipt of information in response to the issues raised by Members during the meeting.
Domestic Violence Educations and Support Project	Women's Health Matters	£8,000.00 (Revenue) – Approved, upon receipt of information in response to the issues raised by Members during the meeting.
Keep Sussed and Safe (SL)	Getaway Girls	£6,630.00 (Revenue) – Approved, upon receipt of information in response to the issues raised by Members during the meeting.
No Cold Calling	Leeds City Council Licensing	£1,800.00 (Revenue) –

Zones

Approved, upon receipt of information in response to the issues raised by Members during the meeting.

New projects to be developed via the Crime and Grime meetings

£5,016.00 (Revenue) – **Approved.**

- (f) That the current position, in respect of Small Grant allocation, as detailed at paragraph 5.0 of the submitted report, be noted.

88 A Summary of Key Work

The Area Leader submitted a report which provided brief details of the range of activities with which the Area Support Team are engaged based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provided opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

RESOLVED – That the contents of the submitted report be noted.

89 Dates, Times and Venues of Area Committee Meetings 2012/13

The Senior Governance Officer presented a report of the Chief Officer (Democratic and Central Services). The report sought the Area Committee's formal approval of a meeting schedule for the 2012/13 municipal year. Members were also requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

Members requested that the May 2013 meeting be held on a Wednesday instead of a Thursday, so that it was consistent with the rest of the meeting schedule for 2012/13. Officers undertook to ensure that this change was made, should it be possible.

RESOLVED – The Committee resolved to:

- (a) agree the meeting dates and times as set out in paragraph 3.1.1 to the report, with investigations to be undertaken as to whether the 9th May 2013 meeting to elect a chair can take place on a Wednesday; and
- (b) agree to continue with the current meeting venue arrangements.

90 Date, Time and Venue of Next Meeting

Draft minutes to be approved at the meeting to be held on 16 May 2012

Wednesday, 16th May 2012 at 6.30pm.

91 Councillor Driver

On behalf of the Committee, the Chair paid tribute to and thanked Councillor Geoff Driver for his service both to the Committee and to the Council, as this marked his final meeting of the South (Inner) Area Committee, before stepping down from his position as a Leeds City Councillor.

Report of Chief Officer (Democratic and Central Services)

Report to Inner South Area Committee

Date: Wednesday 16th May 2012

Subject: Election of Area Committee Chair for the 2012/2013 Municipal Year

Are specific electoral Wards affected? <i>If relevant, name(s) of Ward(s):</i>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Beeston & Holbeck, City & Hunslet, Middleton Park		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. Area Committee Procedure Rules require that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee.
2. Following the closure of nominations for the position of Chair, and prior to the Annual Council Meeting, Area Committees are required to meet to elect a Chair for the forthcoming Municipal Year.
3. Therefore, the Area Committee is recommended to elect a Chair for the 2012/2013 Municipal Year, from amongst the nominations which have been received. The Area Committee will be informed at the meeting of the nominations which have been received for the position of Chair.

Recommendations

4. Members of the Area Committee are recommended to elect an Area Committee Chair for the 2012/2013 Municipal Year, from amongst the nominations which have been received.

1 Purpose of this report

- 1.1 The purpose of the report is to explain the arrangements for the annual election of Chairs for Area Committees and that in line with this process, to recommend that the Area Committee elect a Chair for the 2012/2013 municipal year.

2 Background information

- 2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.
- 2.2 Paragraph 5 of the Area Committee Procedure Rules deals with the process by which Chairs for Area Committees are elected. Attached as appendix 1.

3 Main issues

- 3.1 The Area Committee Procedure Rules state that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee.
- 3.2 Each Political Group with Members elected within an Area Committee's boundary may submit a nomination from amongst Members on the Area Committee to Chair that Committee, via the Group Whip. An independent Member may also put forward a nomination.
- 3.3 The deadline for the submission of nominations for the position of Chair was 5.00pm on Wednesday, 9th May 2012. The Area Committee will be notified at the meeting of the nominations which have been received, prior to the election taking place.
- 3.4 The Procedure Rules state that following the closure of nominations and before the Annual Council Meeting, Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year.
- 3.5 The Chair will be elected by an overall majority of first votes cast by those Members eligible to do so and present at the meeting. The Member presiding at the meeting as Chair will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 3.6 Where an overall majority of votes cannot be obtained, or it is not possible to hold or convene a quorate meeting of the Area Committee, or for any other reason a decision is not possible in advance of the Annual Council Meeting, then the appointment will be made at the Annual Council Meeting.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 All Group Whips have been given due notice of the deadlines relating to the submission of nominations for the position of Area Committee Chairs, and have been provided with details of the process.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report.

4.3 Council policies and City Priorities

4.3.2 Operational and effective Area Committee meetings, which facilitate a widely accessible but robust decision making forum are in line with the Council's Policies and City Priorities. In order for such meetings to take place, an eligible City Councillor must be properly elected to the position of Area Committee Chair.

4.4 Resources and value for money

4.4.3 There are no direct resource implications arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

4.5.4 This report is not subject to Call In, as the decisions being taken fall within the Committee's Council Functions.

4.5.5 The process summarised above regarding the election of Area Committee Chairs is in line with the Area Committee Procedure Rules.

4.6 Risk Management

4.6.6 There are no risks directly arising from the submission of this report to the Area Committee, however, not electing a Chair for the 2012/13 municipal year at this meeting will mean that the matter is resolved at the Annual Council Meeting.

5 Conclusions

5.1 The Area Committee Procedure Rules state that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee, and that between the closure of nominations (5.00pm, 9th May 2012) and the Annual Council Meeting (6.00pm, 21st May 2012), the Area Committee will meet to agree the election of Chair for the forthcoming Municipal Year. The Committee therefore is recommended to elect a Chair at this meeting for the 2012/2013 Municipal Year, from the nominations which have been received.

6 Recommendations

- 6.1 Members of the Area Committee are recommended to elect an Area Committee Chair for the 2012/2013 Municipal Year, from amongst the named nominations which have been received.

7 Background documents¹

- 7.1 Area Committee Procedure Rules
- 7.2 Article 10 of the Constitution – ‘Area Committees’

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

5.0 ELECTION OF CHAIR

5.1 The Chair of each Area Committee will be elected, from amongst the City Councillors eligible to serve on that Committee.

5.2 Each political Groups with Members elected within an Area Committee area may put forward a nomination from amongst Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.

5.3 All nominations must be notified to the Head of Governance Services 1 clear working day prior to the issue of the Summons for the Annual Council Meeting. The Head Of Governance Services will give appropriate notice to whips and Independent Members of this deadline.

5.4 Following the closure of nominations, and before the Annual Council Meeting, Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year.

