

## HEALTH AND WELLBEING BOARD

---

Meeting to be held in Henry Moore Room, Leeds Art Gallery,  
The Headrow, Leeds LS1 3AA on  
Thursday, 23rd November, 2017 at 10.00 am

*(There will be a pre-meeting for Board members at 9.30 am)*

---

### MEMBERSHIP

#### **Councillors**

R Charlwood (Chair)	S Golton	G Latty
D Coupar		
L Mulherin		

#### **Representatives of Clinical Commissioning Groups**

Dr Jason Broch	NHS Leeds North CCG
Alistair Walling	NHS Leeds South and East CCG
Dr Gordon Sinclair	NHS Leeds West CCG

Nigel Gray	NHS Leeds North CCG
	NHS Leeds South and East CCG
Phil Corrigan	NHS Leeds West CCG

#### **Directors of Leeds City Council**

Dr Ian Cameron – Director of Public Health  
Cath Roff – Director of Adults and Health  
Steve Walker – Director of Children and Families

#### **Representative of NHS (England)**

Moira Dumma - NHS England

#### **Third Sector Representative**

Kerry Jackson – St Gemma's Hospice

#### **Representative of Local Health Watch Organisation**

Lesley Sterling-Baxter – Healthwatch Leeds  
Tanya Matilainen – Healthwatch Leeds

#### **Representatives of NHS providers**

Sara Munro - Leeds and York Partnership NHS Foundation Trust  
Julian Hartley - Leeds Teaching Hospitals NHS Trust  
Thea Stein - Leeds Community Healthcare NHS Trust

#### **Safer Leeds Representative**

Superintendent Sam Millar – West Yorkshire Police

## A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			<p><b>WELCOME AND INTRODUCTIONS</b></p> <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
3			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

4

## **LATE ITEMS**

To identify items which have been admitted to the agenda by the Chair for consideration

(The special circumstances shall be specified in the minutes)

5

## **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.

6

## **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

7

## **OPEN FORUM**

At the discretion of the Chair, a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Health and Wellbeing Board. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.

8

## **MINUTES**

1 - 10

To approve the minutes of the previous Health and Wellbeing Board meeting held 28<sup>th</sup> September 2017 as a correct record.

(Copy attached)

9

## **INCLUSIVE GROWTH STRATEGY - ALIGNMENT WITH HEALTH AND WELLBEING STRATEGY**

11 - 104

To consider the report of the Chief Officer, Leeds Health Partnerships, which provides an update on the work to review and replace the Leeds Inclusive Strategy for 2017-2023

(Report attached)

10

**MAKING A BREAKTHROUGH: A DIFFERENT APPROACH TO AFFECT CHANGE**

105 -  
126

To consider a joint report from the Consultant in Public Health, Executive Programme Manager, LCC Projects, Programmes and Procurement Unit, and Head of Safeguarding and Community Safety Partnership Development, LCC Safer Leeds, which provides an overview of approaches taken to address challenges relating to three determinants of health and wellbeing:

- a) supporting the inactive to become active,
- b) air quality, and
- c) domestic violence and abuse.

The report acknowledges the clear links with the priorities of the Leeds Health and Wellbeing Strategy 2016-21, and provides the Board with the opportunity to understand and discuss persistent challenges relating to these wider determinants, provide a view on what else can be done, explore and ensure links with our city's other strategic plans (such as the Leeds Health and Care Plan, Inclusive Growth Strategy) and agree individual and collective action that can contribute to improved outcomes for people in Leeds.

(Report attached)

11

**FOR INFORMATION: LEEDS HEALTH AND CARE QUARTERLY FINANCIAL REPORTING**

127 -  
136

To note, for information, the report from Leeds Health and Care Partnership Executive Group (PEG) which provides an overview of the financial positions of the health & care organisations in Leeds, brought together to provide a single citywide quarterly financial report

(Report attached)

12

**FOR INFORMATION: IBCF (SPRING BUDGET) AND BETTER CARE FUND 2017/18 QUARTER 2 RETURNS**

137 -  
156

To note, for information, receipt of the iBCF Spring Budget and the Better Care Fund 2017/18 Quarter 2 returns

(Report attached)

*(Please note: Appendix 2 of the report will follow)*

13

**FOR INFORMATION: BRIEF OVERVIEW OF DELAYED TRANSFERS OF CARE AND NON-ELECTIVE ADMISSION IN LEEDS**

157 -  
166

To note for information, receipt of the report providing a brief overview of Delayed Transfers of Care (DTC) and non-elective admissions.

(Report attached)

14

**FOR INFORMATION: PHARMACY NEEDS ASSESSMENT 2018-21**

167 -  
176

To note the report of the Director of Public Health which provides an update on three issues:

- a) The current status of the 2018-21 Pharmacy Needs Assessment
- b) An early indication of the findings of community pharmaceutical services across Leeds and highlight any gaps that have become evident at this stage of the work.
- c) Notes that the Pharmacy Needs Assessment will be placed on the Leeds Observatory website for a period of 60 days from 4th December 2017 to 2nd February 2018.

(Report attached)

15

**DATE AND TIME OF NEXT MEETING**

To note the date and time of the next formal Board meeting as Monday 19<sup>th</sup> February 2018 at 10.00 am (with a pre-meeting for Board Members at 9.30am)

### **Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.