

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Tuesday, 7th January, 2020 at 10.00 am

MEMBERSHIP

Councillors

J Blake (Chair)	A Carter	S Golton
R Charlwood		
D Coupar		
J Lewis		
L Mulherin		
J Pryor		
M Rafique		
F Venner		

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

Item No K=Key Decision	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 25 November 2019.</p> <p><u>HEALTH, WELLBEING AND ADULTS</u></p>	1 - 12
6			<p>LEEDS SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2018/19</p> <p>To consider the report of the Director of Adults and Health presenting the Leeds Safeguarding Adults Board's Annual Report for 2018/19, together with an 'easy read' version and also a copy of the associated Strategic Plan. In summary, these documents summarise the Board's achievements over the past 12 months and set out its ambitions for the coming year.</p>	13 - 94

Item No K=Key Decision	Ward	Item Not Open		Page No
7			<p><u>CHILDREN AND FAMILIES</u></p> <p>LEEDS SAFEGUARDING CHILDREN PARTNERSHIP ANNUAL REPORT 2018/19: EVALUATING THE EFFECTIVENESS OF SAFEGUARDING ARRANGEMENTS IN LEEDS</p> <p>To consider the report of the Director of Children and Families introducing the key learning from the Leeds Safeguarding Children Partnership's Annual Report (2018/19) and which highlights the areas of strength and progress as well as areas for development across the safeguarding structures.</p>	95 - 158
8			<p>INSPECTION OF YOUTH JUSTICE SERVICES IN LEEDS</p> <p>To consider the report of the Director of Children and Families which details the outcome and response to the inspection of the Leeds Youth Justice Service by Her Majesty's Inspectorate of Probation (HMIP) and which seeks endorsement to working with the Inspectorate in a forthcoming review of the methodology applied to Out of Court Disposals.</p>	159 - 214

Item No K=Key Decision	Ward	Item Not Open		Page No
9 K	Burmantofts and Richmond Hill; Killingbeck and Seacroft		<p><u>LEARNING, SKILLS AND EMPLOYMENT</u></p> <p>OUTCOME OF STATUTORY NOTICE ON THE EXPANSION OF EAST SILC – JOHN JAMIESON ONTO TWO ADDITIONAL SITES</p> <p>To consider the report of the Director of Children and Families detailing a proposal brought forward to meet the local authority’s duty to ensure a sufficiency of learning places including provision for children and young people with Special Educational Needs and Disabilities (SEND). Specifically, this report describes the outcome of a Statutory Notice regarding a proposal to expand generic specialist school provision at East SILC – John Jamieson to 400 places by expanding onto two new additional sites, creating an additional 150 places; 50 primary places at the Oakwood building and 100 secondary places at the former Shakespeare site.</p> <p><u>COMMUNITIES</u></p>	215 - 230
10	Beeston and Holbeck		<p>INVESTING IN OUR NEIGHBOURHOODS - A REVIEW OF THE INVESTMENT IN HOLBECK</p> <p>To consider the report of the Director of Resources and Housing providing an update on the investment approved in July and November 2016 for the LNA (Leeds Neighbourhood Approach) in Holbeck and the investment in group repair, specifically in the Recreations. The report also provides details of other activities which have complemented the investment as part of the Council and partners’ activity in the area to address issues of deprivation.</p>	231 - 242

Item No K=Key Decision	Ward	Item Not Open		Page No
11 K	Beeston and Holbeck		<p>COMMUNITY ASSET TRANSFER OF ST. MATTHEW'S COMMUNITY CENTRE TO 'HOLBECK TOGETHER' (PREVIOUSLY KNOWN AS 'HOLBECK ELDERLY AID')</p> <p>To consider the joint report of the Director of City Development and the Director of Communities and Environment seeking approval for the Community Asset Transfer of St Matthew's Community Centre to 'Holbeck Together' by way of a 6 year lease alongside an agreement to lease for a longer term period, subject to the future submission and approval of a business plan.</p>	243 - 260
12			<p>PROMOTING AFFORDABLE WARMTH</p> <p>To consider the joint report of the Director of Resources and Housing and the Director of Communities and Environment providing an update on the Council's approach towards tackling fuel poverty in the city.</p>	261 - 272
13			<p><u>INCLUSIVE GROWTH AND CULTURE</u></p> <p>UPDATE ON LEEDS CITY COUNCIL'S PREPARATIONS FOR THE UK'S EXIT FROM THE EUROPEAN UNION</p> <p>To consider the report of the Chief Executive providing a further update on the preparations that Leeds City Council has been making for the UK's exit from the European Union, following previous reports during 2019.</p>	273 - 278

