

Report of Assistant Chief Executive (Citizens and Communities)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 11th December 2013

Subject: A Summary of Key Work

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues and corporate governance considerations

1. This report details a range of activities taking place within the Inner South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

Recommendations

2. The Area Committee is asked to:
 - a) note the contents of the report and make comment as appropriate;

1.0 Purpose of Report

- 1.1 To bring to Members' attention in a succinct fashion, details of the range of activities with which the Area Support Team are engaged in based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

- 2.1 Members will recall at the June 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities.

3.0 Main Issues

3.1 Area Chairs Forum

- 3.1.1 The minutes of the meeting held on 4th October were approved at the meeting on 25th November 2013 and are attached at **Appendix 1**.

4.0 Updates by theme: Children Services – Cllr Angela Gabriel

4.1 Geographically Targeted Youth Work – Area Committee Influence

- 4.1.1 Area Support teams are supporting Children's Services colleagues in their work to enable Area Committees to influence and guide geographically targeted youth work in their localities. Following an initial meeting in November officers are planning a series of Area Committee based workshops in the Members Lounge at Civic Hall. The purpose of the workshops will be to:

- provide information to Members on the overall Youth Offer (including delegated Activity funds)
- enable Members to shape a Service Level Agreement and have their say on how influence will work in practice

- 4.1.2 These meetings will take place in January 2014. Ahead of these meetings the Youth Offer team are meeting locally with Area Committee Chairs and Area Committee Children's Leads to discuss local priorities/current youth work delivery. These local meetings will provide opportunities for Area Committee to influence youth work delivery in advance of a final Service Level Agreement.

Youth Activities Fund Delegation

- 4.1.3 An invitation to apply for Activities Funding went live on Thursday 7th November and the closing date for applications was Monday 23rd November. The Children & Young People's Sub Group will review applications on the 2nd December. The Youth Offer Team is in the process of establishing a Children & Young People's Panel the area. The panel will also consider the applications, feedback and indicate their preferences. Members agreed at the last meeting to receive by email recommendations made by the sub group and indicate their support or otherwise for these recommendations.

4.2 Basic Need Workshops

- 4.2.1 At the South East Area Chairs meeting on Friday 15th November, the three Area Committee Chairs agreed to the February Area Committee meeting being dedicated to the key issue of Basic Need of school places. The first half an hour of the meeting will complete core Area Committee business and the remaining three quarters of an hour will be a workshop to look at Basic Need issues and provide a forum for discussions with Members and relevant officers on potential solutions for the future.
- 4.2.2 Colleagues in Children's Services are also arranging a separate city wide workshop that will be held prior to the February Area Committee workshop to brief Children Services Area Leads and Local Authority partners on this issue.

5.0 **Updates by Theme: Employment, Skills & Welfare**

5.1 **Employment and Skills Board – Cllr Kim Groves**

- 5.1.1 The next meeting of the board is due to take place on the 29th November 2013. Minutes from the meeting will be presented at a future Area Committee meeting.

5.2 Welfare Reform Working Group

- 5.2.1 The South East Welfare Reform Group continues to meet. Progress has been made on better promoting and supporting South Leeds Foodbank. Chapeltown CAB is delivering additional income maximisation advice sessions from primary schools across inner south. Following the launch of the South East Debt Forum in July, a number of organisations continue to meet. This work will focus on building membership of the group, promoting existing services, supporting campaigns around high cost lending / illegal lending and improving access to debt advice.
- 5.2.2 The next meeting of the South East Welfare Reform working Group will be held on 10th December 2013, and the minutes presented at a future Area committee.

6.0 **Updates by theme: Environment & Community Safety – Cllr Adam Ogilvie**

6.1 **Inner South Environmental Sub-Group**

- 6.1.1 The meeting scheduled for 27th November was cancelled. The meeting will be re-scheduled and the minutes will be presented at a future Area Committee.

6.2 **Community Safety**

Partnership and priorities

- 6.2.1 The Safer Leeds Executive priorities for 2013/14 are as follows:
- Strengthening the partnership approach to support a reduction in **domestic abuse**.
 - Continued focus on reducing domestic **burglary** and its impact across Leeds.
 - Effectively tackle and reduce **ASB** in our communities
 - Improve our understanding of and approach to deal with **Child Sexual Exploitation**

- Reduce **re-offending**
- Deal with increased use of **legal highs and cannabis** in the city

6.2.2 The South Leeds Community Safety and Environmental Partnership is due to meet on 19th November. The minutes will be circulated via email when they are available.

6.2.3 Area Lead role

The Area Lead Member for Community Safety is due to meet with the Area Community Safety Co-ordinator in order to approve the content of the Annual Community Safety report. The report will be presented to the February meeting of the Inner South Area Committee.