5.5 The Chair will be elected by overall majority of first votes cast by those Members eligible to do so and present at the meeting, the member presiding at the meeting will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

5.6 All agreed appointments will be reported to the Annual Council Meeting.

5.7 Where an overall majority of votes cannot be obtained, or it is not possible to convene, or hold, a meeting of the Area Committee, or, for any other reason a decision is not possible in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.

5.8 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider more than one nomination for the position of Chair, the Chair will be elected by overall majority of votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

5.9 Where an overall majority of votes cannot be obtained by votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by members of Council will be appointed as the Chair of the Area Committee.

5.10 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.

5.11 Where Council has made an appointment of Chair of an Area Committee the decision will be reported to the relevant Area Committee.

⁵ A nomination from a political group must be forwarded by a Whip

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Report of Assistant Chief Executive (Planning, Policy and Improvement)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 16th May 2012

Subject: Wellbeing Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Beeston & Holbeck City & Hunslet Middleton Park	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

This report seeks to provide Members with:

1. Confirmation of the 2010/11 carry forward figure and 2011/12 revenue allocation.
2. Confirmation of the 2012/13 revenue allocation and the proposed 2011/12 carry forward figure.
3. An update on both the revenue and capital elements of the Well being budget.
4. Details of revenue funding for consideration and approval
5. Details of revenue projects agreed to date (Appendix 1)
6. Members are also asked to note the current position of the Small Grants Budget

Recommendations

Members of the Inner South Area Committee are requested to:

- a) Note the contents of the report.
- b) Note the position of the Well being Budget as set out at 3.0.
- c) Consider the points raised under the ring fencing arrangements in 3.3

- d) Note the Well being revenue projects already agreed as listed in Appendix 1.
- e) Consider the project proposals detailed in 4.0
- f) Note the Small Grants situation in 5.0

1.0 Purpose of this report

This report seeks to provide:

- 1.1 Confirmation of the 2010/11 carry forward figure and 2011/12 revenue allocation.
- 1.2 Confirmation of the 2012/13 revenue allocation and the proposed 2011/12 carry forward figure.
- 1.3 An update on both the revenue and capital elements of the Well being budget.
- 1.4 Details of revenue funding for consideration and approval
- 1.5 Details of revenue projects agreed to date (Appendix 1)
- 1.7 Members are also asked to note the current position of the Small Grants Budget

2.0 Background information

- 2.1 Each Area Committee has been allocated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities.
- 2.2 Well being funding cannot be paid retrospectively. An application form must be submitted and approved by the Area Committee before activities or items being purchased through Well being funding are completed or purchased.
- 2.3 Members are reminded that due to the timescales required for submission to Area Committee the deadline for receipt of completed application forms is five weeks before an Area Committee to allow for processing the necessary paperwork.

3.0 Well being Budget Position

Members should note the following points: -

3.1 Revenue funding 2011/12

- 3.1.1 The approved revenue budget for 2011/12 was **£224,520.00** with a carry forward amount **£175,708.00**. The total commitment for the year 2011/12 was £ £180,890.59

3.2 Revenue funding available for 2012/13

- 3.2.1 The revenue budget approved by Executive Board for 2012/13 is **£224,520.00**.
- 3.2.2 **Appendix 1** shows the projects funded by the Area Committee up to and including the March meeting. The carry forward figure is still awaiting final confirmation from central finance, and will be taken in to account at the June meeting. Indications are the figure will be **£219,337.41**.

3.2.3 Therefore the total amount of revenue funding available to the Area Committee for 2011/12 is **£ 443,857.41**.

3.2.4 Members are asked to note that the Area Committee has already approved as allocations of this funding against the 2012/13 Well being Revenue Budget as detailed in the report by Ward.

3.3 **Revenue funding 2012/13**

Priority Neighbourhood Worker

3.3.1 Members are reminded that at the 21st September 2011 Area Committee meeting funding was allocated to the Priority Neighbourhood Worker Project in Cottingley. This agreement was initially for two years, £6,349.08 for 6 months in year one and £13,601.58 for year two. £13,601.58 will be included in the committed funds section for Beeston & Holbeck for 2012/13.

Community Safety

3.3.2 At the March meeting Members approved a ring-fence of £27,000.00 for community safety projects in 2012/13. This approval was on the basis that additional information was provided to confirm the ward split and location of the projects. The information was circulated to members following the meeting and projects have now been confirmed.

3.3.3 Each of these projects will received detailed monitoring on a regular basis and Members will be updated at times through the year at Ward Briefings and Area Committee meetings.

Children & Young People's Working Group

3.3.4 Following the establishment of the Children & Young People's Working Group, Members at the March Area Committee approved the allocation of £60,000 to this area of work. The group brings together representatives from the statutory and community & voluntary sector who work with and for children & young people, their families and carers in the Inner South. By working together the group will support, coordinate and monitor partner's respective delivery arrangements, to ensure that the Area Committee funding produces added value in provision and enhance the positive impact of this work on the lives of children and young people in the Inner South.

3.3.5 The working group will act in an advisory capacity to the Area Committee. On behalf of the Area Committee the group will review current work in this sector, identify gaps in service provision and confirm priority areas for action. The group will seek to secure more coherent delivery, an enhanced level of service delivery and increased value for money through ensuring that providers consult colleagues on their proposals, allowing more influencing and change to reflect priorities agreed by the group. In short, members of the group will be encouraged to act as 'critical friends' to their partner colleagues. As the work develops proposals that require Wellbeing funding will be brought back to the committee for approval.

3.3.6 The Area Committee is asked to note that the Children & Young People's Working Group face a considerable challenge in rolling out this work. The group has already set itself a provisional work programme to map as much activity as possible. At the same time the group has explored widening its original brief and given concerns around the levels of

NEET in the Inner South, the group is planning to explore NEET issues with a view to developing a more joined up approach to tackling priorities in this sector. It is hoped that this approach will provide a more coherent view of all activity and allow a more transparent and targeted approach in future. The Area Committee at a future meeting will be asked to agree a refreshed Terms of Reference for the group that will reflect this thinking.

3.3.7 At its last meeting the group acknowledged the possible disruption to service that could be caused by this pause and asked officers to bring forward interim proposals to the Area Committee so as to minimise any disruption to service. These proposals are detailed later in the report and relate to opportunities to enhance NEET provision, while testing new methods being developed by IGEN, some Summer activities as well as generic youth work that has become a feature in parts of Inner South. The group accepted that the interim proposals would go direct to the Area Committee.

