

**SECTION 3D(a):
COMMUNITY COMMITTEE EXECUTIVE DELEGATION SCHEME**

Well-Being	
Function	
To promote and improve the economic, social and environmental well-being of the Committee's area¹.	To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

Local Services	
Function	
Community Centres²	In relation to each community centre identified by the Assistant Chief Executive (Citizens and Communities) as within the Committee's area, to: <ul style="list-style-type: none"> • oversee controllable revenue budgets, operational arrangements and the use of the centres; • agree and implement a schedule of charges and discounts for directly managed centres; • make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
CCTV³	To maintain an overview of the service in the Committee's area and receive regular information about it.
Neighbourhood Management Co-ordination⁴	In relation to the Committee's area: <ul style="list-style-type: none"> • to agree priority neighbourhoods (through the approval of the Community Plan); and • to agree and monitor Neighbourhood Improvement Plans for the Committee's area.

¹ Function also delegated to Assistant Chief Executive (Citizens and Communities)

² Function also delegated to Assistant Chief Executive (Citizens and Communities)

³ Function also delegated to Director of Environment and Housing

⁴ Function also delegated to Assistant Chief Executive (Citizens and Communities)

<p>Street cleansing & Environmental Enforcement Services⁵:</p> <ul style="list-style-type: none"> • Litter bin emptying • Litter picking and associated works • Street sweeping and associated works • Leaf clearing • Ancillary street cleansing functions including Graffiti removal, Gully and Ginnel cleansing. • Dog Controls (fouling, straying, dogs on leads, dog exclusions) • Fly tipping enforcement • Enforcement of domestic & commercial waste issues • Litter-related enforcement work • Enforcement on abandoned & nuisance vehicles • Overgrown vegetation • Highways enforcement (placards on streets, A boards, cleanliness) • Graffiti enforcement work • Proactive local environmental promotions. 	<p>To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:</p> <ul style="list-style-type: none"> • the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered) • the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality. <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p>
<p>Youth Activity Fund⁶</p> <p>To commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.</p>	<p>To commission services in the area designed to meet identified need with suitable provision.</p> <p>To monitor:-</p> <ul style="list-style-type: none"> • the range, quality and suitability of provision for children and young people in the committee’s area in order to identify gaps and build on provision; • the range, quality and suitability of activity commissioned; and • the take up by and engagement of children and young people in the activity commissioned

⁵ Function also delegated to Director of Environment and Housing

⁶ Function also delegated to ~~Director of Children’s Services~~ Assistant Chief Executive (Citizens and Communities)

	<p>To evaluate (having taken into account the views of children and young people in the area)</p> <ul style="list-style-type: none"> • the success, range, quality and suitability of activity delivered; and • the engagement of children and young people with the Community Committee throughout the commissioning and monitoring process <p>To actively involve children and young people throughout the planning, decision making, monitoring and evaluation process.</p>
<p>Parks and Countryside⁷</p>	<p>In relation to the horticultural maintenance of community parks, cemeteries, closed churchyards, recreation grounds, urban woodland, natural areas, maintenance of roundabouts, other floral features and local green space:</p> <ul style="list-style-type: none"> • to be responsible for the prioritisation and allocation of investment funding available for parks and green space; and • to be responsible for labour resource allocation decisions on an annual basis using the parks asset register to calculate requirements and plan alternative management scenarios.
<p><u>Community Infrastructure Levy Neighbourhood Fund⁸</u></p>	<p><u>To make decisions in relation to spending CIL neighbourhood funds in accordance with the neighbourhood fund spending guidance.</u></p> <p><u>To work closely with Parish Councils, community groups and infrastructure providers to promote shared infrastructure planning and maximise use of CIL resources.</u></p>

⁷ Function also delegated to Director of Environment and Housing

⁸ Function also delegated to Director of City Development