6.2.4 Policing review

The newly appointed District Commander for Leeds (Chief Supt Paul Money) will be attending the Area Chairs Forum in November to provide a briefing to the Area Chairs on the subject of the policing review. This will be followed by a report to the Inner South Area Committee in February 2014 by Chief Inspector Nick Adams.

6.2.5 Preventing Violent Extremism

A briefing session for all Elected Members in the South East wedge is being planned for early in 2014. The outline content of the session has been approved at a meeting of the South East Area Committee Chairs in November 2013. The session will include international context, national and local strategies, neighbourhood issues. It will give Members the opportunity to explore how they can support the agenda in their communities. A workshops on the same issue, is also being planned for front line workers across the South East wedge.

Key achievements

6.2.6 Burglary Reduction

Members have received via email a progress report on reductions of burglary across Inner South in recent months. Partners will continue to work together to sustain these reductions.

6.2.7 Tackling and reducing ASB

Operation Flame is a multi agency plan that seeks to limit the seasonal increase in ASB and secondary fires associated with Mischief and Bonfire Nights. The document for 2013 has been circulated to Members. It will be reviewed at the November meeting of the South Leeds Community Safety and Environmental Partnership. Members are invited to share their views with the Area Lead Member.

6.2.8 Supporting the partnership approach to reducing domestic abuse

The Domestic Violence Strategy Group is consulting with partners on the development of the new strategy and action plan to reduce domestic abuse in the city. It is anticipated that the consultation will be complete and new locality arrangements will be in development by the end of the financial year 2013/14. The strategy is due to be considered by the South Leeds Community Safety and Environmental Partnership at its November meeting. Members are invited to share their views with the Area Lead Member.

6.2.9 Reducing the harm caused by substance misuse

Ward members in Beeston & Holbeck and City & Hunslet wards and the Inner South Area Committee Health and Wellbeing Lead Member have been invited to a co-production event on the theme of drugs and alcohol in LS11. The event will bring together Elected Members, agency representatives, service users and carers. It aims to share learning and develop shared ambitions for the future that will increase the numbers of people successfully accessing and exiting the appropriate service. Findings/recommendations from the session will be shared with the Area Committee at a future meeting.

7.0 Updates by theme: Health and Wellbeing – Cllr Paul Truswell

7.1 Alcohol and related community safety harm reduction programme

7.1.1 An alcohol and drugs co-production event is to be held at Hamara on 11th December 2013 focussing on the LS11 area. The aim of the event is to gauge what concerns the community has on the topic and to inform future commissioning through the development of local solutions in partnership with local residents. It follows on from events which have been run in the WNW and ENE localities.

7.2 Reducing Harmful Effects of Tobacco

7.2.1 A review is underway to look at alternative days and venues to run the cessation clinic established in Belle Isle. Numbers attending the sessions have dropped significantly.

7.2.2 The niche tobacco project annual evaluation report has been completed and is being used to bid for a further years funding to continue the project. Funding requests are being made to both Public Health and the SE CCG (Clinical Commissioning Group). As part of the on-going project work two dental screening sessions were held in community venues during Mouth Cancer Awareness week. The screening sessions were carried out by the Community Dental Team, with support from the Niche Tobacco Project Team, and were attended by 76 people across the two days. Of the 76 who attended 16 were referred for further investigation at the hospital. We also last month successfully saw a planning application to establish a shisha bar in inner south refused, following objections from agencies involved in the local project.

7.3 Mental Health and Wellbeing

7.3.1 The Middleton and Belle Isle NIB health and wellbeing group have prioritised additional activity focussed on becoming a dementia friendly area.

7.4 Multi Agency Referral Scheme (MARS)

7.4.1 Work is underway to develop the electronic system which will be used to run the MARS project in Middleton starting in January 2014. Discussions are currently on-going with agencies who are to be included on checklist for the electronic trial.

7.5 Inner South Day of Older Persons

7.5.1 The Inner south Older Person's event has been planned to take place on Monday, 3rd of March 2014 at the Civic Hall at 10:30am – 3:00pm.

7.5.2 To date there have been three planning meetings to help shape the content for the event. The meetings have been chaired by the chair of the Area Committee and invitations extended to local Neighbourhood Networks and relevant community groups and organisations. Attendance at the meetings has been disappointingly low and the Chair has appealed to all for firm commitments to ensure the successful delivery of the event.

7.5.3 The event is also a key opportunity for organisations to present useful information about what services they provide for older people, including information and advice about living in their own homes with comfort, dignity, and security for as long as they choose. Also planned is the opportunity for attendees to participate in demonstrations/taster sessions of various activities.