3.3.8 To date the Area Committee have approved the following schemes for 2012/13. This provision will be assessed by the Working Group in line with its remit. The outcome of this work will impact on the development of 2013/14 programmes:

Project		Costs	Timescale/impact
South Leeds Superstars	Young People	£9,329.00	Approved at the March 2012 Area Committee – 6 month project
St Lukes Cares	Young People	£28,301.00	Approved at the February 2012 Area Committee - 6months funding with further discussions at the C&YP working group for the remaining 6 months.
Friday Night Project	Young People	£1,500.00	Approved at the November 2011 Area Committee meeting. One year funding but will need to be included in next years discussions
South Leeds Youth Theatre	Young people	£6,800.00	Approved at the November 2011, One year funding but will need to be included in next years discussions
Hunslet Club	NEET	£30,890.00	Approved at the February 2012 Area Committee, Planning for the project has already begun. Sessions will start in September and run for the full school year.
TOTAL		£76,820.00	

- 3.3.9 Funding already allocated to this area of work reflects similar amounts to that invested last year. That is the £60,000 together with projects listed above. However, discussions have begun to focus in on several key priorities in this sector which have been considered in early meetings of the Working Group and are referred to above. Members are invited to consider the relative standing of these issues and given the severe pressure on all funding pots, how the Area Committee would want to further target funding.
- 3.3.10 For example, the Area Support Team will continue to receive speculative requests for funding that will require the usual scrutiny in terms of our legal and financial responsibilities. In addition, officers will consider the merits of each funding bid against priorities framed in the Area Committee Business Plan. Often this does not allow the team sufficient guidance to act for the Area Committee as well as support groups delivering valuable work. It has been the case and is more so in times of austerity that the Area Committee cannot support all funding requests and will want to target its resources better to make a real impact against priorities.
- 3.3.11 Two recent applications for funding which are listed below are examples of this potential conflict. Members are asked to acknowledge this and support officers in undertaking further scrutiny of funding bids that would allow a better understanding of the proposal in relation to Area Committee Business Plan priorities, while exploring the scope of projects, including value for money against other work being delivered in the area.
- 3.3.12 The following summaries are presented for information only. Members are asked to note these and ask officers and the Children & Young Peoples Working Group to explore these proposals further with a view to addressing the issues in 3.3.11. Members are then asked to receive a further report to its next meeting which will detail the outcome of this review.

St. Lukes Cares

- 3.3.13 **Project Summary:** HITBase
Total Project Cost: £12,500/£15,250 (depending upon option approved)
Amount proposed from Well Being Budget 2012/2013: £12,500/£15,250 (Revenue)
Wards Covered: All three wards
 The aim of this project is to improve the IT skills of long term unemployed people in the two Wards so that they can gain a recognised qualification which will assist them in accessing meaningful employment.

HITBase (based at St. Lukes Church, Malvern Road, Beeston) offers a range of qualifications at different levels including the European Community Driving Licence (ECDL) which is widely recognised by employers as a valuable qualification. HITBase will also help improve long term employed people's online job search skills and help with advice on CVs and teach people how send an email with an attachment which is an essential skills as many employers only accept job applications by email and most require a CV to be attached. HITBase will also work with young people who are not in employment, education or training to gain these computer qualifications.

Over the course of the one year project, St. Lukes intend 20 people to gain an entry level qualification, 12 people to gain a level 1 qualification, 8 people to pass the ECDL, 2 people to gain a Level 2 qualification. They intend to help 200 people to have their job-related IT skills improved up (e.g. sending a CV with an email) and have a CV written or improved upon.

The wellbeing funding requested is to pay for the staff costs for running and co-ordinating the project for two/two and a half days a week for the year, management fee, course registration fees, printing and office costs. This funding would allow HITBase to offer the qualifications for no cost to the clients – at other centres clients have to pay. Three options are proposed for Members to determine, in all three options the majority of days provided for the provision would be at HITBase’s centre at St. Luke’s Church, Malvern Road, with satellite provision being developed in Middleton Park Ward in two options. The three options are:

Option	No. of days at HITBase/ week	No. of days in Middleton Park Ward/ week	B&H Ward £	B&H Ward £	MP Ward £	Total £
A	2		6,250	6,250		12,500
B	1.5	0.5	4,875	4,875	2,750	12,500
C	2	0.5	6,250	6,250	2,750	15,250

Hamara Healthy Living Centre

3.3.14 Project Summary: Enhancing Learning and employability skills

Total Project Cost: £12,370

Amount proposed from Well Being Budget 2012/2013: £12,370 (Revenue)

Wards Covered: All three wards (£4,123 each ward)

The aim of this project are: to help raise the educational attainment levels of young people; assist with improving the employability skills of the target group by achieving accredited qualifications and moving into apprenticeships or employment; and improve relations among disparate groups of young people from different backgrounds. Many of the participants will be young people who would not access mainstream provision.

A partnership will be formed comprising Hamara, Leeds United Community Foundation and the White Rose Shopping Centre to encourage cross boundary/cross ethnic participation in the project and to deliver these aims across the three wards by:

- Offering out of school learning opportunities at the existing Learning Centres at each of the three agencies
- Increase employability skills through workshops and training run at each of the three organisations, and this will link to apprenticeship opportunities at Leeds United and at the White Rose shopping centre
- Remove barriers to integration by offer chances to take part in social events (e.g. football matches, events, cultural activities).

If approved, the funding will be used to pay for the establishment of a six months pilot project to use as evidence to establish a longer term project. The specific costs to be met

are: staffing costs, tutors/trainers; training, workshop materials and accreditation costs; publicity and marketing, contribution to revenue costs, costs of a celebration event.

3.3.15 Remaining budget

Allocations already agreed and the decisions made at the March meeting result in the following budgets being available for the 2012/13 financial year:

Project	Total	B&H	C&H	MP
Allocated Budget 2012/13	£224,520.00	£74,840.00	£74,840.00	£74,840.00
Carry Forward	£219,337.41	£83,346.17	£90,034.61	£45,032.06
Available Budget	£443,857.41	£158,186.17	£164,874.61	£119,872.06
Projects carried forward form 2011/12	£113,966.04	£39,866.51	£39,543.49	£34,555.04
Available budget for 2012/13	£329,891.37	£118,627.85	£125,639.31	£85,625.21
Small grants	£15,000.00	£8,000.00	£4,000.00	£3,000.00
Skips	£3,500.00	£1,500.00	£1,000.00	£1,000.00
Communications budget	£3,000.00	£1,000.00	£1,000.00	£1,000.00
Festivals 2013	£17,000.00	£5,500.00	£5,500.00	£6,000.00
Environmental Budget	£3,000.00	£1,000.00	£1,000.00	£1,000.00
Community Safety Budget	£27,000.00	£9,000.00	£9,000.00	£9,000.00
Children & Young People Budget	£60,000.00	£20,000.00	£20,000.00	£20,000.00
Festivals 2012 (additional funding)	£2,880.00	£483.33	£317.67	£2,080.00
South Leeds Superstars	£9,329.00	£2,943.00	£3,610.00	£2,776.00
South Leeds Life	£9,000.00	£3,000.00	£3,000.00	£3000.00
Marlborough Green Roofs	£5,995.00		£5,995.00	
Hunslet Library	£1,300.00		£1,300.00	
Priority Neighbourhood Worker	£13,601.58	£13,601.58		
2012/13 projects approved	£170,649.58	£66,042.91	£55,735.67	£48,871.00
Total remaining balance 2012/13	£159,241.79	£52,584.94	£69,903.64	£36,754.21

3.3.16 Members will note that the remaining budget for Middleton Park is lower than that of the other wards. This is due to the level of spend in previous years and as a consequence less funding being rolled forward.

