

Section 9.7 Inner South Area Committee Business Plan 2013/14: Priorities and Actions

Contents include:

1. Business Plan Priorities and Actions

- Locality Working Priorities
- This includes delegated functions and priority work relating to those delegations.
- Partnership working and priorities for action.
- Work funded through the Well Being Budget and support given to local groups and organisations

2. Area Committee Representatives on partnerships

- The Area Leads elected by Area Committee

3. The Community Engagement Framework for 2013/14

- Inner South Older Persons Event
- Inner South Community Celebration Event
- Various galas and events
- Neighbourhood Planning
- Citizens Panel
- Neighbourhood Improvement Officers
- Links to other services and agencies

1. Business Plan Priorities and Actions for 2013/14

(i). Integrated Locality Working Priorities:

Develop effective and efficient services which best meet the needs of the people and the places we live

Increase peoples' sense of influence in decisions affecting their lives and communities through open, fair and accountable neighbourhood driven processes.

(ii). Area Support Team Service Plan objectives and outcomes

Objectives

To support Area Committees in their leadership roles and to develop local delegations

To develop and implement Locality Leadership Teams

To effectively use information and intelligence to influence service delivery

To develop new working practices and new ways of thinking about service delivery in local areas

To develop and implement neighbourhood profiles

Outcomes

To develop strong and effective local leadership and governance arrangements that is responsive and accountable to the needs of local communities

To maximise the engagement of local people in the design and delivery of local services

To support the development of sustainable and resilient local communities

Maximise the use of local intelligence to improve our understanding of communities and their functions/characteristics so that services are targeted and tailored to meet need effectively and efficiently

3. Business Plan objectives and outcomes to improve services locally

These are detailed on the table below on how Wellbeing funds, partnership working and delegations to Area Committee are providing added value and service improvement to deliver specific outcomes.

Inner South Area Committee Priorities and Actions 2013/14

The table below outlines the Area Committee priorities and actions for 2013/14. This is what the Area Committee will do based on the new Locality Integrated Working Design Principles and follows outcome based accountability methodology. The Area Committee priorities will be reviewed annually.

RAG Rating: **RED** (no start/completion date confirmed), **AMBER** (work in progress), **GREEN** (completed)

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
Best City For... Business					
Leeds has started to recover from the recession and we need to make sure jobs are created and that local people can access those jobs. We will make sure new developments create skills and opportunities through apprenticeships. Leeds will be an attractive place to visit and invest in, with cultural attractions for local people and visitors nationally and internationally.					
Objective 1 – Support work that helps town and district centres remain commercially active and vibrant					
Support Christmas lights and switch on events.	Area Support Team Leeds Lights	December 2013	Area Committee funding secured for Christmas lights and switch on events. Successful and well attended events across the area	<ul style="list-style-type: none"> Increased footfall in local centres. More local residents engaged in community activities 	GREEN
Using SLA from Environmental Delegation to ensure town and district centres are prioritised for cleaning.	Environmental Services	Ongoing	Schedule of events supplied to Locality Team and clean ups organised after events have taken place	<ul style="list-style-type: none"> Cleaner local centres. More responsive service that meets local need 	GREEN
Submit Middleton Circus and	Major Projects	November	<ul style="list-style-type: none"> Dewsbury Road district 	Improve streetscape, improved	GREEN

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Dewsbury Road for consideration.		2013	<p>centre to be funded under the T&DC2 programme.</p> <ul style="list-style-type: none"> • Work has begun to introduce the project to retailers and businesses on Dewsbury Road. • Groundwork Leeds commissioned to work with three local schools to introduce the scheme to pupils and through them to teachers and parents. 	environment and improved coordination and cooperation of business and LCC.	
Improvements to Middleton District Shopping Centre	Middleton Town Team Ward Councillors Area Support Team	September 2013	<ul style="list-style-type: none"> • Middleton Town Team established. 	<ul style="list-style-type: none"> • Attract new businesses and customers • Help create local jobs for residents of Middleton • Improve the economy of the area 	GREEN
Objective 2 - Provide opportunities for people to get jobs or learn new skills					
Support initiatives to target NEETS (Not in Employment, Education or Training)	Employment & Skills Board Children's Services Area Support Team IGEN	On-going	<p>Through SE NEET reduction Plan target and reduce NEET</p> <p>Practitioners event held on 3rd December 2013 to raise awareness of initiatives in Leeds and children and young people's targeted</p>	<ul style="list-style-type: none"> • Local people have an increased number of training opportunities available • Local businesses engaged to support training opportunities for young people 	GREEN

