



WEST YORKSHIRE ADOPTION JOINT COMMITTEE

**Meeting to be held in the Civic Hall, Leeds on
Thursday, 1st August, 2019 at 11.30 am**

MEMBERSHIP

Adrian Farley City of Bradford MDC
Adam Wilkinson Calderdale MBC
Viv Kendrick Kirklees MBC
Fiona Venner (Chair) Leeds City Council
Richard Forster City of Wakefield MDC

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration

(The special circumstances shall be specified in the minutes)

4

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.

5

APOLOGIES FOR ABSENCE

To receive apologies for absence (If any)

6

MINUTES OF THE PREVIOUS MEETING

1 - 6

To confirm as a correct record, the minutes of the meeting held on 13th March 2019.

(Copy attached)

7

MATTER ARISING FROM THE MINUTES

To consider any matter arising from the minutes.

8

HEAD OF SERVICE REPORT

7 - 30

To consider a report by the Director of Children's and Families which provides a summary from the Head of Service on the developments of the service since the last report to the committee in March 2019.

(Report attached)

9

ANNUAL AGENCY REPORT AND REVISED STATEMENT OF PURPOSE

31 -
102

To consider a report by the Director of Children's and Families which presents the Annual Report of the One Adoption West Yorkshire (OAWY) as required by the National Minimum Standards 2011 (Appendix A refers)

The report requests the Joint Committee to note the revised statement of purpose for OAWY (Appendix B refers). The Statement of Purpose is required as part of the national minimum standard in order to be able to provide those services.

(Report attached)

10

PERFORMANCE REPORT

103 -
122

To consider a report by the Director of Children's and Families which sets out details of the quarter 4 and reconciled data of the year for 2018-19 in (Appendix No.1 refers)

(Report attached)

11

DATE AND TIME OF NEXT

To note that the next meeting will take place on Wednesday, 8th January 2020 at 1.00pm in the Civic Hall, Leeds.

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

2

a)

b)