3.4 Capital funding available for 2010/11

3.4.1 Of the **£700,000** capital funding allocated to the Area Committee for 2004/10 a total of **£700,300** has been committed to date leaving an overspend of **£300**

3.4.2 Members are asked to note the capital allocation by Ward. The spend broken down by Ward is as follows:

	Beeston & Holbeck	City & Hunslet	Middleton Park
Total Allocation 2004-11	£233,333.33	£ 233,333.33	£ 233,333.34
Allocation to date	£230,951.99	£232,120.28	£240,551.42
Balance	£2,381.34	£1,213.03	0.00

3.4.3 Members are asked to note that as the capital expenditure report (Appendix 2 in previous reports) has not changed significantly of late, therefore it will not be included as part of this report going forward. Copies of the document are available upon request.

4.0 Wellbeing Projects for approval

4.1 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in 3.2.4.

4.2 Members are asked to note that the deadline for receipt of completed application forms is five weeks before an Area Committee to allow for processing the necessary paperwork.

4.3 Members are asked to consider the following projects:

4.4 **Project Title:** Youth Service Summer Programme
Name of Group or Organisation: LCC Youth Service
Total Project Cost: £16,078
Amount proposed from Well Being Budget 2011/2012: £3,928 (Beeston & Holbeck Ward: £2,078; City & Hunslet Ward: £1,850)
Ward Covered: Beeston & Holbeck, City & Hunslet
Project Summary: LCC youth service currently run a series of sessions with targeted young people in the Beeston & Holbeck and City & Hunslet wards. This proposed summer programme will provide positive activities to engage challenging young people aged 13 plus. The funding applied for is to pay for the costs of various trips and a residential to further enhance the experiences of the young people – these would be by invite only:

The locations for the proposed six weeks summer programme are:

- Beeston Village Community Centre – activities plus trip to Alton Towers
- Cottingley Community Centre – activities plus Go Karting trip
- Holbeck Youth Club – activities plus Bumpy motorbike visit
- Watsonia – activities plus trip ‘Ariel extreme’

Old Cockburn – sports, football project and bowling trip
New Beverley Community School: activities plus Go karting trip
Hunslet Carr Youth club: activities plus trip to Alton Towers
ASHA – activities, Duke of Edinburgh award, Xscape skiing trip

Herd Farm – residential (food costs only. 12 young people from each of Beeston & Holbeck and City & Hunslet Wards)

4.5 **Project Summary:** Young People First Project

Name of Group or Organisation: Leeds Youth Service

Total Project Cost: £61,370

Amount proposed from Well Being Budget 2012/2013: £15,390 (Revenue)

Wards Covered: Beeston & Holbeck (£9,129); City & Hunslet (£6,262)

The Youth Service aims to deliver a wide range of programmes to engage challenging young people aged 13 + who are at risk of or involved in crime/anti-social behaviour/under age sex/drugs use living in the Beeston & Holbeck and City & Hunslet Wards by engaging them in positive activities and tackling tensions between different ethnic groups. Most of the programmes run for 47 weeks in the year.

Particular projects including setting up youth forums, working with young people to run stalls at the main festivals in the area, working with young people to take an active part in environmental projects in their communities including clean ups, two residentials, the Carnival Project, sports activities, accreditation programmes, and a football project. Activities will be delivered from a range of venues as well as detached work delivered from the youth bus, young people will also be bussed to the Youth Hub. The areas to be targeted for work including 'hot spot' areas identified by crime and grime tasking meetings and by Ward Members.

The wellbeing funding requested is to pay for the costs of hiring venues, costs of resources and materials for activities, costs of trips and refreshments for activities taking place at the following locations:

Beeston & Holbeck Ward

- Beeston Village Community Centre
- Hugh Gaitskell Primary School's MUGA
- Cottingley Primary School
- Holbeck Youth Club
- Watsonia Centre

City & Hunslet Ward

- Old Cockburn Sports Hall
- New Beverley Community School
- Hunslet Carr Youth Club
- ASHA

In addition the wellbeing funding requested covers the cost of food only for two residentials at Herd Farm, one for young people from each of the two wards.

This application is for funding this project for the full year 1st April 2012 to 31st March 2013. However, given the decision to establish a Children and Young People's sub-group, Members might wish to consider an interim six months arrangement (with the two residential taking place in the first part of the year) with wellbeing funding need up to:

	12 months £	6 months £
Beeston & Holbeck:	9,129	5,389
City & Hunslet:	6,261	3,741
Total	£15,390	£9,130

4.6 **Project Title:** Summer Programme

Name of Group or Organisation: IGEN

Total Project Cost: £4630

Amount proposed from Well Being Budget 2011/2012: £2630

Ward Covered: All 3 wards

Project Summary: The Kick Start Attendance Project is aimed at Year 10's with sustained and persistently low attendance (in some cases less than 50% attendance) at Cockburn School. The aim of the project is to engage with these young people, initially one to one, build relationships then move young people in to a group environment and support them over summer to build up their self esteem; identify and resolve their barriers; provide fun learning environments; encourage greater aspirations and develop plans for reintegration at the start of Year 11. In conjunction with Cockburn and Attendance Strategy, ten students on school roll at Cockburn in Year 10. IGEN anticipate working as a group to develop a shared understanding regarding the potential candidates for this programme and will review their data to identify the young people who need the type of support being offered.

IGEN will then meet with young people one to one and use an assessment tool, specifically designed to highlight concerns, areas for development and needs. This tool is based on our Connexions Targeted Support Pre CAF tool, which was co-produced with young people and has proven to be very successful in gaining valuable information to support young people to achieve positive outcomes.

Following on from the one to one sessions IGEN will build the young people into a group. The young people will undertake a comprehensive programme over the course of 6 weeks; this programme will be bespoke to the needs of the clients. The overarching aim of the programme will be to help the young people develop new skills and behaviours; understand their issues and how to develop self sustaining resilience; understand the importance of education and identify suitable pathways to help them progress in their learning career.

