

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 18th November, 2015 at 1.00 pm

MEMBERSHIP

Councillors

J Blake (Chair)	A Carter	S Golton
D Coupar		
M Dobson		
R Lewis		
J Lewis		
L Mulherin		
M Rafique		
L Yeadon		

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 21st October 2015</p> <p><u>ENVIRONMENTAL PROTECTION AND COMMUNITY SAFETY</u></p>	1 - 18
6 K			<p>RECYCLING STRATEGY REVIEW</p> <p>To consider the report of the Director of Environment and Housing providing an update on the Council's recycling strategy and which seeks approval to revise the Council's household waste recycling targets in the light of current financial pressures and market related factors, and to bring them in line with current EU and national targets. In addition, the report also sets out a strategy for ensuring a continued improvement in recycling performance through maximising existing services and infrastructure and also by increasing resident participation.</p>	19 - 36

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7 K	City and Hunslet	10.4(3) (Appendix 1 only)	<p data-bbox="675 286 1085 320"><u>ECONOMY AND CULTURE</u></p> <p data-bbox="675 394 1158 427">SOUTH BANK REGENERATION</p> <p data-bbox="675 465 1401 869">To consider the report of the Director of City Development which seeks approval for the Council's support to a major inward investment opportunity for the city. Specifically this is to support Burberry's initial proposals to relocate their UK manufacturing operations to Leeds South Bank. The report also sets out the policy principles by which the Council would work with Burberry to secure the restoration and long term sustainable use of Temple Works as part of further plans for future phases of development.</p> <p data-bbox="675 907 1394 1014">(Appendix 1 to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3))</p>	37 - 68
8			<p data-bbox="675 1084 1377 1151">CAPITAL PROGRAMME QUARTER 2 UPDATE 2015-19</p> <p data-bbox="675 1193 1390 1704">To consider the report of the Deputy Chief Executive providing an update on the Capital Programme position as at period 6, the end of September 2015. The report includes appendices on the Capital Programme funding statement at period 6, an Annual Programmes statement, a Major Programmes and other schemes statement, together with the latest Capital Receipts Incentive Scheme injection. In addition, the report also includes an analysis of the impact any changes in capital resources may have on the cost of borrowing within the revenue budget as a key control of capital investment, and seeks some specific approvals in relation to funding injections.</p>	69 - 82

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9			<p data-bbox="675 286 1142 320"><u>RESOURCES AND STRATEGY</u></p> <p data-bbox="675 427 1353 499">FINANCIAL HEALTH MONITORING 2015/16 - MONTH 6</p> <p data-bbox="675 539 1342 680">To consider the report of the Deputy Chief Executive on the Council's projected financial health after six months of the 2015/16 financial year.</p>	83 - 110
10			<p data-bbox="675 790 1278 862">TREASURY MANAGEMENT STRATEGY UPDATE 2015/16</p> <p data-bbox="675 902 1366 1043">To consider the report of the Deputy Chief Executive presenting a review and update of the Council's Treasury Management Strategy for the period 2015/16.</p>	111 - 120
11			<p data-bbox="675 1149 1377 1220">OPEN DATA: REALISING THE POTENTIAL OF AN UNTAPPED RESOURCE</p> <p data-bbox="675 1261 1406 1552">To consider the report of the Deputy Chief Executive which provides information on the drivers for publishing Council, non-personally sensitive data and also to recommend a particular strategic and policy approach which would facilitate the publication of such data. In addition, the report provides an update on the progress and achievements made in this area to date.</p>	121 - 136

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12 K	Gipton and Harehills; Killingbeck and Seacroft		<p><u>REGENERATION, TRANSPORT AND PLANNING</u></p> <p>REGENERATION PROGRESS IN EAST LEEDS</p> <p>To consider the report of the Director of City Development which provides an overview of the Council's positive and proactive enabling activity to progress regeneration in the urban areas of East Leeds, focusing upon the role of new housing developments in providing the investment required to deliver sustainable neighbourhood improvements. In addition, the report sets out the principles and primary proposals within the Neighbourhood Framework for Killingbeck and Seacroft and seeks approval to this document. The report also invites the Board to note the intention to accept a Local Growth Fund loan from the West Yorkshire Combined Authority, to be injected into the capital programme in order to support the Brownfield Land Programme.</p>	137 - 184
13 K	City and Hunslet; Killingbeck and Seacroft	10.4(3) (Appendix 4 only)	<p>DESIGN AND COST REPORT FOR THE ACQUISITION OF TRIBECA HOUSE, DEACON HOUSE AND UNIT 2 KILLINGBECK COURT FOR COUNCIL ACCOMMODATION</p> <p>To consider the report of the Director of City Development presenting the updated position on work to generate revenue savings from the Council's asset portfolio, through the Asset Review Programme which forms part of the Council's Asset Management Plan 2014-17. In addition, the report seeks approval to the acquisition of three properties to achieve revenue savings and also to support the delivery of three key corporate programmes: Asset Review, Integrated Health & Social Care and Community Hubs.</p> <p>(Appendix 4 to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3))</p>	185 - 214

