

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 21st June, 2017 at 1.00 pm

Councillors

J Blake (Chair)
R Charlwood
D Coupar
J Lewis
R Lewis
L Mulherin
M Rafique
L Yeadon

A Carter

MEMBERSHIP

S Golton

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 19th April 2017</p> <p><u>CHILDREN AND FAMILIES</u></p>	1 - 14
6 K	Gipton and Harehills		<p>OUTCOME OF CONSULTATION TO CHANGE THE AGE RANGE OF HOVINGHAM PRIMARY SCHOOL FROM 3-11YEARS TO 2-11YEARS.</p> <p>To consider the report of the Director of Children and Families on the outcome of consultation on a proposal to change the age range of Hovingham Primary School from 3-11 years to 2-11 years and seeks permission to publish a statutory notice in respect of this proposal.</p>	15 - 24

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7 K			<p>LEARNING PLACES PROGRAMME - CAPITAL PROGRAMME UPDATE</p> <p>To consider the joint report of the Director of Children and Families, the Director of Resources and Housing and the Director of City Development presenting an update on the three year strategy for providing sufficient school places in the city, an update on progress of the projects currently forming part of the Learning Places Programme and the SEMH Programme, outlining the revised programme governance arrangements and seeking a number of associated approvals.</p> <p><u>COMMUNITIES</u></p>	25 - 52
8			<p>ILLEGAL MONEY LENDING TEAM PROGRESS REPORT</p> <p>To consider the report of the Director of Communities and Environment which provides an update on the activities of the national Illegal Money Lending Team (IMLT) within Leeds, together with an updated action plan.</p> <p><u>ENVIRONMENT AND SUSTAINABILITY</u></p>	53 - 60
9 K	Burmantofts and Richmond Hill; Otley and Yeadon; Temple Newsam		<p>WASTE DEPOT DEVELOPMENT</p> <p>To consider the report of the Director of Communities and Environment outlining the current depot provision across the Council and the current operational and financial risks associated with this. The report outlines the work that has been carried out to develop options to mitigate these risks, including the costs, issues and benefits associated with these options and seeks approval for capital funding to deliver a new depot for the use of Waste Management and other council services.</p>	61 - 76

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10			<p><u>ECONOMY AND CULTURE</u></p> <p>GRADUATE RETENTION AND MOBILITY AND ITS IMPACT ON THE LEEDS ECONOMY</p> <p>To consider the report of the Director of City Development setting out the main findings of recent and current research on graduate mobility to and from Leeds, and to outline Leeds' response as a city.</p>	77 - 92
11			<p><u>EMPLOYMENT, SKILLS AND OPPORTUNITY</u></p> <p>DELIVERING SOCIAL VALUE THROUGH EMPLOYMENT AND SKILLS OBLIGATIONS</p> <p>To consider the report of the Director of City Development which provides summary information on the employment and skills obligations delivered through the Council's procurement and planning activity from September 2012 to March 2017. The report also highlights learning from the implementation of employment and skills obligations and the review work undertaken by the More Jobs, Better Jobs Partnership; changes in policy and legislation; the economy and target industries; and the need for refinements to the process to ensure that resources are deployed efficiently to maximise benefits for local residents and businesses. Additionally, the report recommends a revised approach towards targeting opportunities for priority groups of disadvantaged individuals rather than the broader targeting of spatial communities.</p>	93 - 110
12			<p><u>RESOURCES AND STRATEGY</u></p> <p>TREASURY MANAGEMENT OUTTURN REPORT 2016/17</p> <p>To consider the report of the Chief Officer (Financial Services) which provides a final update on Treasury Management Strategy and operations in 2016/17.</p>	111 - 120

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13 K			<p>FINANCIAL PERFORMANCE - OUTTURN FINANCIAL YEAR ENDED 31ST MARCH 2017</p> <p>To consider the report of the Chief Officer, Financial Services, on the Council's financial outturn position for 2016/17 for both revenue and capital. The report also includes the Housing Revenue Account and spending on schools. The current position regarding other key financial health indicators is also highlighted - including Council Tax and Business Rates collection statistics, sundry income, reserves and the prompt payment of creditors.</p>	121 - 162
14 K			<p>FINANCIAL HEALTH MONITORING 2017/18 - MONTH 2 (MAY 2017)</p> <p>To consider the report of the Chief Officer, Financial Services, on the Council's projected financial health position for 2017/18 at month 2. Budget Monitoring is a continuous process throughout the year, and this report reviews the position of the budget and highlights potential key risks and variations after the first two months of the year.</p>	163 - 170
15 K			<p>IMPLEMENTATION OF BUSINESS RATES RELIEF MEASURES ANNOUNCED AT SPRING BUDGET 2017, INCLUDING THE DESIGN OF A LOCAL DISCOUNT SCHEME</p> <p>To consider the report of the Chief Officer, Financial Services seeking approval to implement the locally administered West Yorkshire discretionary discount scheme. In addition, the report also seeks approval of the implementation of the two national rate relief schemes, as introduced by Government.</p>	171 - 182