From our existing work with Year 11's, the topics likely to be covered are:

- Confidence building
- Self esteem
- Team work

- Communication skills
- Anger management
- Sexual exploitation
- Drugs/alcohol use
- Appropriate and positive relationships
- Crime and anti social behaviour
- Domestic abuse

4.7 **Project Title: Middleton & Belle Isle Christmas lights**

Name of Group or Organisation: Leeds Lights

Total Project Cost: £3000

Amount proposed from Well Being Budget 2011/2012: £3000

Ward Covered: Middleton Park

Project Summary: The Middleton circus and Belle Isle Christmas lights project last year brought together the community of Middleton in celebration. To further build on this success members are asked to support a similar scheme in Belle Isle. There are proposals to run a Christmas Market in both Middleton and Belle Isle (implemented by Re'new) and this project would support and enhance this project.

This funding would improve three lighting columns on Belle Isle Road enabling them to hold motifs. This is a permanent improvement and would reduce the costs in future years. The costs also include for the hire, installation and removal of the motifs.

4.8 **Middleton Gala**

This event was held for the first time last year, being seen as a success and bringing local people together. It was arranged last year as part of the contract with re'new, as this is no longer in place alternative arrangements have been established to deliver the event. Various groups have been brought together by South East Area Support team. The resultant group will develop the event, but in the mean time Members, in the absence of a detailed proposal, members have requested an allocation of up to **£5,000** (from the Middleton Park ward pot) to support the event. This amount of funds is in line with that given to the Belle Isle Gala.

4.9 **Cottingley Neighbourhood Improvement Plan**

Following the successful recent multi-agency work, Members have approved the development of the Neighbourhood Improvement plan. This work will be guided by a steering group and be led by the Priority Neighbourhood worker. Preparation for the first meeting of the NIP on the 11th May is now in place. Part of the early work of the nip steering group will be to consult with residents and partners around key themes including health, environment, children & young people and community safety. Following this work and action plan will be developed and implemented during the period of the Nip.

To empower the NIP steering group and facilitate work arising out of the action plan members are asked to consider making a revenue allocation of £3,000 to this work. This will enable the steering group to be pro active in addressing some issues in their area.

5.0 **Small Grants Approvals**

5.1 There has been no small grants approved since the last Area Committee meeting.

6.0 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

6.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

6.2.3 A light touch Equality Impact Assessments is carried out for all projects.

6.3 Council Policies and City Priorities

6.3.1 The projects outlined in this report contribute to target and priorities set out in the following council policies:

- Vision for Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

6.4 Resources and Value for Money

6.4.1 Resource implications will be that the remaining balance of the Well being Budget for capital will be reduced as a result of any projects funded.

6.5 Legal Implications, Access to Information and Call In

6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

6.5.2 There are no key or major decisions being made that would be eligible for Call In.

6.5.3 There are no legal implications as a result of this report.

6.6 Risk Management

6.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

7.0 Conclusions

7.1 The report provides up to date information on the Area Committee's Well being Budget.

8.0 Recommendations

8.1 Members of the Inner South Area Committee are requested to:

- a) Note the contents of the report.
- b) Note the position of the Well being Budget as set out at 3.0.
- c) Consider the points raised under the ring fencing arrangements in 3.3
- d) Note the Well being revenue projects already agreed as listed in Appendix 1.
- e) Consider the project proposals detailed in 4.0
- f) Note the Small Grants situation in 5.0

Background Documents¹

Well Being Report 21st June 2011
Well Being Report 21st September 2011
Well Being Report 8th November 2011
Well Being Report 11th January 2012
Well Being Report 8th February 2012
Well Being Report 21st March 2012

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Budget	Allocation	2011 / 2012	B&H	C&H	MP
		£224,520.00	£74,840.00	£74,840.00	£74,840.00
		£175,708.00	£64,191.26	£70,193.72	£41,323.02
		TOTAL	£400,228.00	£139,031.26	£145,033.72

Projects rolled forward from 2010/11 (Accurals)	Committed	Paid			
LCC Beeston village centre activities		£ 1,080.00			
Holbeck Health and Well Being Project		£ 441.25			
Central Leeds Cricket Club	£ 1,413.00		cancelled		1413
Women's Health Matters		£ 4,224.99			
Domestic Violence Project					
Leeds City Credit Union		£ 5,000.00			
Communication & Consultation Budget	£ 54.00		cancelled		54
Belle Isle Credit Union		£ 5,000.00			
Environment Commissioning Pot		£ 1,002.02			
broomfields		£ 540.09			
Health & Wellbeing Commissioning Pot	£ 790.00		to be paid out of 2012/13		£790.00
Cottingley Teatime Clut	£ 867.57	£ 4,052.43		867.57	
Skips Fund		£ 440.00			
I love south leeds	£ 1,000.00				£1,000.00
Cottingley Health and Wellbeing	70.23		cancelled	70.23	
TOTAL	£ 4,194.80	£ 21,780.78	7p	937.8	1467 1790

Projects rolled forward from 2010/11	Committed	Paid	B&H	C&H	MP
broomfields		£ 300.05	£ 100.00	£ 100.00	£ 100.05
festival 2011/12	£ -	£ 14,000.00	£ 4,000.00	£ 4,000.00	£ 6,000.00
St Lukes cares		£ 9,908.00	£ 4,954.00	£ 4,954.00	
south leeds super stars		£ 7,827.27	£ 2,609.09	£ 2,609.09	£ 2,609.09
left over accurals back in to pot	£ 4,194.80		£ 937.80	£ 1,467.00	£ 1,790.00
TOTAL	£ 36,230.12	£ 4,194.80	£ 12,600.89	£ 13,130.09	£ 10,499.14

