

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 26th June, 2019 at 1.00 pm

MEMBERSHIP

Councillors

J Blake (Chair)	A Carter	S Golton
R Charlwood		
D Coupar		
J Lewis		
L Mulherin		
J Pryor		
M Rafique		
F Venner		

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meetings held on 17th April 2019 and 16th May 2019.</p> <p><u>CHILDREN AND FAMILIES</u></p>	1 - 14
6			<p>ANNUAL REPORT OF THE ONE ADOPTION WEST YORKSHIRE</p> <p>To consider the report of the Director of Children and Families which presents the One Adoption Annual Report and the updated statement of purpose for One Adoption West Yorkshire.</p>	15 - 88
7			<p>FOSTERING SERVICE ANNUAL REPORT</p> <p>To consider the report of the Director of Children and Families on the work undertaken by the fostering service between April 2018 and March 2019. The report updates the Board on activity in relation to the recruitment and retention of foster carers and developments within the service.</p>	89 - 136

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8 K	Kippax and Methley		<p><u>LEARNING, SKILLS AND EMPLOYMENT</u></p> <p>OUTCOME OF STATUTORY NOTICE TO INCREASE LEARNING PLACES AT MICKLEFIELD CHURCH OF ENGLAND (VOLUNTARY CONTROLLED) PRIMARY SCHOOL</p> <p>To consider the report of the Director of Children and Families setting out details of a proposal brought forward to meet the Local Authority's duty to ensure a sufficiency of school places. Specifically, this report notes the outcome of the representation period following publication of a Statutory Notice regarding a proposal to permanently expand primary provision at Micklefield Church of England Primary School and seeks a final decision in that respect.</p>	137 - 150
9 K	Hunslet and Riverside; Little London and Woodhouse		<p>LEEDS BUSINESS IMPROVEMENT DISTRICT RENEWAL BALLOT (2020 - 2025)</p> <p>To consider the report of the Director of City Development that sets out the proposal for supporting the renewal of the Business Improvement District for Leeds City Centre, for a second term. The purpose is to enable Executive Board to give due consideration to the recommendations in the report and to affirm the Council's support for a City Centre BID for 2020 – 2025.</p> <p><u>RESOURCES</u></p>	151 - 238
10			<p>TREASURY MANAGEMENT OUTTURN REPORT 2018/19</p> <p>To consider the report of the Chief Officer, Financial Services presenting a final update on the Council's Treasury Management Strategy and operations in 2018/19.</p>	239 - 248

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11 K			<p>FINANCIAL PERFORMANCE - OUTTURN FINANCIAL YEAR ENDED 31ST MARCH 2019</p> <p>To consider the report of the Chief Officer, Financial Services, which provides the Council's final outturn position for the financial year 2018/19, and which seeks consideration of any related actions.</p>	249 - 294
12			<p>ANNUAL CORPORATE RISK MANAGEMENT REPORT</p> <p>To consider the report of the Director of Resources and Housing providing an update on the council's most significant corporate risks and the arrangements both in place and further activity planned during 2019/20 to manage them.</p>	295 - 362
13			<p>NEW PROCUREMENT STRATEGY 2019 - 2024</p> <p>To consider the report of the Director of Resources and Housing that seeks approval for the adoption of the Council's New Procurement Strategy.</p>	363 - 426
14 K			<p>IMPROVING AIR QUALITY IN THE CITY (CLEAN AIR ZONE UPDATE)</p> <p>To consider the joint report of the Director of Resources and Housing and the Director of City Development which provides an update following the Government's approval of Leeds Final Business Case and confirms the final funding position and spending conditions related to the Clean Air Funding awarded in January 2019. The report also details why clarifications and amendments for certain elements of the Charging Order are being considered, presents the longer term approach to establishing future emissions standards for the taxi and private hire trade, provides a progress report on both the implementation of the CAZ and the distribution of funding to impacted businesses and informs of a delay to the 'go-live' date.</p>	427 - 458

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15 K	Chapel Allerton; Guiseley and Rawdon; Horsforth; Kirkstall; Little London and Woodhouse; Moortown		<p data-bbox="675 286 1265 360"><u>CLIMATE CHANGE, TRANSPORT AND SUSTAINABLE DEVELOPMENT</u></p> <p data-bbox="675 427 1337 533">LEEDS PUBLIC TRANSPORT INVESTMENT PROGRAMME: A61 NORTH BUS PRIORITY CORRIDOR AND A65 SIGNALS UPGRADE</p> <p data-bbox="675 577 1398 831">To consider the report of the Director of City Development that provides an update on the progress of significant schemes during 2019/20 and outlines the next steps for delivering implementation of improvements to the A61 North Bus Priority Corridor scheme and improvements to the A65 signals.</p>	459 - 486
16 K	Otley and Yeadon		<p data-bbox="675 898 1337 972">DELIVERING THE EAST OF OTLEY RELIEF ROAD AND HOUSING ALLOCATION</p> <p data-bbox="675 1016 1406 1256">To consider the report of the Director of City Development providing an update on the progress made on bringing forward the East of Otley development since the report of September 2017, and requesting approval to a number of matters that will formalise the Council's role in this work and enable critical infrastructure and planning activities to move forward.</p>	487 - 516
17			<p data-bbox="675 1323 1406 1397">LEEDS LOCAL PLAN - ADOPTION OF THE SITE ALLOCATIONS PLAN</p> <p data-bbox="675 1442 1406 1765">To consider the report of the Chief Planning Officer which invites Executive Board to recommend to full Council that the Council notes the Inspector's final Report on the Submission Draft 2017 Site Allocations Plan (SAP) and accepts the Inspector's Main Modifications and adopts the Plan (subject to any further non material additional modifications being made in advance of consideration by Council).</p> <p data-bbox="675 1809 1257 1877">(Appendix 2 is provided as a stand alone document)</p>	517 - 646

