

Report of: Area Leader, West North West

Report to: Inner West Community Committee

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Date: 22nd June 2016

For decision

Finance Report

Purpose of report

1. The purpose of this report is to update Members on the projects funded through the Inner West Wellbeing Fund and Youth Activities Fund budgets. Members are asked to consider projects deferred from the March meeting and two new Wellbeing fund applications.
2. The report also requests that the Community Committee review the minimum conditions as set out in paragraph 24 below.
3. Attached at Appendix 1 is the Finance Monitoring Report which provides Members with details of the current monitoring position of the Wellbeing fund projects to year end 2015/16.

Members are asked to:

- a) Note the balance of the Wellbeing at Appendix 2
- b) Note the balance of the YAF budget for 2016/17 at 21
- c) Note the Wellbeing monitoring report at Appendix 1
- d) Consider the deferred projects listed at 9
- e) Consider the new Wellbeing applications listed at 14, 15 & 16
- f) Note the Youth Activity Fund projects approved by delegated decision listed at Appendix 3
- g) Consider the new Youth Activity applications listed at 23

- h) Members are asked to review the minimum conditions as set out in paragraph 24 of this report, consider whether any amendments are required and approve such conditions for operation in 2016/2017. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

Main issues

Current position

4. The Community Committee received a Wellbeing revenue allocation of £142,390. Including carry forward from 2015/16, the Committee had a total budget of £167,425 for 2016/17 which was nominally split between the three wards as follows:

Armley: £56,907

Bramley & Stanningley: £55,457

Kirkstall: £54,970

5. In March 2016, the Committee awarded grants totalling £93,984 to 26 projects following an open application round.
6. Since the last Committee, two projects have been approved by Delegated Decision Notice:
- a) All together Armley - £1,000
 - b) Targeted Summer Provision, Leeds Youth Service - £3,080
7. The list of projects funded so far in 2016/17 is presented at Appendix 2.

Wellbeing balances

8. The remaining Wellbeing balances available per ward for 2016/17 are as follows:

| Remaining Balances For 2016/17 | |
|---------------------------------------|---------|
| Armley | £18,891 |
| Bramley & Stanningley | £21,597 |
| Kirkstall | £28,158 |

9. At the last Community Committee meeting, a number of projects were deferred pending further consideration. Members have been provided with further information on the projects, and the Committee is asked to agree the following recommendations:

- a) Bramley Grit Bin Refills, Highways - £604
Refill the Community Committee grit bins in eight across the ward. Members requested an audit of the bins and all were at least half full. The Committee is recommended to decline the application and review over the winter.
- b) Assumption Church Centre Development, Assumption Church (Parish of Our Lady of Kirkstall) - £11,815
Funding is requested to refurbish the kitchen of the Assumption Church Centre. The building works would bring the kitchen up to health and safety standards and in turn create a meeting place and facility for the whole community. A site visit has taken place and advice given to the organisation on other funding sources.
- c) Sound and Vision, HOPS - £10,163
To purchase and install a complete sound and vision system. The group were asked to identify priority purchases from the list, and this has not yet been supplied.
- d) New Migrant Support Project, Communities Team WNW - £3,244
Employ a part time community development worker through a third sector partner to engage with new migrant communities, particularly from Eastern Europe, to support them to access services within the One Stop Centres and their wider local area. Since the meeting, other projects are being explored to support this community. It is recommended that the application be declined.
- e) Money Buddies, Public Health WNW / Ebor Gardens Advice Centre - £4,419
To continue the Money Buddies project by providing volunteer Money Buddies at three locations in the Inner West. The monitoring has been provided and is detailed at appendix 2. There is evidence that moving the money buddy to a busier location has had an effect, so if Members approve the bid, the Castleton Family Centre venue will be changed to New Wortley Community Centre.
- f) Tackling Noise Nuisance from Student Properties, Leeds Anti-Social Behaviour Team - £1,000
To provide additional proactive out of hours patrols during times of high demand. The Inner North West Committee has funded the service which can be topped up to include parts of Burley. It an additional proactive patrol to the usual reactive service.
- g) Citizenship Academy, AIM Education - £2,669
Provide an alternative to mainstream schooling for up to 20 young people (year 7 & 8 age groups) for one day per week, for one whole term (12 sessions). A query was raised as to whether the schools would contribute to the provision, as they are not, it is recommended for refusal.