Project	Delivery Organisation	2011/2012 Revenue Costs						
		Approved	B&H	C&H	MP	Actual	Committed	Balance
2010/11 Rolled forward projects	South East Area Management	£ 36,230.12	£ 12,600.89	£ 13,130.09	£ 10,499.14	£ 32,035.32	£ 4,194.80	
St.Lukes Cares - youth activities This project focuses on both outreach work and targeted work out of the mobile youth bus. The project works with young people across all three of the inner wards.	St Lukes Cares	£ 53,248.00	£ 17,940.00	£ 19,552.00	£ 15,756.00	£ 53,248.00		£ -
Youth Service - youth activities A range of programmes to engage challenging young people aged 13+, who are at risk or involved in crime /ASB living in the Beeston & Holbeck and City & Hunslet areas.	LCC Youth Service	£ 12,514.00	£ 7,047.00	£ 5,467.00		£ 4,559.62		£ 7,954.38
re'new - work in Middleton Development and enhance local community groups and individuals whilst supporting local infrastructure groups such as The Middleton Regeneration Board.	re'new	£ 26,950.00			£ 26,950.00	£ 26,950.00		£ -
Middleton Elderly Aid - outreach worker Employment of an outreach worker to support local older people	MEA	£ 5,000.00			£ 5,000.00	£ 5,000.00		£ -
Off road bikes Funding was provided to provide bikes to target issues associated with illegitimate use of motorbikes	West Yorkshire Police	£ 2,964.00	£ 988.00	£ 988.00	£ 988.00	£ 2,964.00		£ -
Cottingley Health and Wellbeing Group - make a difference funding to support the development of the group and facilitate activities t benefit the community of Cottingley	NHS Leeds	£ 3,013.00	£ 3,013.00			£ 1,428.10		£ 1,584.90
Job search support/capacity building/environmental improvement days	Leeds Ahead	£ 4,500.00	£ 3,000.00	£ 1,500.00		£ 4,500.00		£ -

Provide intensive support to three community groups/consortia, supporting St Matthews Community Centre on developing their improvement and feasibility plans, linking in volunteers to support Cottingley in Bloom to establish the impact of their work, review their current position and help them consolidate their plans for the future.								
Investment ready partnership	Aspire	£ 3,400.00	£ 1,133.00	£ 1,134.00	£ 1,133.00			£ 3,400.00
To support the work of the consortium to be investment ready								
Radio Asian Fever	Radio Asian Fever	£ 5,000.00		£ 5,000.00		£ 5,000.00		£ -
To provide full-time Community Radio, which is not for profit and benefits the local communities. To provide free training for local radio enthusiast, community members, students and volunteers.								
Kidz Klub - in LS11	Kidz Klub	£ 5,677.00	£ 2,839.00	£ 2,838.00		£ 5,677.00		£ -
Delivering a number of young people's activities in Beeston & Holbeck ward.								
Beeston Festival 2011 - additional funding	Beeston Festival Committee	£ 2,000.00	£ 1,000.00	£ 1,000.00		£ 2,000.00		£ -
This funding is required to fully deliver the 2011 festival								
Holbeck Gala 2011 - additional funding	Holbeck Gala Committee	£ 1,000.00	£ 500.00	£ 500.00				£ 1,000.00
This funding is required to fully deliver the 2011 festival								
Small Grants	South East Area Management	£ 23,000.00	£ 12,000.00	£ 6,000.00	£ 5,000.00	£ 7,148.17		£ 15,851.83
Provision of a small grants fund for small scale community based projects meeting Area Delivery Plan priorities.								
Skips	South East Area Management	£ 8,000.00	£ 3,000.00	£ 3,000.00	£ 2,000.00	£ 2,760.00		£ 5,240.00
To provide skips for community use.								
Communications Budget	South East Area Management	£ 9,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 740.10		£ 8,259.90
A budget to enable effective communication and consultation on Area Committee issues in the Outer South.								
Festivals 2012	South East Area Management	£ 17,000.00	£ 5,500.00	£ 5,500.00	£ 6,000.00			£ 17,000.00
Funding to support the community festivals in 2012								
Environmental budget	South East Area Management	£ 15,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00			£ 15,000.00
To support environmental initiatives to target issues								
Community Safety Budget	South East Area Management	£ 15,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 4,995.00	£ 5,005.00
To support NPT to deliver community safety initiatives								

Community Sports 2012 Delivery of a range of summer sports activities for all over the school holidays	Community Sports Team	£ 4,600.00	£ 1,534.00	£ 1,533.00	£ 1,533.00	£ 3,373.00		£ 1,227.00
Wednesday in the woods Family activities run at 3 parks in Inner South.	Health for All	£ 2,855.00	£ 713.75	£ 713.75	£ 1,427.50	£ 2,855.00		£ -
Christmas Hampers Provides Christmas hampers of seasonal food for financially deprived families in South Leeds	Fayre Care for Christmas	£ 1,500.00	£ 500.00	£ 500.00	£ 500.00	£ 1,500.00		£ -
ASHA Pre-School Providing additional pre-school provision in Beeston & Holbeck.	ASHA	£ 4,762.00		£ 4,762.00		£ 4,762.00		£ -
Middleton Circus lights Hire of Christmas Trees, lights and decorations communities in Middleton	Leeds Lights	£ 1,430.00			£ 1,430.00	£ 1,430.00	£ -	£ -
Victims of Crime Fund Support target hardening work for victims of crime in inner south.	Victim Support	£ 2,500.00	£ 833.33	£ 833.33	£ 833.34	£ 2,500.00		£ -
Belle Isle Christmas Lights Hire and Installation of lights / motifs in Belle Isle	Leeds Lights	£ 1,860.00			£ 1,860.00	£ 1,860.00	£ -	£ -
Priority Neighbourhood Worker Implement the Neighbourhood Improvement approach for Cottingley	Health for All	£ 6,349.08	£ 6,349.08			£ 6,295.08		£ 54.00
Cottingley Sphinx Improvements Funding the delivery of improvement works on the site of the recently demolished Sphinx pub in Cottingley	Aire Valley Homes	£ 2,000.00	£ 2,000.00					£ 2,000.00
South Leeds Youth Theatre Sessional staff to engage young people in a theatre based project	South Theatres Leeds	£ 6,800.00	£ 2,092.31	£ 3,923.07	£ 784.62			£ 6,800.00

Friday Night Project	Friday Night Project	£ 1,500.00			£ 1,500.00	£ 1,500.00		£ -
SLATE Volunteer Team	SLATE	£ 4,186.00	£ 1,396.00	£ 1,395.00	£ 1,395.00			£ 4,186.00
Vocational Training Delivering a programme of vocational training sessions to a targeted group of young people across Inner South	Hunslet Club	£ 30,980.00	£ 10,326.67	£ 10,326.67	£ 10,326.66			£ 30,980.00
Outreach worker Continuation of successful project in Middleton to support older peoples work in the area.	Middleton Elderly Aid	£ 5,974.76			£ 5,974.76			£ 5,974.76
Youth Provision 2013 continuation for 6months of the mobile provision as outlined in the application form.	St Lukes Cares	£ 28,301.00	£ 9,282.00	£ 10,868.00	£ 8,151.00			£ 28,301.00
TOTAL	Projects agreed	£ 354,093.96	£ 118,588.03	£ 113,463.91	£ 122,042.02	£ 185,085.39	£ 9,189.80	£ 159,818.77
	Balance	£46,134.04	£ 20,443.23	£ 31,569.81	£ 5,879.00			

Report of Area Leader – South East Leeds

Report to South Leeds (Inner) Area Committee

Date: Wednesday 16th May 2012

Subject: A Summary Of Key Work

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues and corporate governance considerations

1. This report details a range of activities taking place within the Inner South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

Recommendations

2. The Area Committee is asked to:
a) note the contents of the report and make comment as appropriate.

1.0 Purpose of Report

- 1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Support Team are engaged based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

- 2.1 Members will recall at the June 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities.

