

SOUTH (INNER) AREA COMMITTEE

**Meeting to be held in BITMO GATE, Aberfield Gate, Belle Isle, LS10 3QH on
Wednesday, 19th March, 2014 at 6.00 pm**

MEMBERSHIP

Councillors

D Congreve	-	Beeston and Holbeck;
A Gabriel	-	Beeston and Holbeck;
A Ogilvie	-	Beeston and Holbeck;
P Davey	-	City and Hunslet;
M Iqbal	-	City and Hunslet;
E Nash	-	City and Hunslet;
J Blake	-	Middleton Park;
K Groves	-	Middleton Park;
P Truswell	-	Middleton Park;

**Agenda compiled by:
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Shaid Mahmood
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A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	

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2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

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4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 5TH FEBRUARY 2014</p> <p>To confirm as a correct record the minutes of the meeting held on 4th February 2014.</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

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8			<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2014/15</p> <p>To receive a report of the City Solicitor seeking the Area Committee's formal approval of a meeting schedule for the 2014/2015 municipal year and also to agree a date for the Election of Chair Committee meeting prior to the Annual Council Meeting in June 2014. In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.</p>	5 - 10
9			<p>INNER SOUTH AREA COMMITTEE WELLBEING BUDGET REPORT</p> <p>To receive a report of the Assistant Chief Executive (Citizens and Communities) providing Confirmation of the 2012/13 and 2013/14 revenue allocation and carry forward figure, An update on the revenue element of the Wellbeing budget, Details of ringfenced proposals for 2014/15, details of revenue projects agreed to date, details of project proposals for consideration and approval, Members are also asked to note the current position of the Small Grants Budget.</p>	11 - 22
10			<p>A SUMMARY OF KEY WORK</p> <p>To receive a report of the Assistant Chief Executive (Citizens and Communities) which brings to Members' attention in a succinct fashion, details of the range of activities with which the Area Support Team are engaged in based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.</p>	23 - 82

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11			<p>INNER SOUTH AREA PUBLIC HEALTH UPDATE</p> <p>The purpose of this report is to outline the action being taken to discharge the statutory responsibilities of Leeds City Council, to lead and deliver the public health agenda, raise awareness of the Area Lead member for Health and Wellbeing, inform the Area Committee of the current position regarding public health work in the Inner South Area Committee and set the scene for future progress.</p>	83 - 94
12			<p>ST GEORGE'S CENTRE MIDDLETON - COMMUNITY HUB PILOT SITE</p> <p>To receive a report of the Chief Officer, Customer Access which provides members with an update on the current position and short / longer term plans for the coming year in establishing a Community Hub pilot at the St George's Centre, Middleton.</p>	95 - 100
13			<p>NEW LOCALITY SERVICES AND DEVELOPMENT OF THE 2014/15 SERVICE LEVEL AGREEMENT</p> <p>Locality Manager (South and Outer East Leeds) This report provides an update on proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services. It outlines the reasons for these changes and the process for agreeing them. It also describes the process for developing the Service Level Agreements with Area Committees for 2014/15</p>	101 - 108

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14			<p>COMMUNITY SAFETY IN INNER SOUTH</p> <p>To receive a report of the Director of Environment and Neighbourhoods Directorate which provides an annual update from the Area Community Safety Co-ordinator on progress made in Inner South to deliver the priorities of the Safer Leeds Executive during 2012/13 and 2013/14. It provides an overview of activity and performance information at a ward level to reduce crime and ASB in neighbourhoods and in relation to the delegated function of CCTV. The report provides an overview of wellbeing funded activity that has taken place during 2013.</p>	109 - 144
15			<p>CHILDREN'S SERVICES AREA COMMITTEE UPDATE REPORT</p> <p>To receive a report of the Director of Children's Services which provides members with a comprehensive set of children's information in an increasingly succinct manner. Common feedback is to build on this with more local context. There are established city priorities in the Children and Young People's Plan (CYPP), especially the obsessions. The purpose of this cycle of reports is to understand if there are any local priorities that should also be regularly highlighted in these reports, for example a focus on a particular aspect of one of the obsessions. For this committee it is recommended that the local lead member for Children's Services works with the area head of targeted services to identify local priorities for the committee's approval.</p>	145 - 154

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16			<p>ANNUAL REPORT - FOR THE PARKS AND COUNTRYSIDE SERVICE</p> <p>To receive report of the Chief Officer Parks and Countryside. This report seeks to further develop the relationship between the Parks and Countryside service and the South Inner Area Committee, as agreed at Executive Board. It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee. In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment need to attain and sustain LQP standards.</p>	155 - 168
17			<p>NEIGHBOURHOOD IMPROVEMENT OFFICERS REPORT</p> <p>To receive a report of the Assistant Chief Executive (Citizens and Communities) which provides an overview of work carried out at neighbourhood level across Beeston & Holbeck; City & Hunslet; Middleton Park. It also provides members with an update on work to strengthen community infrastructure and area wide projects. Further it outlines proposals for future working arrangements for The Neighbourhood Improvement Project 2014/15.</p>	169 - 188
18			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>6pm Wednesday 4th June 2014</p>	
19			<p>MAP OF TODAYS MEETING</p> <p>BITMO Gate, Aberfield Gate, Belle Isle, LS10 3QH</p>	189 - 190

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

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- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.