

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 November 2007 to 29 February 2008

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made)
Review of HR Structures To agree revised HR structure	Director of Resources	1/11/07	Extensive consultation with the Tus and internal stakeholders	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources
Framework Arrangement for Long Term Contract Hire of Vehicles To approve the use of a framework arrangement for the long term contract hire of vehicles	Director of City Services	1/11/07	Procurement and Transport Services	Tender Documents	Director of City Services
Framework Arrangement for the Spot hire of Vehicles without Drivers To approve the use of a framework arrangement for the spot hire of vehicles without drivers.	Director of City Services	1/11/07	Procurement and Transport Services.	Tender Documents	Director of City Services

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<p>Social Care Mental Health Services Request to waive Contract Procedure Rules in respect of Rules 10, 11 and 12 and continue the Voluntary Sector Mental Health Services for 1 year from 1st April 2008 to 31st March 2009 with the option to extend for a further 6 months if required.</p>	<p>Director of Adult Social Services</p>	<p>8/11/07</p>		<p>Report of the Chief Officer Commissioning- Adult Social Care</p>	<p>Director of Adult Social Services</p>
<p>Social Care- Older People's Neighbourhood Networks Request to waive Contracts Procedure Rules in respect of Rules 10, 11 and 12 and extend the Adult Social Care Older People's Neighbourhood Network Contracts for 1 year from 1st April 2008 to 31st March 2009 with the option to extend for a further 6 months if required.</p>	<p>Director of Adult Social Services</p>	<p>8/11/07</p>		<p>Report of the Chief Officer Commissioning - Adult Social Care</p>	<p>Director of Adult Social Services</p>

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Leeds Climate Change Strategy To approve the consultation draft of the Leeds Climate Change Strategy for design and consultation	Executive Board (Portfolio: Development and Regeneration)	14/11/07	The consultation for the draft strategy will focus on organisations with a stake in climate change, particularly businesses, the public sector and 3 rd sector. Members briefings will be offered. The public will also be informed through the website and About Leeds.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Horsefair, Wetherby Permission to implement the scheme known as 'Pedestrian Improvements to Horsefair, Wetherby'.	Executive Board (Portfolio: Development and Regeneration)	14/11/07	Public consultation in support of the outline proposals was completed May 2006. Statutory consultation during detailed design.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Beeston Hill and Holbeck Housing PFI Scheme To support the submission of the Outline Business Case to CLG	Executive Board (Portfolio : Neighbourhoods and Housing)	14/11/07	Ward Members, Aire Valley Homes Leeds, Residents (completed)	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods

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<p>Headingley Primary School Members of the Executive Board are asked: i. to advise if they wish to support the request from Headingley Development Trust (HDT) to be given an in-principle agreement that the Council will grant a long-leasehold interest at nil premium and at a peppercorn rent subject to the Trust demonstrating by 30 June 2008 that it's full funding arrangements are in place and the Trust agreeing to take on all financial and other responsibility for delivering the services provided from the Headingley Community Centre for a period of 25 years.</p> <p>ii. to advise if they wish to accept the request from HDT for the Council to support the Trust's application to the Community Asset Transfer Fund and, if Members do determine to support the Trust:</p> <p>iii. subject to the Trust being able to complete it's funding arrangements and open the proposed HEART centre to instruct officers to make arrangements, at and appropriate time, for the disposal of the Headingley Community Centre.</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>14/11/07</p>	<p>September – October 2007</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>

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Area Management Review To consider a report covering proposals to develop area working across the City through the 10 Area Committees.	Executive Board (Portfolio: Neighbourhoods and Housing)	14/11/07	All elected members have been consulted as part of this work	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made)
<p>Formation of the Garforth Schools Trust To note the formation of the Garforth Schools Trust and approve the transfer of land and premises assets from Council to Trust ownership.</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>14/11/07</p>	<p>These proposals have been developed and pursued by the schools concerned, led by Garforth Community College. As part of the statutory process required for the change of school status and formation of the Trust, a detailed programme of consultation has been undertaken with(amongst others) local schools/educational establishments, the local authority, Diocesan representatives, staff , unions, LCC Scrutiny Board, Local Councillors and Members of Parliament. Responses were fed back to governing bodies and were overwhelmingly positive. Further details on the consultation process can be made available upon request. Proposals for asset transfer will be discussed by Education Leeds Capital Projects Board and LCC Asset Management Group prior to Executive Board discussion. The Councils Property and Finance Legal team and Asset Management team have been involved in the process throughout.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Executive of Education Leeds</p>

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Trinity Quarter To approve the transfer of the existing development agreement for the development of this site	Executive Board (Portfolio: Development and Regeneration)	14/11/07	Executive Member (Development)	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Fountain Primary School Approval to be requested to ringfence capital receipts generated from proposed land sales, for reinvestment in identified building priorities at Fountain Primary School	Executive Board (Portfolio: Children's Services)	14/11/07		The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds
Terry Yorath House The outcome of consultation and the proposed procurement methods for the future provision of the service at Terry Yorath House.	Executive Board (Portfolio: Adult Health and Social Care)	14/11/07	Key stakeholders, Residents and their carers, Respite care users	The report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Services