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14			<p><u>HEALTH, WELLBEING AND ADULTS</u></p> <p>WHITE PAPER RESPONSE - CYCLING FACILITY DEVELOPMENT IN LEEDS</p> <p>To consider the report of the Director of City Development presenting the response to a White Paper Motion submitted to Council and which provides details on the progress made in respect of the development of cycling facilities in Leeds, with reference to how the Council was working collaboratively with its partners in order to ensure the success of world class sporting events in the city continues to be built upon.</p>	215 - 222
15 K			<p>DEVELOPING THE RANGE OF CHOICES IN THE OLDER PEOPLE'S HOUSING MARKET: OLDER PEOPLE'S HOUSING PROSPECTUS</p> <p>To consider the joint report of the Director of City Development and the Director of Adult Social Services providing an approach to older people's housing, which includes a prospectus to be published and which encourages new supply of specialist accommodation. An approach which supports the recommendations outlined in the March 2015 Executive Board report on developing a range of choices in the older people's housing market.</p>	223 - 284
16 K	Burmantofts and Richmond Hill; Chapel Allerton; Killingbeck and Seacroft; Wetherby		<p>LEARNING DISABILITY DAY SERVICE MODERNISATION</p> <p>To consider the report of the Director of Adult Social Services providing an update on the outcomes and achievements to date of the Learning Disability Day Service Modernisation Project and presenting information on how the final phase of the programme will be delivered. The report also requests authority to incur expenditure of £870.0k for the refurbishment of Potternewton Fulfilling Lives Centre, to be funded from within the current capital programme.</p>	285 - 316

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17			<p>SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2014/15 AND BUSINESS PLAN 2015/16</p> <p>To consider the report of the Director of Adult Social Services introducing the eighth and last annual report of the previous Leeds Safeguarding Adults Board, prior to its re-constitution as a statutory board under the Care Act 2014. In addition, the report provides an update on the work, going forward, of the new statutory Leeds Safeguarding Adults Board.</p> <p><u>CHILDREN AND FAMILIES</u></p>	317 - 358
18			<p>LEEDS SAFEGUARDING CHILDREN BOARD (LCSB) ANNUAL REPORT (2014/15) EVALUATING THE EFFECTIVENESS OF SAFEGUARDING ARRANGEMENTS IN LEEDS</p> <p>To consider the report of the Independent Chair of the Leeds Safeguarding Children Board (LSCB) which introduces and presents the key issues from the LSCB Annual Report (2014/15).</p>	359 - 400
19 K			<p>THE FUTURE FOR SOCIAL AND EMOTIONAL MENTAL HEALTH (SEMH) EDUCATION PROVISION IN LEEDS</p> <p>To consider the report of the Director of Children's Services which seeks permission to consult on the proposal to further develop social and emotional mental health (SEMH) education provision in Leeds, and take steps to move the governance (cease to provide) of some existing providers to become part of an outstanding local Academy. This would enable the establishment of additional SEMH provision on sites in the east and in the south of the city as part of the conversion process with an outstanding preferred sponsor.</p>	401 - 416

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20			<p>OUTCOME OF SCHOOL ADMISSION ARRANGEMENTS 2015</p> <p>To consider the report of the Director of Children's Services providing statistical information on the annual admissions round for entry to Reception and year 7 for September 2015. In addition, the report considers the potential effect of the latest government consultation on changes to the admissions code, and also potential for changes within the Leeds City Council admissions policy.</p>	417 - 430
21 K	Moortown		<p>OUTCOME OF CONSULTATION TO INCREASE PRIMARY SCHOOL PLACES AND ESTABLISH SPECIAL EDUCATIONAL NEEDS PROVISION AT CARR MANOR COMMUNITY SCHOOL</p> <p>To consider the report of the Director of Children's Services presenting details of proposals submitted to meet the local authority's duty to ensure sufficiency of both school and SEN places. Specifically, this report describes the outcome of the consultation regarding proposals to expand primary school provision and establish SEN provision at Carr Manor Community School and also seeks permission to publish a statutory notice in respect of these proposals.</p>	431 - 450
22 K	Pudsey		<p>OUTCOME OF CONSULTATION TO INCREASE PRIMARY SCHOOL PLACES IN PUDSEY/SWINNOW</p> <p>To consider the joint report of the Director of Children's Services, the Deputy Chief Executive and the Director of City Development presenting details of proposals submitted to meet the local authority's duty to ensure sufficiency of school places. Specifically, this report describes the outcome of consultation regarding proposals to expand primary school provision at Greenside and seeks permission to publish a statutory notice in respect of these proposals.</p>	451 - 464

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23 K	Adel and Wharfedale; Alwoodley; Armley; Beeston and Holbeck; Bramley and Stanningley; Calverley and Farsley; City and Hunslet; Farnley and Wortley; Killingbeck and Seacroft; Kippax and Methley; Kirkstall; Morley South; Otley and Yeadon; Pudsey; Rothwell		<p><u>COMMUNITIES</u></p> <p>SHELTERED HOUSING INVESTMENT STRATEGY</p> <p>To consider the report of the Director of Environment and Housing providing an update on the Council's investment strategy into older people's housing provision across the city, and seeks authorisation to commence a further phase of work in this area.</p>	465 - 476
24 K	Ardsley and Robin Hood; Bramley and Stanningley; City and Hunslet; Cross Gates and Whinmoor; Kippax and Methley; Morley North; Morley South; Otley and Yeadon; Rothwell; Weetwood		<p>COMMUNITY CENTRE REVIEW UPDATE</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing an update on the review of ten Community Centres as previously reported to the Board. Specifically, the report provides information on the consultation undertaken, the actions that have been progressed on all ten Community Centres under review and details a specific proposal to move ahead with the closure of two centres, one being Gildersome Youth Club and the other being Kippax Youth Centre.</p>	477 - 494

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Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.