

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 19th December, 2018 at 1.00 pm

Councillors

J Blake (Chair)
R Charlwood
D Coupar
J Lewis
R Lewis
L Mulherin
J Pryor
M Rafique

A Carter

MEMBERSHIP

S Golton

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 21st November 2018</p> <p><u>REGENERATION, TRANSPORT AND PLANNING</u></p>	1 - 20
6 K	Burmantofts and Richmond Hill	10.4(3) (Appendix 1 only)	<p>TEMPLE GREEN PARK AND RIDE: LAND PURCHASE TO SUPPORT EXPANSION</p> <p>To consider the report of the Director of City Development advising of the success of the Park & Ride facilities in Leeds and providing details of the opportunity for the Temple Green facility to be extended.</p> <p>(Please note that Appendix 1 to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3))</p>	21 - 36

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7 K	Alwoodley	10.4(3) (Appendix B only)	<p>DESIGN AND COST REPORT AND TENDER ACCEPTANCE REPORT FOR THE LEARNING PLACES EXPANSION OF ALLERTON CHURCH OF ENGLAND PRIMARY SCHOOL</p> <p>To consider the joint report of the Director of City Development and the Director of Children and Families on proposals to expand Allerton Church of England Primary School and which seeks the necessary approvals.</p> <p>(Please note that Appendix B to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3))</p>	37 - 56
8 K	Roundhay		<p>DESIGN AND COST REPORT AND TENDER ACCEPTANCE REPORT FOR THE RENOVATION OF THE HIGHWOOD PUBLIC HOUSE AS A CHILDREN'S CENTRE AND COMMUNITY CENTRE</p> <p>To consider the report of the Director of City Development which sets out proposals regarding the renovation of the Highwood Public House to allow it to be utilised as a Community Hub, with the report also seeking the necessary approvals to progress this proposal.</p>	57 - 72
9			<p>LOCAL FLOOD RISK MANAGEMENT STRATEGY</p> <p>To consider the report of the Director of City Development on the review of the Local Flood Risk Management Strategy (LFRMS), which forms part of the Council's Budget and Policy Framework. The report recommends the release of the updated LFRMS for the purposes of consultation.</p>	73 - 210

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10 K	Gipton and Harehills; Killingbeck and Seacroft; Temple Newsam		<p>WYKE BECK VALLEY PROJECT</p> <p>To consider the report of the Director of City Development providing an update on progress made by the Council's on the strategic approach towards flood risk management within the Wyke Beck and the emergence of a catchment wide approach. The report also seeks related approvals regarding investment into the project.</p>	211 - 230
11			<p><u>HEALTH, WELLBEING AND ADULTS</u></p> <p>COMMUNITY BASED RESPITE SERVICE</p> <p>To consider the report of the Director of Adults and Health informing of the outcomes from the further consultation which has been undertaken on this issue, and which seeks approval of a series of proposed revisions to the service.</p>	231 - 248
12			<p>LEEDS RECOVERY SERVICE</p> <p>To consider the report of the Director of Adults and Health which provides an update on each element of the Leeds Recovery Service; describing how they work together to provide a co-ordinated offer to people who need a short term intervention to support their recovery after a health issue or a significant change in their social circumstances. The report also outlines plans for the continued development of the Recovery Service and its links with partners.</p>	249 - 272
13			<p><u>LEARNING, SKILLS AND EMPLOYMENT</u></p> <p>TACKLING PERIOD POVERTY IN LEEDS</p> <p>To consider the report of the Director of Children and Families which provides an overview of the partnership approach that Leeds is developing to tackle both the stigma around periods and also to provide free sanitary products for those who have difficulty accessing them.</p>	273 - 286

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14			<p><u>COMMUNITIES</u></p> <p>TACKLING POVERTY AND INEQUALITY</p> <p>To consider the report of the Director of Communities and Environment providing an update on the Council's strategic approach to tackling poverty in Leeds. This report also seeks endorsement of an approach to tackling poverty which places inclusive growth and the health and wellbeing of citizens at its centre, and outlines a number of areas in which the Council's cross-cutting approach to tackling poverty could be further strengthened to maximise the positive impact that can be delivered with the resources available.</p>	287 - 302
15 K	Adel and Wharfedale; Ardsley and Robin Hood; Armley; Killingbeck and Seacroft; Middleton Park; Rothwell; Temple Newsam		<p>COUNCIL HOUSE GROWTH PROGRAMME - DELIVERY OF EXTRA CARE HOUSING</p> <p>To consider the joint report of the Director of Resources and Housing, the Director of Adults and Health and the Director of City Development providing an update on progress of the delivery of the extra care housing programme for older people across the city as part of the Council House Growth Programme and supporting the Better Lives Programme. In addition, the report sets out recommendations to enable the delivery of the programme to progress at pace.</p>	303 - 328
16	Temple Newsam		<p><u>ENVIRONMENT AND ACTIVE LIFESTYLES</u></p> <p>BIDS TO HERITAGE LOTTERY FUND</p> <p>To consider the report of the Director of Communities and Environment which provides details of an opportunity to prepare funding applications to the Heritage Lottery Fund (HLF) under the Future Parks Accelerator initiative and Resilient Heritage grant fund respectively.</p>	329 - 340

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17			<p><u>ECONOMY AND CULTURE</u></p> <p>INCLUSIVE GROWTH STRATEGY - DELIVERY</p> <p>To consider the report of the Director of City Development setting out the proposed framework and underpinning partnership arrangements for the delivery of the Inclusive Growth Strategy and which seeks support for the proposed approach.</p>	341 - 358
18			<p>INITIAL BUDGET PROPOSALS FOR 2019/20</p> <p>To consider the report of the Chief Officer Financial Services presenting the initial budget proposals for 2019/20, and seeking agreement for them to be submitted to Scrutiny for consideration and used as a basis for wider consultation with stakeholders.</p>	359 - 416
19			<p><u>RESOURCES AND SUSTAINABILITY</u></p> <p>BEST COUNCIL PLAN REFRESH 2019/20 - 2020/21</p> <p>To consider the report of the Director of Resources and Housing setting out proposals to refresh the Best Council Plan for the period 2019/20 – 2020/21, and which seeks approval to undertake engagement with Scrutiny Boards on the emerging Best Council Plan in accordance with the Budget & Policy Framework Procedure Rules.</p>	417 - 426
20			<p>FINANCIAL HEALTH MONITORING 2018/19 - MONTH 7</p> <p>To consider the report of the Chief Officer (Financial Services) presenting the Council's projected financial health position for the 2018/19 financial year as at Month 7.</p>	427 - 456

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21	Alwoodley	10.4(3) (Appendix 1 only)	<p>LINEHAM FARM - ASSIGNMENT OF LEASE AND FINANCIAL IMPLICATIONS</p> <p>To consider the joint report of the Chief Officer (Financial Services) and the Director of City Development which seeks approval to the assignment of the leases for the Lineham Farm Centre to the newly established Leeds Children's Charity at Lineham Farm, to include a number of revisions, and to agree to write off the going-concern funding made available by the City Council to the current Lineham Farm Children's Centre charity, upon that charity's impending dissolution.</p> <p>(Please note that Appendix 1 to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3))</p>	457 - 470
22			<p>NEW PROCUREMENT STRATEGY</p> <p>To consider the report of the Director of Resources and Housing detailing proposals to review the Council's Procurement Strategy with a view to supporting more fully the Council's aims. The report also includes a review of governance to clarify the procedures relating to waivers.</p>	471 - 514

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Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Webcasting

Please note – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council’s website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.