

Theme	Project	Current Actions	People Involved	By when
Children & Young People				
Giving Young People a Voice	To run a Youth Forum to engage Young People in Cottingley in their community.	<p>The Youth Forum to form a plan about a project or campaign they would like to work on.</p> <p>Youth Forum to invite key stakeholders to discuss the project e.g. – TRAC, local councillors, NIO</p> <p>Youth Service to link young people they work with into the Youth Forum and support through getting young people to fill in surveys.</p>	<p>Ali Gilfillan</p> <p>Ali Gilfillan TRAC Councillors NIO</p> <p>Youth Service</p>	
Activities for children that build their confidence.	<p>Holiday Provision, funded through the Play Enabling Grant held by TRAC and sessions delivered by LPN & Space 2.</p> <p>Summer provision ran, evaluation received, 72 children attended across 4 sessions.</p> <p>October provision did not run due to staff changes at Leeds Play Network and because TRAC (who are due to receive the grant to pay providers) have not been successful in opening a bank account and so grant money has not been transferred and paid to</p>	<p>Ellie Rogers to organise a meeting with Space 2, TRAC and LPN to overcome barriers and plan February session.</p> <p>TRAC to open bank account.</p>	<p>Ellie Rogers Space 2 LPN TRAC</p> <p>TRAC</p>	<p>January</p> <p>URGENT</p>

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	providers (LPN and Space 2)			
Working well together	Children's & Youth Work Meetings	Ellie to send Adrian contact details of all stakeholders and Youth Service to convene a quarterly meeting.	Youth Service Ali Gilfillan LPN Space 2	
Older People				
Increase activities for older people	<p>South Leeds Live at Home Scheme deliver a range of activities on the estate:</p> <p>Befriending Shopping Service Chair Based Exercise</p> <p>A lunch club was launched at the community centre but attendance was poor.</p>	<p>SLLAH to trial a lunch club at Dulverton Court (awaiting fitting of new kitchen?) new kitchen needs to be fitted before plans can progress toward holding a lunch club at DC.</p> <p>SLLAH to plan a winter wellbeing event.</p>	Jayne Holland	
Ensure Dulverton Court residents are included in community life	A residents association established at Dulverton Court	Support offered to the Residents Association through Housing Leeds Improvement & Involvement Team.	Housing Leeds (Thuja Phillips)	On-going
Improve Community Engagement				

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Improve access to the community centre	Work with the trustees at the Community Centre to improve use of the centre	To attend a meeting of the trustees and discuss free use of the centre for an IT drop in session	Ellie Rogers	3 months free use agreed.
		Ellie Rogers to make contact with the new minister at the church and discuss the NIP.	Ellie Rogers	Email sent.
		Plans being developed for an upgrade to the centre: Toilets in the main hall Direct access to the main hall	Trustees	
Support for TRAC	Ellie Rogers to work with TRAC to run regular meetings and plan projects.	Hold an AGM	TRAC	Done
		Audit Accounts	TRAC	Done
		Decision made about progression of community café and project plan in place if this is going ahead.	TRAC	
		Open a bank account	TRAC	URGENT
Cottingley In Bloom		In Bloom to have held AGM and appointed committee.	Cottingley In Bloom	Done
		Projects going forward are...		
Communicating with residents		ER to finalise and distribute a leaflet detailing work through the NIP.	Ellie Rogers	February
		Notice board to be put up in the shops.	TRAC	
Community Safety				
Anti-social behaviour	Agencies to monitor and communicate regarding anti-social behaviour hot spots	PCSO's to maintain a presence at the shopping precinct and continue to engage young people.	Police	
		Youth Service to confirm current programme of work on the estate	Youth Service	

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	(shopping precinct, community centre)	Police to attend Youth & Children's providers meeting if and when necessary.	Police	
Employment & Skills				
To provide accessible support around employability	Public Access IT Drop In at the Community Centre. Project lead by Housing Leeds. Working in partnership with: Emp & Skills Union Learn Get IT Together	IT drop in session to be launched January 2014 on Friday mornings. 4 computers available. Basic IT	Housing Leeds (Richard Jones, Nick Sturgeon) Residents Union Learn Employment & Skills Ellie Rogers	January
		Residents to go on shadowing day at The Point	Ellie Rogers The Point Staff	Done
To provide support to residents affected by welfare reform		South Leeds Debt Forum to include staff who can champion Cottingley, agree a representative to attend this who covers Cottingley.	NIP Steering Group	December Meeting
		Paula Sissons, Parent Support Worker at Cottingley Primary Academy will host an event on 13/9/13 to provide information to people affected by welfare reform. She will be supported by JCP/LCU/AVH. As an information opportunity she has also invited Health for All, Debt Advice, Leeds City College	Paula Sissons	Done
Health				
Supporting residents into healthy lifestyles	Exercises Classes funded through the NIP	H4A/ Active Lifestyles to report on progress of exercise classes and present a plan for going forward.	Toshal Bhatia Sam Coupland	December Meeting