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16 K			<p>LEEDS CYCLING STARTS HERE (CSH) STRATEGY</p> <p>To consider the report of the Director of City Development on the progress made in the development of cycling in the city and which seeks endorsement of the Leeds Cycling Starts Here Strategy.</p> <p><u>REGENERATION, TRANSPORT AND PLANNING</u></p>	183 - 208
17 K			<p>LEEDS PUBLIC TRANSPORT INVESTMENT PROGRAMME</p> <p>To consider the report of the Director of City Development seeking authority to spend a total of up to £15.31m from the DfT funding for scheme and package development and overall programme management costs for 2017/18. A breakdown of the costs is detailed within the report. Also, the report sets out the next steps for delivering the Leeds Public Transport Investment Programme.</p>	209 - 224
18 K	City and Hunslet		<p>DESIGN AND COST REPORT - CLAYPIT LANE/ WOODHOUSE LANE JUNCTION AND PUBLIC REALM IMPROVEMENTS</p> <p>To consider the report of the Director of City Development seeking approvals regarding 'Authority to Spend' in respect of existing Capital Schemes for the purposes of undertaking highways and public realm improvement works at the junction of Clay Pit Lane and Woodhouse Lane.</p>	225 - 244

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19 K	Cross Gates and Whinmoor; Harewood; Killingbeck and Seacroft; Moortown; Roundhay	10.4(3) (Appendix 6 only)	<p>EAST LEEDS ORBITAL ROAD - LAND ASSEMBLY AND FINANCING</p> <p>To consider the report of the Director of City Development setting out the work undertaken to date in order to assemble land to facilitate the delivery of the East Leeds Orbital Road and which requests Executive Board approval to make a Compulsory Purchase Order and a Side Roads Order and also to approve the financing package for the scheme.</p> <p>(Please Note: Appendix 6 of this report is designated as exempt from publication under the provisions of Access to information Procedure Rule 10.4(3))</p>	245 - 310
20 K	City and Hunslet		<p>CITY CENTRE VEHICLE ACCESS MANAGEMENT SCHEME</p> <p>To consider the report of the Director of City Development seeking an injection into the 2017/18 Capital Programme and related authority to progress the detailed design and implementation of an automated vehicle access system to manage and control vehicular access within the pedestrianised core of Leeds City Centre. The report also sought authority to progress the more detailed investigation and option appraisal for four measures at four other locations in the City Centre where access by vehicles is prohibited or restricted.</p>	311 - 326
21 K	Kippax and Methley		<p>APPROVAL FOR THE CONSTRUCTION OF A FLOOD ALLEVIATION SCHEME AT WESTFIELD, ALLERTON BYWATER</p> <p>To consider the report of the Director of City Development on the flooding issues within the Westfield area in Allerton Bywater where residential properties are at risk from flows surcharging from the culvert upstream. The report also seeks approval to the implementation of the Westfield Flood Alleviation Scheme and authority to incur expenditure on the proposed works.</p>	327 - 342

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22 K			<p>STREET LIGHTING ENERGY SAVING PROGRAMME</p> <p>To consider the report of the Director of City Development which provides an update on the progress made with regard to street lighting energy saving, explores options for further energy saving measures and seeks approval to undertake public consultation on further measures.</p> <p><u>HEALTH, WELLBEING AND ADULTS</u></p>	343 - 364
23			<p>LEEDS COMMITMENT TO CARERS</p> <p>To consider the report of the Director of Adults and Health presenting the Leeds Commitment to Carers, and also seeking approval for Leeds City Council to sign up to the commitment, with a request for each directorate to complete their own commitment and action plan.</p>	365 - 396
24			<p>ADULT SOCIAL CARE USE OF RESOURCES PEER CHALLENGE SEPTEMBER 2016</p> <p>To consider the report of the Director of Adults and Health which shares the results from the recent LGA peer challenge of the Adult Social Care Directorate's use of resources. The report outlines the actions being taken as a consequence of the review.</p>	397 - 440

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Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Webcasting

Please note – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council’s website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.