3.0 Area Chairs Forum

- 3.1 The minutes from the meeting held on Monday 13th January 2012 were agreed at the Area Chairs Forum on the 12th March and are presented for Members information as **Appendix 1**.

4.0 Updates by theme: Children & Families

4.1 Children & Young People's Sub-group

- 4.1.1 At the February Area Committee meeting, Members supported the further development of the Children & Young People's Sub-group.
- 4.1.2 This group will bring together representatives from the statutory and community & voluntary sector who work with and for children & young people, their families and carers in the Inner South. By working together the group will support, coordinate and monitor partner's respective delivery arrangements, positively impacting the lives of children and young people in the Inner South.
- 4.1.4 The group have met twice since the last Area Committee on 23rd March and the 16th April. The initial meeting focused on the role of the group and the terms of reference. The second meeting started the process of mapping out the current service with the aims to provide a more needs led approach to delivery. The minutes of the meetings are attached for Members to note, **Appendix 2&3**.

5.0 Updates by theme: Safer Stronger Communities Board

5.1 Inner South Environmental Sub-Group

- 5.1.1 The last meeting of the group took place on the 20th April, the minutes of which will be approved that the 20th July meeting and presented to a future meeting of the Area Committee.
- 5.1.2 Since the last Area Committee, the South East Area Support team put in place a series of workshops that allowed Members to have discussions with the Locality team to

develop a more ward specific SLA, better addressing the needs of individual communities. Each of the Member meetings discussed topics such as the current mechanical and manual routes along with ginnel clean up work.

5.1.3 A full report to sign off SLA2 will be presented to the June Area Committee meeting.

5.2 Community Safety

5.2.1 Tasking meetings and the Divisional Community Safety Partnership have now ceased to exist. Front line officers are being directed to address local issues as part of day to day working. At a strategic level, new ways of working are being developed to address service improvement across the area. It is expected that this will be achieved through a series of meetings and developing new understandings and working relationships at that level. The meetings will aim to bring together partners who have responsibilities at a senior level across the locality. This will allow better connected leadership and facilitate cultural change within respective organisations. The meetings will be on a six weekly cycle initially, there will be two meetings for the Inner South. One will cover City & Hunslet and Beeston & Holbeck Wards and the second covering Middleton Park Ward. They will be jointly chaired by the Locality Manager for Environmental Services and the West Yorkshire Police Chief Inspector Neighbourhoods.

5.2.2 The Beeston and Middleton Crime and Grime meetings continue to develop with good attendance and contributions from partner agencies. A review is being undertaken to determine success to date and next steps to build on this. The report of the review will be presented to a future meeting of the Area Committee.

5.2.3 The Alcohol and Community Safety Group for South Leeds have been developing the South Leeds Alcohol Harm Reduction Plan. This is near completion and the final version will be circulated to Members in due course. The plan builds on the work that has been carried out by the group over the past year, summarising achievements and outlining key areas of work for the future. It identifies the issues of concern in south Leeds and supports the priorities of the citywide Alcohol Harm Reduction Plan. It has three priorities to work in partnership, reduce alcohol related violent crime and reduce alcohol related ill health.

5.2.4 Members were advised at a previous meeting of arrangements to pilot the use of Engagement and Support Orders to address the issue of on-street prostitution in Holbeck. To date no orders have been granted though officers are hopeful that these can be progressed in the near future. The Case Conference has had its first meeting and has been successful in bringing together a good range of agencies to address the welfare needs of women to enable them to exit prostitution. Discussions are ongoing with Elected Members to progress the development of a citywide strategy.

6.0 **Updates by theme: Health and Wellbeing**

6.1 The South East Health and Well being partnership met on the 29th March 2012. Minutes from the meetings will be approved at the 31st May meeting and subsequently presented at a future Area Committee meeting.

6.2 The minutes of the meeting held on 26th January are attached as **Appendix 4**.

7.0 Updates by theme: Housing & Regeneration

7.1 Holbeck Phases 1, 2 and 3

7.1.1 The original scheme focused on the three individual sites in Holbeck, to facilitate development they have been merged together as a package of land to be seen as a more attractive proposition. The Council is undertaking market testing work to establish the interest and viability amongst retailers of delivering new food retail facilities on these sites. This is due to be completed by the end of July 2012. Should this not result in any commercial interest for the Council to work with, it will revert back to the original proposals of providing affordable housing on the site with a development partner.

7.2 Holbeck Phase 4

7.2.1 Work has been completed to twelve binyards on the Crosby's. There have not been any subsequent incidences of fly tipping in the area.

7.3 Beverleys

7.3.1 The scheme is on track to complete in August 2012. The first handover is now due to take place in May 2012.

7.3.2 The 27 shared ownership properties have been advertised in the Leeds Home Flyer and with Whitegates Estate Agents on Dewsbury Road. To date, 8 applicants have applied to purchase the properties. The remaining 28 social rented properties have also been advertised in the Leeds Homes Flyer. A Local Lettings Plan has been approved which specifies that preference will be given to those applicants with a local connection to the City and Hunslet Ward; those who are in overcrowded conditions, or willing to downsize; those in priority need; and those who have good tenancy records. A proportion of lets may also be made to applicants in Band C of the housing register provided that they have a local connection to the City and Hunslet Ward and good tenancy records.

7.4 Garnets

Demolition

7.4.1 All the target properties in the clearance areas have now been demolished with the exception of 37 – 51 Garnet Grove and 38 – 52 Garnet. These properties currently belong to Leeds Federated Housing Association and are in the process of being transferred to Leeds City Council for demolition. It is anticipated that that the transfer will take place at the end of April 2012 and the demolition contractors will be on site to complete the demolition by the end of May/ early June 2012.

Refurbishment.

7.4.2 Refurbishment works are currently taking place on 6 properties, 66 & 72 Garnet Terrace and 64, 66, 69 & 71 Garnet Grove . These properties will be bought up to Decency

Standards by AVHL and the works are anticipated to be completed by end of April 2012. Once the exchange of properties with Leeds Federated Housing Association has taken place the following properties will also be refurbished and relet by LFHA: 65, 67, 68 Garnet Grove and 63,67 Garnet Place.