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		H4A/ Active Lifestyles to work together to promote the Leeds Lets Get Active Offer to Cottingley and plan the community offer.	Toshal Bhatia Sam Coupland	December Meeting
	Health Information Tables	H4A to have reviewed options for alternative locations discussed i.e. -shops	Toshal Bhatia	December Meeting
Smoking	Fresh Air Belt project at Cottingley Primary	Joanne Davis will follow up with Space2 about their plans for a sustainable banner/resource	Joanne Davis Space 2	December Meeting
Health and Wellbeing Partnership	Group no longer chaired by public health, group agreed they would like to continue meeting.	Health and Wellbeing Partnership to meet, chaired by the Children's Centre and to have picked a chair for next meeting.	Children's Centre	
		Public Health contact is now: joanne.loft@leeds.gov.uk		
Environment				
Dulverton Court	Improvements to Kitchen and installation of Scooter Park	Plans progressing for a refurbished kitchen and the installation of a scooter park at Dulverton Court. Meetings have taken place with residents to discuss concerns regarding the amount of communal space lost, feedback that these could have been conducted earlier to allay worries for residents. Residents are now happy with plans and will be further consulted on colour schemes etc.	E Comer P Walton L Almond	
Refuse & Recycling Project	Phase 1	Phase 1: Sites up and running and functioning well, excellent presentation rates for bins. 1 complaint regarding siting of bins, resident considered this a burglary risk. A visit was conducted with PCSO's and plans made to relocate. Feedback that residents from areas without recycling provision are using communal recycling bins. 100 extra bins have been distributed where there is level access.	Refuse: Sara Buck Greg Salabank Dave Bailey Environmental Services: Fiona Clarke Tom Smith	

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		<p>Environmental Services - Fiona Clarke has been checking for bins left out, side waste around communal bins and fines have been issued where appropriate.</p> <p>Fiona has been going around with crews and noticed a distinct improvement to collections across the estate especially Dulverton Gardens, Grove and Place.</p> <p>A service level agreement for communal bin areas has not been formalised but waste management have been collecting side waste and Environmental Services cleaning the area so there wasn't a need felt for formalising this.</p>		
	Phase 2	<p>Evaluation and plan for delivery and funding of phase 2 to be presented to Ward members and key stakeholders in January.</p> <p>Documents to be circulated to NIP group via ER for comment.</p> <p>For review at March meeting.</p>	Refuse: Sara Buck Greg Salabank Dave Bailey	
Refuse Collection Service		<p>Extra Bins mapped, installed and live with weekly collections</p> <p>Communication out to residents remaining on a bagged collection</p>	Refuse: Sara Buck Greg Salabank Dave Bailey	
Litter Picker	Litter Picker	<p>Update on litter picker project and future plans.</p>	Tom Smith	
Road and Paths		<p>Cottingley Drive – carriageway and footway resurfacing to be carried out in the section from the Ring Road to Cottingley Approach. This work has not been done yet but will be delivered as part of this year's programme.</p> <p>We are currently developing next year's (2014/15) programme and streets in the area will again be assessed and considered for inclusion with others across the city.</p>	Steven Kirk	

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Shops		<p>New shop front finally installed on 25.11.13. The Unit has been let to an independent Hairdresser. Despite extensive negotiations with Post Office Management and offering generous incentives to other traders in the Centre we were unable to secure anyone wishing to reopen the premises as a Post Office. (the nationwide decision by the Post Office organisation to downgrade offices and reduce the salary on offer is also jeopardising other PO's in the city that occupy LCC premises).</p> <p>Despite the disappointment in not being able to secure a reopening of the PO, it is hoped the hairdresser will provide a good service to the local community and may assist in bringing some new footfall for the other traders.</p>	Brendon Mannion	
Multi-storey blocks	Works	<p>Contractors on lifts have been sacked as they haven't been built exactly to specifications, new contractors are on site 7 days a week (weekends after 10am) and have a projected end date of March 2014.</p> <p>A weekly update is posted on the flats noticeboard.</p> <p>April next year new front doors for heights/towers.</p> <p>New alarms fitted in waste chutes are too sensitive, Chubb will replace.</p> <p>Bids have been accepted for the redecoration of the community rooms in the heights and towers.</p> <p>Heights – new kitchen, decorated, carpeted, security grills.</p> <p>Towers – decorated, carpeted</p>	Elizabeth Comer Neil Collins MK	