

## EXECUTIVE BOARD

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Meeting to be held in Civic Hall, Leeds on  
Wednesday, 22nd June, 2016 at 1.00 pm

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### MEMBERSHIP

#### Councillors

J Blake (Chair)	A Carter	S Golton
R Charlwood		
D Coupar		
J Lewis		
R Lewis		
L Mulherin		
M Rafique		
L Yeadon		

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 20<sup>TH</sup> April 2016</p> <p><b><u>HEALTH, WELLBEING AND ADULTS</u></b></p>	1 - 10
6 K			<p><b>REVIEW OF THE LONG TERM COMMUNITY SUPPORT SERVICE - NEXT STEPS AND PROGRESS REPORT</b></p> <p>To consider the report of the Director of Adult Social Services presenting the outcome of the review regarding the Long Term Community Support Service and in light of the findings from the review, the report outlines a proposal for Adult Social Care to cease provision of the long term service.</p>	11 - 76

Item No K=Key Decision	Ward	Item Not Open		Page No
7			<p><b><u>CHILDREN AND FAMILIES</u></b></p> <p><b>ANNUAL REPORTS OF THE FOSTERING AND ADOPTION SERVICE &amp; ANNUAL UPDATES OF THE RESPECTIVE STATEMENTS OF PURPOSE</b></p> <p>To consider the report of the Director of Children's Services which presents the Annual Reports for both the Fostering and Adoption Services. The report also seeks approval of the revised Statements of Purpose for Leeds City Council's Fostering and Adoption Services.</p>	77 - 162
8	Harewood		<p><b>CHILDREN'S TRANSPORT CHANGES - DEPUTATION TO COUNCIL</b></p> <p>To consider the report of the Director of Children's Services in response to the deputation presented to full Council on 23rd March 2016 representing families from East Keswick and Bardsey in respect of changes to transport policy.</p>	163 - 170
9 K		10.4(3) (Appendix E only)	<p><b>LEARNING PLACES PROGRAMME - CAPITAL PROGRAMME UPDATE</b></p> <p>To consider the joint report of the Director of Children's Services, the Deputy Chief Executive and the Director of City Development which provides an update on the three year strategy for providing sufficient school places in the city, an update on the progress of the projects currently forming the Learning Places Programme and to seek approval for authority to spend for schemes within the 2016 Bulge Cohort Programme, which is a sub-programme of the Learning Places Programme.</p> <p>Please note Appendix E to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3)</p>	171 - 204

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10 K	Bramley and Stanningley; Cross Gates and Whinmoor; Headingley; Hyde Park and Woodhouse		<p><b>OUTCOME OF STATUTORY NOTICES ON PROPOSALS TO EXPAND PRIMARY PROVISION IN HYDE PARK/HEADINGLEY, SWARCLIFFE/WHINMOOR AND BRAMLEY PLANNING AREAS</b></p> <p>To consider the report of the Director of Children’s Services on the proposals brought forward to meet the local authority’s duty to ensure sufficiency of school places. The report is divided into three parts, specifically dealing with proposals to expand Bramley, Brudenell and Fieldhead Carr Primary Schools and to establish specialist provision at Bramley Primary School</p>	205 - 224
11 K	City and Hunslet		<p><b>OUTCOME OF CONSULTATION TO INCREASE PRIMARY SCHOOL PLACES IN HUNSLET</b></p> <p>To consider the report of the Director of Children’s Services on proposals brought forward to meet the local authority’s duty to ensure sufficiency of school places. The report details the outcome of consultation on proposals to expand primary school provision at Hunslet Moor Primary School and seeks permission to publish a statutory notice in respect of the proposals.</p>	225 - 238
12 K	Gipton and Harehills		<p><b>OUTCOME OF A CONSULTATION ON A PROPOSAL TO CEASE TO PROVIDE COMPLEX SOCIAL, EMOTIONAL AND MENTAL HEALTH PROVISION UNDER THE WEST OAKS SEN SPECIALIST SCHOOL AND COLLEGE (OAKWOOD LANE SITE) AND PROVIDING FOR THESE NEEDS UNDER THE WELLSRING ACADEMY TRUST</b></p> <p>To consider the report of the Director of Children’s Services on the outcome of consultation and subsequent Statutory Notice regarding the proposal to cease to provide complex social, emotional and mental health (SEMH) provision under the West Oaks SEN Specialist School and College (Oakwood Lane site). The report seeks approval to provide for these needs under the Wellspring Academy Trust.</p>	239 - 266

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13 K	Burmantofts and Richmond Hill		<p><b>OUTCOME OF CONSULTATION TO INCREASE PRIMARY AND SECONDARY SCHOOL PLACES IN BURMANTOFTS &amp; RICHMOND HILL</b></p> <p>To consider the report of the Director of Children’s Services on proposals brought forward to meet the local authority’s duty to ensure efficiency of school places. Specifically, this report describes the outcome of consultation regarding the proposals to expand primary and secondary school provision in Burmantofts and seeks permission to publish statutory notices in respect of these proposals.</p>	267 - 282
14 K	Kirkstall		<p><b>OUTCOME OF CONSULTATION TO INCREASE PRIMARY SCHOOL PLACES AT HAWKSWORTH WOOD PRIMARY SCHOOL</b></p> <p>To consider the report of the Director of Children’s Services on proposals brought forward to meet the local authority’s duty to ensure sufficiency of primary school places. The report describes the outcome of consultation undertaken in respect of proposals to expand primary school provision at Hawksworth Wood Primary School and to publish a Statutory Notice in respect of the proposal.</p>	283 - 296

