

CORPORATE GOVERNANCE AND AUDIT COMMITTEE

**Meeting to be held remotely <https://www.youtube.com/user/Leedscouncil>
On Monday, 27th July, 2020 at 10.00 am**

MEMBERSHIP

Councillors

P Grahame	J Bentley	P Harrand
A Scopes (Chair)		M Harrison
P Truswell		J Taylor
J Illingworth		
B Garner		

Note to observers of the meeting:

To remotely observe this meeting, please click on the link below. This will take you to Leeds City Council's YouTube channel, and the meeting can be viewed live from there.

<https://www.youtube.com/user/Leedscouncil>

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive apologies for absence (If any)</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To consider and approve the minutes of the previous meeting held on 29th June 2020.</p> <p>(Copy attached)</p>	7 - 14
7			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any Matter Arising from the minutes.</p>	

Item No	Ward	Item Not Open		Page No
8			<p>ANNUAL ASSURANCE REPORT ON CORPORATE RISK MANAGEMENT ARRANGEMENTS</p> <p>To consider a report by the Director of Resources and Housing which presents the Annual Assurance Report on Corporate Risk Management Arrangements and seeks to assure the Committee on the effectiveness of the council's corporate risk management arrangements.</p> <p>The report also provides an update to the Committee on work carried out since the previous assurance report dated 26th July 2019 and summarises work planned for 2020/21.</p> <p>(Report attached)</p>	15 - 22
9			<p>COMPLIANCE WITH THE GOVERNANCE REQUIREMENTS ASSOCIATED WITH SETTING AN EMERGENCY BUDGET AND ISSUING A SECTION 114 REPORT</p> <p>To consider a report by the Chief Finance Officer which details what the arrangements are in respect of the submission of an emergency budget to Full Council should there be the requirement for one and also provide assurance to this committee that the Council would comply with these arrangements.</p> <p>The report also provides assurance to Members that the Council remains a financial going concern and provides value for money services.</p> <p>(Report attached)</p>	23 - 32

Item No	Ward	Item Not Open		Page No
10			<p>DRAFT STATEMENT OF ACCOUNTS 2019/20</p> <p>To consider a report by the Chief Finance Officer which presents the draft unaudited 2019/20 Statement of Accounts which are currently available on the council's website for public inspection.</p> <p>The Statement of Accounts is included with the agenda as a separate document for Committee members and is also published on the Council's internet site with the Committee papers.</p> <p>(Report attached)</p>	33 - 38
11			<p>INTERIM ANNUAL GOVERNANCE STATEMENT</p> <p>To consider a report by the Chief Officer Financial Services which presents the interim Annual Governance Statement (AGS), prepared in accordance with the Regulations.</p> <p>(Report attached)</p>	39 - 108
12			<p>WORK PROGRAMME</p> <p>To receive a report by the City Solicitor which notifies Members of the Committee's Work Programme for 2020/21.</p> <p>(Report attached)</p>	109 - 114
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting will take place on Monday, 21st September 2020 at 10.00am (Remote Meeting)</p>	

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

Item No	Ward	Item Not Open		Page No
----------------	-------------	----------------------	--	----------------

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.