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			services. Leeds pathways has been developed further to include a portal for South East		
Provide information and guidance on training opportunities available through the Neighbourhood Improvement Officers	Area Support Team Neighbourhood Improvement Officers	On-going	Engaged with tenants and residents associations and signposted groups/individuals to opportunities available	<ul style="list-style-type: none"> • More people benefiting from training • Enabling local people to take up opportunities to gain skills • Work clubs established in local areas 	GREEN
Support volunteering within our local communities	Area Support Team Neighbourhood Improvement Officers	On-going	More volunteers from the local area taking up opportunities to gain skills Area Committee allocated funding for annual "Celebration Event"	<ul style="list-style-type: none"> • Successful events in local areas being delivered by volunteers • More people engaged and empowered • Annual event to thank and celebrate the work of volunteers • More volunteers from the local area taking up opportunities to gain skills 	GREEN
Continue to develop the Employment & Skills Board	E&S (LCC) Area Support Team Various partner agencies	On-going	<ul style="list-style-type: none"> • Support initiatives to target NEETS (Not in Employment, Education or Training). Unemployment, • 4 Market Place Events held in Inner South 	<ul style="list-style-type: none"> • Local people in the area have an increased number of training opportunities open to them • Provide additional support for people to get on the jobs ladder in South Leeds. • Make best use of assets for training and support 	GREEN

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			<ul style="list-style-type: none"> • South East NEET Reduction in place • Business Engagement strategy being developed • Pre-recruitment sessions for ASDA applicants held. • Job shops at Dewsbury Road, Hunslet, St Georges and the Point. • Training bases at Cottingley and St Georges • Plans in 2014 for construction apprenticeship events in Inner South • Employment & Skills Board now Employment, Skills & Welfare Board. 	<ul style="list-style-type: none"> • Better working with businesses. • Provide training to reflect the jobs market. 	
Provide additional Job Shops	Employment & Skills(LCC) Group/Various Partners	December 2013	Job Shops established at St. Georges Centre and Dewsbury Road One Stop.	Local people in the area have an increased number of training opportunities open to them.	GREEN

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Best City For... Communities Our communities will get the backing they need to help local people lead their lives successfully. We will encourage community spirit and local activity but recognise that it will take high-quality public services working with local people to effectively tackle crime and anti-social behaviour. We will also keep our neighbourhood clean and green.					RAG Status
Objective 3 – Residents in Inner South have access to opportunities to become involved in sport and culture					
Fund community based events. E.g. Holbeck Gala, Beeston Festival, Middleton Produce show, Belle Isle gala, Middleton Family Sports Day, Christmas tree & Lights.	Management committees of each of the local groups Area Support Team Leeds Lights Parks & Countryside	Delivery of most by end of summer 2013.	Festivals and Galas have been held.	More local residents are engaged in community events, this promotes the local area; increase knowledge of organisations and services.	GREEN
Provide Small Grants for local community groups to provide sporting and cultural activities.	Area Support Team/ Neighbourhood Improvement Officers	Throughout 2013/14	Applications to Small Grants and Community First Panels being considered for projects in Inner South.	Increase in local people involved in community activity and improving community cohesion.	GREEN
Provide guidance to groups to acquire external funding for projects	Area Support Team Neighbourhood Improvement Officers	Throughout 2013/14	Promotion at community forums and various meetings aiming to increase numbers of project applications in Inner South Area.	<ul style="list-style-type: none"> Increased capacity of community groups/Individuals. Funding secured to enable project delivery on identified community issues. 	GREEN
Funding for sport, and cultural events and opportunities for	Range of Providers C&YP Sub Group	March 2014	Projects have started and most are due to finish by	More children involved in sport and healthier lifestyles and involvement	GREEN