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18 K	Burmantofts and Richmond Hill; Gipton and Harehills		<p><u>COMMUNITIES</u></p> <p>BUSINESS CASE FOR PROPOSED SELECTIVE LICENSING DESIGNATION - HAREHILLS</p> <p>To consider the report of the Director of Resources and Housing seeking approval of the business case for selective licensing in Harehills and to designate the area outlined on the map at Appendix 1 of the business case as a selective licensing area, with effect from the 6th January 2020.</p> <p>(Appendix 2 (Business Case document and appendices) are provided as a stand alone document)</p>	647 - 682
19 K	Beeston and Holbeck; Hunslet and Riverside		<p>BUSINESS CARE FOR PROPOSED SELECTIVE LICENSING DESIGNATION - BEESTON</p> <p>To consider the report of the Director of Resources and Housing which seeks approval of the business case for selective licensing designation in Beeston and to designate the area outlined on the map at Appendix 1 of the business case as a selective licensing area, with effect from the 6th January 2020.</p> <p>(Appendix 2 (Business Case document and appendices) are provided as a stand alone document)</p>	683 - 718
20 K	Chapel Allerton; Killingbeck and Seacroft; Middleton Park		<p>COUNCIL HOUSING GROWTH PROGRAMME UPDATE</p> <p>To consider the report of the Director of Resources and Housing which provides an update on the progress of the Council Housing Growth Programme, sets out proposals for the delivery of further new Council housing across the city and presents the proposed rent setting approach for the Council Housing New Build Programme.</p>	719 - 748

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21			<p>REVIEW OF LEEDS ANTI-SOCIAL BEHAVIOUR TEAM</p> <p>To consider the report of the Director of Communities and Environment that sets out proposals to redesign the Leeds Anti-Social Behaviour Team (LASBT), with the aim being to establish a more sustainable service through which officers are increasingly able to focus upon early intervention and work with communities in order to prevent anti-social behaviour.</p> <p><u>INCLUSIVE GROWTH AND CULTURE</u></p>	749 - 782
22 K			<p>GRANT TO LEEDS CULTURE TRUST (LEEDS 2023)</p> <p>To consider the report of the Director of City Development providing an update on the progress being made in respect of the Leeds 2023 initiative and which looks to delegate to officers the authority to enter into a grant agreement with Leeds Culture Trust in order to deliver a programme of activity.</p>	783 - 796

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23 K	Otley and Yeadon	10.4(3) (Appendix D only)	<p><u>ENVIRONMENT AND ACTIVE LIFESTYLES</u></p> <p>APPROVAL FOR THE SUBMISSION OF THE OTLEY FLOOD ALLEVIATION SCHEME OUTLINE BUSINESS CASE TO THE ENVIRONMENT AGENCY, AND SUBMISSION OF THE PLANNING APPLICATION</p> <p>To consider the report of the Director of City Development which provides details of flooding issues in the Otley area, requests authority to submit the Outline Business Case & Planning Application as detailed, requests authority to incur required expenditure and which highlights the current funding shortfall and seeks support for additional funding to be sought.</p> <p>(Please note that Appendix D to this report is designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3))</p>	797 - 870
24 K	Roundhay		<p>THE ARNOLD AND MARJORIE ZIFF TROPICAL WORLD DEVELOPMENT</p> <p>To consider the report of the Director of Communities and Environment that outlines a proposal to develop an indoor play facility at the Arnold and Marjorie Ziff Tropical World following on from other developments that have taken place to this important regional attraction in recent years.</p>	871 - 884

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25			<p><u>HEALTH, WELLBEING AND ADULTS</u></p> <p>UNDERSTANDING HEALTH AND CARE NEEDS WITHIN OUR WARDS: STRENGTHENING OUR RELATIONSHIPS WITH ELECTED MEMBERS AND LOCAL CARE PARTNERSHIPS</p> <p>To consider the report of the Director of Adults and Health that provides an update on recent Ward Member conversations on health and care, reflecting the increasing importance of Community Committees as forums for discussion of health and care and the development of Local Care Partnerships as a basis for improving population health.</p>	885 - 926
26			<p>THE VISIBLE PROJECT</p> <p>To consider the report of the Director of Adults and Health that provides an update on the work of the Visible Project – improving health and wellbeing outcomes with adult survivors of child sexual abuse which is based within the Women’s Counselling and Therapy Service (WCTS).</p>	927 - 946

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Webcasting

Please note – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council’s website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.