Item No K=Key Decision	Ward	Item Not Open		Page No
14	Chapel Allerton		<p>NORTHERN SCHOOL OF CONTEMPORARY DANCE</p> <p>To consider the report of the Director of City Development that sets out the important role that the Northern School of Contemporary Dance plays as a cultural anchor institution in the city and details the collaborative work underway with the Council to secure its sustainability and growth as a key stakeholder based in Chapeltown.</p>	279 - 294
15			<p>INITIAL BUDGET PROPOSALS FOR 2020/21</p> <p>To consider the report of the Chief Officer (Financial Services) that sets out the initial budget proposals for 2020/21 for the purposes of agreeing the release of such proposals for the purposes of consultation.</p>	295 - 354
16 K			<p><u>ENVIRONMENT AND ACTIVE LIFESTYLES</u></p> <p>EXPERIMENTAL TRAFFIC REGULATION ORDER TO FACILITATE THE UNOBSTRUCTED PASSAGE OF WASTE COLLECTION VEHICLES</p> <p>To consider a joint report of the Director of City Development and the Director of Communities and Environment which sets out key considerations for the principle of introducing an experimental city-wide Traffic Regulation Order (TRO) to facilitate the passage of vehicles, including refuse wagons, at locations where safe passage is currently a regular problem.</p>	355 - 366
17 K			<p>PROPOSAL FOR WOODLAND CREATION</p> <p>To consider the report of the Director of Communities and Environment that sets out proposals on how the council can lead an ambitious initiative to combat climate change with a programme of education and community engagement focussed around tree planting and woodland creation.</p>	367 - 386

Item No K=Key Decision	Ward	Item Not Open		Page No
18			<p><u>RESOURCES</u></p> <p>BEST COUNCIL PLAN REFRESH 2020/21 TO 2024/25</p> <p>To consider the report of the Director of Resources and Housing that sets out proposals to update the Best Council Plan for the period 2020/21 – 2024/25. Subject to Executive Board’s approval, the proposals will then be considered in consultation with Scrutiny Boards alongside the 2020/21 Initial Budget Proposals. Following this, a final draft of the updated Best Council Plan will be brought to February’s Executive Board with the final Budget proposals, recommending its adoption by Full Council later that month.</p>	387 - 394
19			<p>FINANCIAL HEALTH MONITORING 2019/20 – MONTH 7</p> <p>To consider the report of the Chief Officer, Financial Services which sets out the Council’s projected financial health position for 2019/20 as at Month 7 of the financial year.</p>	395 - 424
20 K	Alwoodley; Cross Gates and Whinmoor	10.4(3) (Appendix B only)	<p>CAPITAL RECEIPTS PROGRAMME UPDATE AND APPROVAL OF FUTURE DISPOSALS</p> <p>To consider the report of the Director of City Development that provides an update in relation to the Capital Receipts Programme, to seek support to the continued disposal of surplus property assets, and to recommend the disposal of a number of key sites.</p> <p>(Please note that Appendix B to this report is designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3))</p>	425 - 450

Item No K=Key Decision	Ward	Item Not Open		Page No
21 K			<p data-bbox="675 286 1265 360"><u>CLIMATE CHANGE, TRANSPORT AND SUSTAINABLE DEVELOPMENT</u></p> <p data-bbox="675 427 1177 461">CLIMATE EMERGENCY UPDATE</p> <p data-bbox="675 501 1406 790">To consider the report of the Director of Resources and Housing presenting an update on the progress which has been made since the climate emergency declaration by the Council in March 2019. The report also details and seeks approval of the proposed targets and related actions aimed at achieving the Council's and the city's ambitions in this area.</p>	451 - 568
22 K	Burmantofts and Richmond Hill; Gipton and Harehills		<p data-bbox="675 864 1385 931">CONNECTING LEEDS: A58 BECKETT STREET BUS PRIORITY CORRIDOR</p> <p data-bbox="675 974 1406 1189">To consider the report of the Director of City Development providing an update on the progress of significant schemes which have made up the Connecting Leeds programme during 2019/20 and provides details regarding the proposal to establish a bus priority corridor on the A58, Beckett Street.</p>	569 - 590
23 K	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p data-bbox="675 1261 1406 1402">SURFACE ACCESS TO LEEDS BRADFORD AIRPORT, THE NORTH WEST LEEDS EMPLOYMENT HUB AND PROPOSED AIRPORT PARKWAY STATION</p> <p data-bbox="675 1444 1406 1733">To consider the report of the Director of City Development, which following the conclusion of a comprehensive public consultation exercise and subsequent review, sets out the conclusions and makes recommendations on the preferred approach to progressing a connectivity and surface access package for Leeds Bradford Airport and the North West Leeds Employment Hub.</p>	591 - 620

Item No K=Key Decision	Ward	Item Not Open		Page No
------------------------------	------	------------------	--	------------

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Webcasting

Please note – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council’s website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.