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15  K	Alwoodley; Armley; Bramley and Stanningley; Chapel Allerton; City and Hunslet; Gipton and Harehills; Headingley; Horsforth; Hyde Park and Woodhouse; Killingbeck and Seacroft; Kippax and Methley; Middleton Park; Moortown; Morley South; Otley and Yeadon; Pudsey; Rothwell	10.4(3) (Appendix A only)	<p><b><u>COMMUNITIES</u></b></p> <p><b>COMMUNITY HUBS - PHASE 2 BUSINESS CASE</b></p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) presenting the progress made to date on the Community Hub programme, specifically the delivery of the six Priority 1a schemes. In addition, the report also seeks agreement to a number of proposals in order to progress Phase 2 of the scheme. Finally, the report seeks approval for the overall funding injections and authority to spend required to enable the delivery of the Community Hub Phase 2 programme.</p> <p>Please note Appendix A of the report is designated exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3)</p>	297 - 324



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16			<p><b>WELFARE REFORM AND COUNCIL TAX SUPPORT</b></p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing analysis on the impact of local Council Tax Support schemes since 2013 on those groups who no longer receive 100% Council Tax support. This information is put in the context of overall collection rates where possible. In addition, the report also discusses the expected impacts of the Government's continuing package of welfare reform on local Council Tax Support schemes and sets out options for how the Council can respond to such changes. Overall, the purpose of providing this information is to present where changes are recommended to the scheme, and, if required, to get approval to carry out a public consultation exercise.</p> <p><b><u>ENVIRONMENT AND SUSTAINABILITY</u></b></p>	325 - 382
17 K			<p><b>MEETING THE COST OF NON-URGENT TREE WORKS</b></p> <p>To consider the report of the Director of Environment and Housing on the issue of non-urgent tree works on Council owned or managed land in circumstances where a resident or organisation might consider agreeing to pay for work.</p>	383 - 394

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18	Adel and Wharfedale; Alwoodley; Cross Gates and Whinmoor; Garforth and Swillington; Gipton and Harehills; Harewood; Killingbeck and Seacroft; Kippax and Methley; Roundhay; Temple Newsam; Wetherby		<p><b>CREMATOR REPLACEMENT</b></p> <p>To consider the report of the Director of Environment and Housing on options to sustain cremation provision in the city to meet current and anticipated demand.</p>	395 - 408
19 K			<p><b><u>ECONOMY AND CULTURE</u></b></p> <p><b>REVIEW OF DISCRETIONARY BUSINESS RATE RELIEF SCHEME</b></p> <p>To consider the report of the Director of City Development seeking approval to extend the current scope of discretionary rate relief to 'for profit' organisations who meet agreed criteria, as permitted under Section 69 of the Localism Act 2011</p>	409 - 418
20			<p><b>GROWING THE LEEDS VISITOR ECONOMY</b></p> <p>To consider the report of the Director of City Development highlighting the success of the transition of VisitLeeds to the Council from April 2015. Also, the report gives an overview of the current approach together with the mid to long term forward plan and how this aligns to the core budget, brings in external funding whilst also exploiting cross boundary collaboration opportunities. Finally, the report seeks approval for conclusions and recommendations in implementing this continued approach and forward plan.</p>	419 - 440

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21	Adel and Wharfedale; Armley; Beeston and Holbeck; Bramley and Stanningley; Burmantofts and Richmond Hill; City and Hunslet; Guiseley and Rawdon; Harewood; Horsforth; Kippax and Methley; Kirkstall; Otley and Yeadon; Rothwell; Wetherby		<p data-bbox="676 286 1315 320"><b>STORM EVA - RECOVERY PLAN UPDATE</b></p> <p data-bbox="676 365 1406 577">To consider the report of the Assistant Chief Executive (Citizens and Communities) providing an update on the impact of Storm Eva in Leeds, specifically with regard to the recovery plan, flood alleviation proposals for the city, regeneration and lessons learned.</p> <p data-bbox="676 1093 1142 1126"><b><u>RESOURCES AND STRATEGY</u></b></p>	441 - 480
22			<p data-bbox="676 1200 1366 1261"><b>FINANCIAL PERFORMANCE - OUTTURN FINANCIAL YEAR ENDED 31ST MARCH 2016</b></p> <p data-bbox="676 1305 1406 1664">To consider the report of the Deputy Chief Executive presenting the Council's financial outturn position for 2015/16 for both revenue and capital and includes the Housing Revenue Account together with spending on schools. In addition, the report also highlights the position regarding other key financial health indicators including Council Tax and Business Rates collection statistics, sundry income, reserves and the prompt payment of creditors.</p>	481 - 516
23			<p data-bbox="676 1742 1406 1803"><b>TREASURY MANAGEMENT OUTTURN REPORT 2015/16</b></p> <p data-bbox="676 1848 1401 1989">To consider the report of the Deputy Chief Executive which provides a final update on the Treasury Management Strategy and operations for 2015/16.</p>	517 - 526