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young people			March 2014.	in cultural opportunities	
Objective 4 – Neighbourhoods in Inner South are clean and attractive					
Environmental Sub Group to meet 4 times a year to monitor Environmental Services Delegation between the Area Committee and Locality Team and improve partner working.	Area Support Team/ Sub Group /Locality Team	Quarterly	2013/14 Service Level Agreement agreed June 2013.	<ul style="list-style-type: none"> Cleaner/greener environment Improved partnership working Integrated workforce working better with local community through engagement and use of local intelligence 	GREEN
Deliver joint working schemes that address the issues highlighted through the Inner South Area Committee Environmental Sub Group	Environmental sub group	On-going	Area Committee funding approved for covert CCTV and patrols	Fixed penalty notices issued Evidence made available through covert CCTV to enable prosecutions	GREEN
Support scrutiny of key performance indicators	Environmental Sub Group Area Support Team Locality Team	On-going	Reports provided to Environmental sub group and Area Committee	Improved service delivery	GREEN
Objective 5 – Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods					
Provide skips for community clean ups	Area Support Team	April 2014	Funding allocated for skips from 2013/14 Well being budget. 15 skips provided to community groups.	<ul style="list-style-type: none"> Cleaner/greener environment. Increase in community in community activity. Residents having pride in their neighbourhoods 	GREEN
Support to `in bloom` groups	Neighbourhood	On-going	In bloom and environmental	Increase in local people involved in	GREEN

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through funding	Improvement Officers Area Support Team Parks and Countryside		groups continuing to work in local areas	community activity, improving community cohesion. Improvements to the appearance of the area	
Enable local community groups to have a direct impact on their surroundings	Neighbourhood Improvement Officers Area Support Team Locality Team	On-going	Links through TARAs/Neighbourhood Improvement Officer. Litter-pick areas identified and undertaken	Faster and co-ordinated response in addressing issues relating to environmental issues	GREEN
Objective 6 – Residents in Inner South are safe and feel safe					
Support programmes of work to reduce crime and anti – social behaviour and provide funding for Community Safety projects to address issues relating to community safety and the environment	Area Community Safety Coordinator/ Area Support team/Partners	On-going	Area Committee funded projects: <ul style="list-style-type: none"> • Victim support – victims fund • WYP off road bikes • Women’s Health Matters: Domestic Violence 	<ul style="list-style-type: none"> • Impact of ASB is reduced by low level target hardening • Reduction in ASB caused by nuisance motorbikes • Domestic Violence victims supported and empowered to protect themselves and children 	GREEN
Objective 7 – Communities are empowered and engaged. People get on well together					
Provide support to a variety of community galas and events	Various	April 2013	Area Committee agreed Well being Funding to support community events including Holbeck Gala, Beeston Gala, Belle Isle Gala.	Increase in local people involved in community activities and improving community cohesion.	GREEN
Support Holbeck Neighbourhood Forum to deliver a	Area Support Team/ Neighbourhood	Target date for	Four meetings to be held in the year and designation of	Produce a neighbourhood plan that is supported by local people and	GREEN

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Neighbourhood Plan and engage local residents in local issues and priorities	Improvement Officer (Beeston and Holbeck)	production of plan not yet agreed	area of plan and forum approved by LCC.	those who work or do business in the area.	
Objective 8 – Have an asset base which is fit for purpose					
Review of operational asset base in Inner South	Asset Review Panel / Area Support Team / Asset and Property Management / Departments and Services	From June 2013	Regular meetings by Asset Review Panel to identify savings. Work with partner agencies and 3 rd sector to maximise usage of assets. Investigate options of community transfer where appropriate. Maximise investment in assets with long term future.	<ul style="list-style-type: none"> • Reduce Asset base by 20% • Make best use of resources • Provide 'community hubs' 	AMBER
Tackle top 10 asset related issues to derelict/problem buildings.	Derelict Property Project Team	From Sept 2011	LCC provided £500k fund to support projects across the City. Inner South Projects either completed or imminent completion: <ul style="list-style-type: none"> • Park Lees building(demolished) • Cottingley Arms 	Faster and coordinated response in addressing issues relating to derelict and nuisance properties.	AMBER

