



Inner South Environmental Sub-Group
 Wednesday 12th February 2014 10.00 a.m.
 Dewsbury Road One Stop Centre

ATTENDANCE	
Councillor Adam Ogilvie	Ward Member (Beeston & Holbeck)
Councillor Kim Groves	Ward Member (Middleton Park)
Councillor Mohammed Iqbal	Ward Member City & Hunslet)
Glen Gorner	Parks & Countryside
Tom Smith	Locality Team
Mark Gray	Housing Leeds
Susan Hardy	Refuse and Waste
Steve Ross	Area Support Team

1.0	Welcome and Introductions	ACTION
1.1	Cllr. Adam Ogilvie welcomed everyone to the meeting.	
2.0	Apologies	
2.1	Tom O'Donovan.	
3.0	Minutes of the meeting held on 18th September 2013	
3.1	The minutes of the last meeting were agreed as a true record.	All to note
4.0	Matters arising not elsewhere on the agenda	
4.1	<ul style="list-style-type: none"> • Role of PCSOs in environmental issues – Tom Smith reported that there are on-going discussions with the Police. • Overflowing litterbins in Cross Flatts Park at weekends: bins have not been emptied at weekends by Locality Team. Arrangements to be reviewed. • Additional funding through HRA is paying for additional litterpicking and enforcement resource in particular areas. Tom to send HRA update to Elected Members. • Cottingley: in principle there will be a mix of three different regimes: wheeled bins, communal bins, bagged collection. Noted that wheeled bins have stabilised the service, fewer complaints than before. Business case for extending pilot to be presented to Beeston & Holbeck Elected Members on 24th February. 	<p>Tom S</p> <p>Tom S/Glen</p> <p>Tom S</p> <p>Tom S</p>
Standing items		
5.0	Locality Service Performance and delivery of SLA priorities	
5.1	New SLA to be drawn up. List of priority areas possibly too long. Cllr Groves emphasised the importance of housing associations playing their full part. Ginnels were still a priority. Orion Walk was cleared by partnership working. Strategic priority for the SLA will be about working with housing providers to tackle issues.	Tom S
5.2	Ward based sessions to be held on the core service and priorities for the SLA.	Tom S
5.3	Update on skip budget to be sent to the three Elected Members.	Steve

Meeting specific items		
6.0	Communicating key messages	
6.1	Responses from the Locality Team will go to Elected Members for the Ward concerned.	Tom S
6.2	Need to communicate key messages about enforcement and positive work being done. Also looking at putting details of patrols on social media. Monthly ward based round up to be sent out.	Tom S
7.0	Locality Team streets review	
7.1	Tom Smith explained that there is a proposal for zonal teams, each to have a team leader, chargehand, group of operatives to carry out litterpicking, bulky waste collections, garden clearances (mainly for void Housing Leeds properties). Rota to be maintained for mechanical street cleaning. Teams to be trained to do all relevant jobs. Noted that scheduling of workloads is critical. Hope to introduce new teams by May but still under negotiation. Proposal to be discussed further in ward based meetings.	Tom S
8.0	Refuse collection and waste management	
8.1	New alternate week collection (AWC) routes in Middleton Park need to bed in but seem to have gone well, although some issues in the Sissons and Bodmins. Will collect side bags for an extra month.	Susan
8.2	Next phase involves places in Beeston & Holbeck and City & Hunslet Wards where AWC likely to work well. Later will need to deal with areas where AWC unlikely to work. Possibly will get residual waste working right first, then offer an opt-in recycling services. These phases to be discussed at Ward workshops. Brown bin collection to be re-scheduled once AWC bedded in.	Susan
8.3	Bags to be collected at Winrose Drive.	Susan
8.4	Currently there is a 10 week delay in providing green bins.	All to note
8.5	Vehicle obstructing certain junctions off Tempest Road. Road marking needed. Cllr Iqbal to write to Highways again. Tom to reinforce.	Cllr Iqbal/ Tom S
8.6	Susan to provide Councillors with hotspots for recycling advice.	Susan
9.0	Workplan 2014	
9.1	Need timetable for discussion on issues e.g. Housing, P&C.	Tom S/Steve
10.0	Any Other Business	
10.1	Locality Team has pot of funding from Area Committee for small grants for small environmental projects in the Beeston Hill area. Update for the next meeting.	Tom S
10.2	Holbeck play area – work completed.	All to note
10.3	Hunslet Moor – proposal for a tree planting scheme and new playground being developed.	Glen
10.4	Holbeck cemetery – new paths being installed and tree planting.	Glen
10.5	The Boulevard – trees planted to create tree lined avenue linking with New Forest Village.	All to note
11.0	Date and time of next meeting.	
11.1	Wednesday 7th May 2.00 p.m. – conference room (first floor).	All to note