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Beeston Group Repair (phase 4) To approve the injection into the Capital Programme of £2.099m of Regional Housing Board money and £233.3k from owner occupiers and to authorise Scheme Expenditure to the amount of £2.333m.	Executive Board (Portfolio: Neighbourhoods and Housing)	14/11/07		The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods
Regeneration of Holbeck, Phase 3 Authorisation of scheme expenditure to the amount of £2m. Authorise officers to commence acquisition of properties by voluntary agreement.	Executive Board (Portfolio: Neighbourhoods and Housing)	14/11/07		The document to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods
Highway Maintenance Projects Estimated to Cost in Excess of £5,000 for Inclusion in the Highway Maintenance Capital Programme 2008/09	Director of City Services	10/12/07	Each elected member will be consulted on the proposed streets in their ward during October 2007	The report to be issued to the decision maker with the agenda for the meeting	Director of City Services

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Phase Two Children's Centres in Gipton Obtain authority to incur expenditure	Executive Board (Portfolio : Children's Services)	19/12/07	Full local consultation has been going on for 2 years	The report to be issued to the decision maker with the agenda for the meeting	Director of Children's Services
Otley - Heavy Goods Vehicle Traffic To seek approval for proposals for HGV Management in the Otley area.	Executive Board (Portfolio: Development and Regeneration)	19/12/07	Ward Members, Neighbouring Local Authorities	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Town and District Centres Parking Strategy and Priorities To note the contents and recommendations of the Town and District Centres Parking Strategy and Priorities Study, and to approve recommendations for the development of local parking strategies for the centres identified in the report.	Executive Board (Portfolio: Development and Regeneration)	19/12/07	No specific consultation is associated with the report. The development of strategies for the centres recommended in the report will be progressed subject to approval by Elected Members to the detailed consultation stage.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development

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Leeds Sports Trust Approval to proceed with the Leeds Sports Trust project and the transfer of the current Sport and Active Recreation Service.	Executive Board (Portfolio: Leisure)	19/12/07	Considerable consultation already undertaken and ongoing with key stakeholder groups including - Service staff; Service users; the Unions; the general public; various LCC Members/ officers.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Home Energy Conservation Act 11th Report Approval for release to DEFRA, signing off by Chief Officer prior to release for the 30 November deadline and for information to the December Executive Board.	Executive Board (Portfolio: Neighbourhoods and Housing)	19/12/07	None	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods

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Contract to allow advertising on a number of strengthened street lighting columns in Leeds The letting of a contract for advertising on a number of strengthened street lighting columns in Leeds(excluding the City Centre) 2007-2022.	Executive Board (Portfolio: Development and Regeneration)	19/12/07	Legal and Democratic Services, PPU and all affected Members	Report to Executive Board 15 November 2006	Director of City Services
LEEDS/BRADFORD Corridor Project To support joint work with Bradford within the Leeds/Bradford corridor.	Executive Board (Neighbourhoods and Housing)	19/12/07	Already carried out with partner organisations eg METRO, WNW Homes Leeds , Firebird. All bodies are represented on the Partnership Working Group.	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods
Leeds Local Development Framework Approval prior to submission to the Secretary of State by 31 st December 2007.	Executive Board (Portfolio: Development and Regeneration)	19/12/07	Officer and Member briefings, Development Plan Panel	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development

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Leeds Local Development Framework - West Leeds Gateway Area Action Plan Preferred Options Approval for public consultation commencing in Early 2008.	Executive Board (Portfolio: Development and Regeneration)	19/12/07	Officer and Member Briefings, Development Plan Panel	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Regional Spatial Strategy - Proposed Changes - Leeds City Council Representations Approval prior to formal submission to the Secretary of State (Deadline 31 st December 2007).	Executive Board (Portfolio: Development and Regeneration)	19/12/07	Officer and Member briefings, Development Plan Panel	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £500,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Central and Corporate

Councillor Mark Harris

Development and Regeneration

Councillor Andrew Carter

Environmental Services

Councillor Steve Smith

Neighbourhoods and Housing

Councillor John Leslie Carter

Leisure

Councillor John Procter

Children's Services

Councillor Richard Brett

Learning

Councillor Richard Harker

Adult Health and Social Care

Councillor Peter Harrand

Leader of the Labour Group

Councillor Keith Wakefield

Leader of the Morley Borough
Independent Group

Councillor Robert Finnigan

Advisory Member

Councillor Judith Blake

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

LEEDS CITY COUNCIL

BUDGET AND POLICY FRAMEWORK DECISIONS

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer

NOTES:

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council (a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.