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			<p>Ongoing Projects:</p> <ul style="list-style-type: none"> Spotted Cow pub (Holbeck) – working with new owners who took over building when previous owners went into liquidation. Proposal is to demolish. Doctors Surgery Low Grange Crescent (Belle Isle) – cost to demolish £38k. Looking to get DDA signed off. The costs will be reclaimed from owners Tivoli buildings – notice served on owners to replace roof. 		
Support St Matthews User Group	Area Support Team/ Performance and Improvement Team User groups	Timetable not yet agreed	Work has begun to explore possible alternative management arrangements for the centre	Increased usage and greater community involvement in the running of the centre.	AMBER
Deliver Community Centres delegation with revised letting	Community Centres Project Team	Anticipated completion	All users contacted Dec 2012 Working with	Better use of community assets by local people and maximising	AMBER

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charges and rationalisation of centres.		by September 2014	users/community groups in Inner South	income.	
Objective 9 – Implement Action Plans for Priority Neighbourhoods					
Identify and agree priority Neighbourhoods within the three wards.	Neighbourhood Improvement Officer(Beeston & Holbeck)/AST and various partners	September 2013.	Community projects task group established to support the Holbeck Neighbourhood Plan. Community events held	Improve outcomes for residents of Holbeck.	GREEN
Continue to support the three Neighbourhood Improvement Boards	Area Support Team/ Various Partners/Neighbourhood Improvement Officers	Ongoing	Various action plans established for BI & M NIB Smoking, Obesity, employment & skills. Action Plans in development for Beeston and Holbeck and for City & Hunslet NIBs.	Improve outcomes for residents of Inner South.	GREEN
Best City For... Children & Young People					
Leeds will be a child-friendly city where the voices, needs and priorities of children and young people are heard and inform the way we make decisions and take action.					
Objective 10 – Provide a range of positive activities for young people across the Inner South					
Support the delivery of the Delegated Youth Activities Funding and provide a wide and varied range of activities ensuring that children and young	Children & Young People Sub Group/ Breeze Team Range of partners Youth Offer Team	September 2013 to March 2014	Mini Breeze events funded Children & Young people involved in the planning, delivery and evaluation of activities	<ul style="list-style-type: none"> Young people consulted about what activities they would like to see in their area More young people engaged in 	GREEN

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people are involved in the planning, delivery and monitoring of activities.	Area Support Team		<p>Consultation with young people undertaken</p> <p>£23,027.6 spent on activities for Children & Young People aged 8 -17years.</p> <p>Youth Panel being established for Inner South.</p>	<p>positive activities</p> <ul style="list-style-type: none"> • Reduction in isolated young people • Varied and wide range of activities that support children and young people 	
<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>	<i>RAG Status</i>
<p>Best City For... Health & Wellbeing</p> <p>There are a range of social, economic and environmental factors that affect people's health in Leeds, which means some people have poorer health than others. In Leeds, we will focus on housing, education, transport, green space, work and poverty and what we can do to help everyone have the best chance to be healthy. Health and social care services will work together better to help people stay active and independent for as long as possible and provide care when needed in local communities.</p>					
<p>Objective 11 – Residents in Inner South are active and healthy</p>					
Contribute to delivering the citywide health and wellbeing strategy at locality level. Using health intelligence data to determine priorities and linked actions.	Public Health with support from Partner agencies	Ongoing	<ul style="list-style-type: none"> • Undertaking a feasibility study with existing hot food outlets in Middleton Belle Isle to improve nutritional value. 	<p>Long term measure is reduction in smoking, alcohol and obesity prevalence rates and related premature deaths.</p> <p>Work aimed at prevention through improved and enhanced access to</p>	GREEN

What will the Area Committee do to address this priority?	Who will deliver this?	By When?	What progress has been made?	What will the impact be?	RAG Status
			<ul style="list-style-type: none"> Leisure services establishing bespoke physical activity provision from Middleton leisure centre. Health for All established a community weight management programme. Continued briefings on dangers of niche tobacco products with frontline staff, schools and residents. Tackling alcohol misuse in LS10/11 action 	services.	
Deliver Financial Fitness Programme in Inner South Leeds	WYTS/Public Health/Welfare Reform Working Group	Ongoing	<ul style="list-style-type: none"> 581 South East Leeds residents have engaged with the project, taking part in a range of events, pop-up workshops, carousels and full 	Increased local knowledge of the impact of Welfare Reform changes, loan sharks, and budgeting, general financial awareness.	GREEN