8.0 **Integrated Locality working**

8.1 Beeston and Holbeck Neighbourhood Improvement Board (NIB)

8.1.1 The board met on Friday 1st November and minutes are attached at **Appendix 2**.

8.2 City and Hunslet Neighbourhood Improvement Board (NIB)

8.2.1 At the last Area Committee meeting, Members approved £30,000 to support the development of projects identified in the emerging Neighbourhood Improvement Plan for City and Hunslet Ward. The action plan from the last planning session is due to be finalised and partners will be asked to put forward project proposals that will contribute to delivering actions identified in the plan.

8.3 Belle Isle & Middleton Neighbourhood Improvement Board

8.3.1 The last meeting of the board was held on the 19th of November 2013. Minutes of the meeting will be presented at a future Area Committee meeting. Discussions include:

- Update on Senior Networks Project
- Update on actions to make area 'dementia friendly'
- Promoting Leeds Get Active/Use of Middleton leisure Centre and engagement with partners

- Progress in reducing levels of smoking in Belle Isle and how partners can continue to support this work
- Work to reduce obesity in the area
- Affordable warmth strategy and how partners can raise of the scheme in the local communities
- Promotion of the jobshops and work to engage with businesses in the area

8.4 Cottingley Neighbourhood Improvement Plan(NIP)

- 8.4.1 Following the conclusion of the NIP and implementation of the exit strategy, the NIP group will meet early December to review progress. Particular attention will be paid to monitoring the effectiveness of the refuse and recycling pilot.
- 8.4.2 The Neighbourhood Improvement Officer facilitated a meeting to co-ordinate promotion and Officer support in the first weeks of this pilot. Following a presentation to the Beeston & Holbeck ward Members, the Locality Manager is taking the lead on producing a business case for further phases and an evaluation report on the pilot by January 2014.
- 8.4.3 The Neighbourhood Improvement Officer continues to support TRAC who recently held their AGM where a full committee was voted on.

9.0 **Localism**

9.1 Holbeck Neighbourhood Plan

- 9.1.1 Members will be aware of the background to the development of the Holbeck Neighbourhood Plan by the Holbeck Neighbourhood Forum and the Support Group which includes LCC Officers, an Elected Member, Planning Aid and residents.
- 9.1.2 The Forum's application for designation of the area proposed for the Holbeck Neighbourhood Plan has been approved by LCC.
- 9.1.3 The next meeting of the Forum is due to be held on Saturday 14th December. The intention is to agree the constitution at the meeting then submit the application for designation of the Forum to LCC.
- 9.1.4 The content, publicity and community projects task groups support the development of the Plan and of the Forum and will give progress reports to the next meeting of the Forum. The content task group arranged for walkabouts to be held focussing on the key themes in the proposed Plan. Notes have been produced following the walkabouts and they will be used to inform the content of the Plan. We now have business representatives taking part in the content task group, particularly to focus on the business and employment theme of the Plan. The publicity task group among other actions plan to promote the next meeting of the Forum with a leaflet to be distributed in Holbeck. .
- 9.1.5 The Neighbourhood Improvement Officer (NIO) has supported the Holbeck Neighbourhood Plan including attending Forum meetings, meetings of other tasks groups when required, working to promote the Plan through the website and newsletter. The NIO facilitates the Community Projects task group which meets regularly to deliver small

community projects. The group delivered a successful fireworks display at Holbeck Working Men's Club in November which was well attended and appreciated by local residents. The group is working toward a Christmas Lights switch on event.

9.1.6 The NIO and Area Support Team have liaised with PFI deliverers to ensure there is a joined up approach to community engagement in the area.

9.2 Community First Grants

9.2.1 Community First Grants for all wards are summarised at **Appendix 3**.

10.0 Corporate Considerations

10.1 Consultation and Engagement

10.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

10.2 Equality and Diversity / Cohesion and Integration

10.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

10.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

10.2.3 A light touch Equality Impact Assessments is carried out for all projects.

10.3 Council Policies and City Priorities

10.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

10.4 Resources and Value for Money

10.4.1 There are no resource implications as a result of this report.

10.5 Legal Implications, Access to Information and Call In

10.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

10.5.2 There are no key or major decisions being made that would be eligible for Call In.

10.5.3 There are no legal implications as a result of this report.

10.6 Risk Management

10.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

11.0 Conclusions

11.1 The report provides up to date information on key work areas of the Area Committee.

12.0 Recommendations

12.1 The Area Committee is asked to:

a) note the contents of the report and make comment as appropriate;

Background documents¹

There are no background papers associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.