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24			<p><b>FINANCIAL HEALTH MONITORING 2016/17 - MONTH 2 (MAY 2016)</b></p> <p>To consider the report of the Deputy Chief Executive setting out the projected financial health position for 2016/17 at month 2.</p> <p><b><u>REGENERATION, TRANSPORT AND PLANNING</u></b></p>	527 - 532
25 K	City and Hunslet	10.4(3) (Appendix 1 only)	<p><b>THE GRAND QUARTER</b></p> <p>To consider the report of the Director of City Development providing an update on the progress made in negotiations for the disposal and development of land at Belgrave Gardens and which also recommends that the Council exchanges an Option Agreement for the sale.</p> <p>Please note that Appendix 1 to this report, together with the associated plan, are designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3)</p>	533 - 554
26 K	City and Hunslet	10.4(3) (Appendices 1 & 2 only)	<p><b>DESIGN AND COST REPORT: PROPOSED MAINTENANCE WORKS: LEEDS GRAND THEATRE</b></p> <p>To consider the report of the Director of City Development regarding proposed maintenance works in respect of the Leeds Grand Theatre.</p> <p>Please note that Appendices 1 and 2 to this report are designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3).</p>	555 - 590

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27 K	Burmantofts and Richmond Hill; City and Hunslet; Temple Newsam	10.4(3) (Appendix 1 only)	<p><b>LEEDS CITY REGION ENTERPRISE ZONE UPDATE AND INFRASTRUCTURE DELIVERY</b></p> <p>To consider the report of the Director of City Development on progress within the Leeds City Region Enterprise Zone and the priority areas of work moving forward. The report also seeks approval to commence a procurement process and utilise Council owned land to deliver a power solution which is intended to ensure that the required infrastructure is in place to ensure continued delivery within the Enterprise Zone and wider Aire Valley area.</p> <p>Please note: Appendix 1 of this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3)</p>	591 - 610
28 K	City and Hunslet; Temple Newsam	10.4(3) (Appendix 1 only)	<p><b>DESIGN AND COST REPORT FOR ACQUISITION OF PROPERTIES FOR THE COUNCIL'S INVESTMENT PORTFOLIO</b></p> <p>To consider the joint report of the Deputy Chief Executive and the Director of City Development on the terms for the acquisition two newly constructed buildings in Leeds (3 Sovereign Square and Unit 1 Logic Leeds) which could be added to the Council's property investment portfolio.</p> <p>Please Note: Appendix 1 to the report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3)</p>	611 - 636

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29 K	Beeston and Holbeck; City and Hunslet		<p><b>HOLBECK, SOUTH BANK SUPPLEMENTARY PLANNING DOCUMENT (SPD) - ADOPTION</b></p> <p>To consider the report of the Director of City Development presenting feedback from the public consultation undertaken on the draft Holbeck, South Bank Supplementary Planning Document (SPD) and to request approval of proposed changes arising from this. Specifically, the report recommends the adoption of the re-drafted SPD, which would formally replace the existing Holbeck Urban Village Revised Planning Framework, previously adopted as Supplementary Planning Guidance in 2006.</p>	637 - 730
30 K	City and Hunslet		<p><b>DEWSBURY ROAD: INTEGRATED ROAD SAFETY SCHEME</b></p> <p>To consider the report of the Director of City Development seeking approval of the detailed design and implementation of the Dewsbury Road integrated road safety scheme and the associated Traffic Orders.</p>	731 - 748
31 K	Harewood		<p><b>DESIGN AND COST REPORT FOR THE REPAIR OF LINTON BRIDGE AND OTHER HIGHWAY INFRASTRUCTURE ASSETS DAMAGED DURING WINTER STORMS OF 2015</b></p> <p>To consider the report of the Director of City Development providing details regarding the cost of repairs to Council owned infrastructure as a result of the flooding in December 2015 and the grant award funding from government to effect repairs. Specifically, the report provides proposals regarding the repair of Linton Bridge and seeks support to approach Central Government to make additional funds available for broader infrastructure works.</p>	749 - 764

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32			<p><b>THE FUTURE OF TRANSPORT IN LEEDS</b></p> <p>To consider the report of the Director of City Development which invites the Board to note the Secretary of State for Transport's decision to not grant the legal powers (under the Transport and Works Act) needed to construct and operate a trolleybus system in the form that was presented through the Public Inquiry. In addition, the report also sets out that the funding allocated for NGT, £173.5m, will still be allocated for schemes within Leeds and sets out the proposed next steps.</p>	765 - 778

### **Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

### **Webcasting**

**Please note** – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council's website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.