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			<p>courses.</p> <ul style="list-style-type: none"> • 47 frontline staff from inner south briefed through 4 community hub events. • 111 residents attending intensive 5 week courses. 		
Vulnerable members of the community are able to live independently at home for longer	Area Support Team Neighbourhood Networks Housing Leeds	March 2014	<ul style="list-style-type: none"> • Area Committee spent £1,700 on an event to celebrate the contribution older people make to our communities. • Area Committee agreed £9000 to fund winter warmth packages for the 	Reduce isolation of elderly residents and contribute towards elderly people living independently	GREEN

2. Area Committee Leads

The following Ward Members were elected as Area Committee Leads 2013/14

- **Lead Member for Children’s Services** – Cllr Angela Gabriel - **Corporate Carers’ Group** – Cllr Judith Blake
- **Lead Member for Community Safety & Environment** – Cllr Adam Ogilvie
- **Lead Member for Employment, Skills & Welfare** – Cllr Kim Groves
- **Lead Member for Health & Wellbeing** – Cllr Paul Truswell
- **Lead Member for Adult Social Care** – Cllr Judith Blake

The following Ward Members were elected to represent Area Committee on Cluster Partnership Groups

- (i) **Beeston, Cottingley & Middleton:** Cllr Adam Ogilvie; Cllr Kim Groves
- (ii) **JESS (Beeston Hill, Holbeck, Belle Isle & Hunslet):** Cllr Angela Gabriel; Cllr Judith Blake; Cllr Mohammed Iqbal

The following Ward Members were elected to represent Area Committee on these Boards or Sub-Groups

- (i) **Inner South Environmental sub-group** – Cllr Adam Ogilvie (Chair), Cllr Kim Groves, Cllr Mohammed Iqbal.
- (ii) **Inner South Children and Young People Sub Group** – Cllr Angela Gabriel (Chair), Cllr Judith Blake, Cllr Patrick Davey

The following Ward members were elected to represent Area Committee on the following Outside Bodies:

- (i) **Belle Isle Elderly Winter Aid:** Councillor J Blake
- (ii) **Belle Isle Tenant Management:** Councillor J Blake
- (iii) **Organisation (BITMO):** Councillor P Truswell

- (iv) **Holbeck Elderly Aid:** Councillor A Ogilvie
- (v) **Middleton Elderly Aid:** Councillor K Groves
- (vi) **Inner South Area Panel:** Councillor M Iqbal, Councillor P Truswell, Councillor A Ogilvie

3. Neighbourhood Improvement Boards 2013/14

- (i) Beeston and Holbeck Neighbourhood Improvement Board**
- (ii) Belle Isle and Middleton Neighbourhood Improvement Board**
- (iii) City and Hunslet Neighbourhood Improvement Board**

4. Community Engagement Framework 2013/14

(i) Older Persons Event Day

The Area Committee agreed that an event should be held to celebrate older people and it will be held in March 2014.

The aims of this event are to engage with older people and celebrate their contributions to their communities. It is also an opportunity to make communities more cohesive through inter-generational work with local schools and groups. Added to that is the opportunity for service providers to engage with old people and provide support and information to them about the services they provide.

(ii) Support to galas/events

The Area Committee has supported the following:

- Beeston Festival
- Hunslet Festival
- Bands in the Park and annual Dog Show

- Holbeck Gala
- Middleton Family Sports Day
- Middleton Gala
- Belle Isle Gala
- Middleton summer programme

(iii) Neighbourhood Planning

Holbeck is one of the four Neighbourhood Planning pilots in the city. The Area Support Team together with colleagues from City Development and staff and volunteers from Planning Aid are working with residents to support the development of Holbeck Neighbourhood Forum and Holbeck Neighbourhood Plan.

(iv) Citizens Panel

The Council is still recruiting to the citizen's panel with a target figure of 6,000 people. It has reached just over 4,200. Area Committee will receive regular updates on the feedback we get from the citizens panel on issues of local importance.

(v) Neighbourhood Improvement Officers

Ian Kenning – City & Hunslet and Middleton Park
Ellie Rogers – Beeston & Holbeck

Area Committee fund the Neighbourhood Improvement Officers

Local neighbourhoods are identified and support in place to develop local champions who will develop their capacity and are empowered to take greater control and make positive changes in their local communities. Local champions build their capacity to make positive changes in their local community.