7.4.3 The remaining properties at the Garnets which will not be demolished are 15 – 35 Garnet Place and 63 – 69 Garnet Place , 16 – 34 Garnet Grove and 64 – 70 Garnet Grove and 65 – 71 Garnet Grove and 66 – 72 Garnet Terrace. It is hoped that all Council owned empty properties within these blocks will be refurbished and brought back in to use during the current financial year.

7.5 Middleton Sites 1,2 & 3 (Thorpe Road)

7.5.1 Sanctuary Housing is progressing the preparation of its planning application following resolution of all outstanding planning issues at pre application stage. Ward members have been briefed about the proposals and have highlighted the need for greenspace improvements which should be secured as part of the development, in particularly enhancing connectivity between the Middleton Estate and the new facilities created as part of the New Forest development.

7.5.2 Pre application public consultation is due to take place in early May following which any necessary revisions will be made to the planning application. It is anticipated that the application will be submitted by the end of May. Subject to approval, construction will commence in the autumn.'

7.6 Beeston Hill & Holbeck PFI

7.6.1 Sustainable Communities for Leeds (sc4L) has been appointed as the company set to undertake large scale housing regeneration in Beeston Hill & Holbeck. Discussions are ongoing with the Council to confirm the finer details of the scheme with the works expected to start on site during summer 2012.

7.6.2 The new look neighbourhoods will start to become a reality as plans for new council homes, and the refurbishment of existing council homes are unveiled at local launch events following signing of the contract.

8.0 Integrated Locality working

8.1 Cottingley Neighbourhood Improvement Plan

8.1.1 On the 7th March 2012 TRAC held the yearly AGM meeting. Chair, Treasurer, Secretary and Vice Chair positions were all appointed.

8.1.2 Committee members met with the Priority Neighbourhood Worker (PNW) on the 12th March 2012 to discuss the presentation for 'The Area Valley Homes Better Together Event' and held their first committee meeting.

8.1.3 On the 16th March 2012 two new committee members delivered a presentation on 'Marketing and Promoting TRAC' to other residents associations in the Inner and Outer South. The presentation highlighted the benefits of meetings, writing articles for the

South Leeds Life magazine and blog. Using a quarterly newsletter and face book account to advertise meetings. It also highlighted the benefits of good links with other groups and organisations on the Cottingley estate.

- 8.1.4 A committee meeting was held on the 10th April 2012 that had a focus on funding. Aire Valley Homes Customer Involvement Officer discussed Area Panel Funding and the Aire Valley Homes Annual Review Meeting. The PNW discussed the Inner South Area Committee Wel being Fund application form and brought information on The Community First Panels.
- 8.1.5 Additional to holding meetings and attending events and training TRAC have had a logo designed for the association and all Committee Member now have ID cards. Training identified through the training audit has now been completed.
- 8.1.6 Projects currently being pursued by TRAC include the opening of the Sphinx Square and a lowering the speed limit campaign for the area outside Cottingley Primary School. So far the Committee have collected names for a petition and plan to take the issue to an Open Public Forum at Inner south Area Committee.
- 8.1.7 The first residents meeting was held on the 18th April 2012 and was chaired by the new Chair of the group. A successful meeting with agenda items from Aire Valley Homes, The Neighbourhood Policing Team, Local Ward Councillors and the Cottingley In Bloom Group.
- 8.1.8 The PNW met with members of The Cottingley In Bloom Group and partners from Aire Valley Homes on the 18th April 2012. Actions from this meeting include pursuing a consultation for a proposed community raised bed allotment project. Priorities for the group are to recruit new officers, volunteers and arrange for a In Bloom display stand at the Sphinx Square Open Day.
- 8.1.9 The Cottingley Neighbourhood Improvement Plan Steering Group membership has been agreed. The first Neighbourhood Improvement Plan meeting will take place on the 11th May 2012 at Cottingley Community Centre.

8.2 Beeston, Holbeck & Hunslet Neighbourhood Improvement Board

- 8.2.1 The most recent meeting of the board took place on the 20th April 2012, the minutes of the meeting will be presented to a future meeting.
- 8.2.2 The next meeting of the board will take place on the 29th June 2012.

8.3 Belle Isle & Middleton Neighbourhood Improvement Board

- 8.3.1 The next meeting of the Neighbourhood Improvement Board will be held on the 22nd May 2012. The minutes of the previous meeting will be approved at this meeting and presented to a future Area Committee meeting.

8.4 Communities First Panels

8.4.1 Websites have now been setup for all three of the panels through South Leeds Life to help promote the scheme and support applicants.

8.5 Neighbourhood Planning Front Runners Pilot

8.5.1 It was confirmed that as part of the Localism Act the Neighbourhood Planning (NP) pilot for Holbeck had been approved as part of the 5th wave and was one of 200 pilots approved nationally to test the concept – Leeds City Council (LCC) would not be leading but supporting the initiative.

8.5.2 NP's are about use of land, planning matters generally (e.g. greenspace, highways, recreation, and leisure). Could include a theme about environment, jobs and training, could say a proportion of community infrastructure levy to be used for what residents want.

8.5.3 Officers from Planning and the South East Area Support Team have recently met with representatives of the 3 Holbeck Groups Holbeck Area Residents Association (Gaitskell's), Cross Ingram's Residents Association and Voice of Holbeck. The purpose of the meetings was to give further background and discuss the scope of the scheme and how they can be supported to take the pilot forward.

8.5.4 Members will be updated on progress regularly, both through this report and at ward member briefings.

8.6 Hunslet Library

8.6.1 The library was re-opened on 22nd March by Cllr Elizabeth Nash and Cllr Mohammed Iqbal. The event was very successful with over 350 visitors. This included a local primary school visiting class by class throughout the day and a nursery. The Leodis and Ancestry sessions were going on throughout the day including visits from a local day care centre. Other events were afternoon tea, story times and a display of old photographs of the library and surrounding areas.

9 Corporate Considerations

9.1 Consultation and Engagement

9.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

9.2 Equality and Diversity / Cohesion and Integration

9.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process,

complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

9.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

9.2.3 A light touch Equality Impact Assessments is carried out for all projects.

9.3 Council Policies and City Priorities

9.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

9.4 Resources and Value for Money

9.4.1 There are no resource implications as a result of this report.

9.5 Legal Implications, Access to Information and Call In

9.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

9.5.2 There are no key or major decisions being made that would be eligible for Call In.

9.5.3 There are no legal implications as a result of this report.

9.6 Risk Management

9.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

10 Conclusions

10.1 The report provides up to date information on key work areas of the Area Committee.

11 Recommendations

11.5 The Area Committee is asked to:

- a) note the contents of the report and make comment as appropriate

Background documents¹

Area Committee Summary of Key Work Report, 26th March 2012

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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