10. The total value of the deferred projects is as follows:

Armley: £7,972

Bramley & Stanningley : £1,494

Kirkstall: £22,551

11. All projects are required to submit monitoring updates on a quarterly basis. Monitoring information received to date for all projects is presented at Appendix 2.

Capital Wellbeing Balance

12. The Community Committee receives Capital Receipts Incentive Scheme (CRIS) allocation

The current Inner West CRIS balance is £21,600.

New Wellbeing Applications

13. Three new applications are presented for consideration.

14. Leeds Women's Aid Appointment Session - £3,656

To provide a two hour evening drop-in advice and support surgery at Thornton Medical Centre in Armley. The pilot asks all women attending appointments if they are affected by domestic violence.

15. New Wortley Job Club – Get Technology Together - £3,971

To run a six month 'digital academy' at New Wortley Community Centre to run a weekly drop in session to help people develop skills understanding basic IT programmes, programming, CV writing, internet job search & applications, refurbishing equipment, financial websites and using social media. The scheme will also train the centre's office based volunteers to sustain the project after it ends.

16. Basketball Sport and Active Lifestyle Project - £2755.20

A partnership project with the Police, Leeds Beckett University and Youth Service to run a basketball skills course for hard to reach' East European Young People.

Small grants and skips

17. There have been ten small grants approved since the last meeting:

- a) My Great Health Journey - £500

The grant will be used to pay for the crèche for families with children who are attending English classes in order to increase a learner's knowledge about health topics.

- b) Irish Arts & Music Workshop Activities in Kirkstall 2016/17 - £500

The funding will be used to assist with workshop delivery, publicity and marketing costs to host a number of community based performance and participatory workshops.

- c) Hub Cluster of Schools Diversionsary Project - £335
Funding to take 30 children, age 9-12 years on two day trips over the Easter holidays, to the LAZER centre and SCRAP.
- d) PHAB Youth Groups - £286
To fund one qualified youth worker for a year to provide a programme of social and educational/personal development activities for people with a physical and learning disabilities alongside able bodied people.
- e) Kirkstall Neighbourhood Forum (KNF) Start Up - £500
KNF are a Neighbourhood Planning Forum recently established under the Localism Act. The funding will be used on room hire, secretarial expenses, website, subscriptions to relevant national organisations and publicity.
- f) Kirkstall Big Lunch/Queens Birthday Street Party - £500
The Big Lunch is the UK's annual get together for neighbours and the aim is to strengthen communities by encouraging neighbours to sit down and have lunch together. The event will take place on 12th June and will involve St Stephen's Church and will also celebrate the Queens 90th Birthday.
- g) Promotional Resources – All Together Armley - £438
To fund 12 months publicity and website running costs, which will enable the group to promote their meetings, set up a new website and communicate with a range of organisations and services.
- h) Want to be healthy - £500
The Russian Speakers Group for Children will run 10 fortnightly sessions on "What is healthy food?" which will culminate in a special event in December 2016.
- i) Emergency Transport for Local Older People - £500
OWLS mini bus was damaged beyond repair by the floods so the funding will pay the hire costs for a replacement mini bus for 10 weeks.
- j) New Wortley - £500
The funding will pay for the hire the Breeze inflatables at New Wortley Festival for the 11th June.

18. The balance of the small grants and skips budget available at 1st June 2016 was £5,248.

Youth Activities Fund

19. The Communities Team WNW opened a joint Youth Activities Fund commissioning round for summer term / holiday provision on behalf of all four community committees. The Inner West area received thirteen funding applications which were discussed at the April meeting of the Children's & Young Peoples Sub Group. It was agreed that

those recommended for approval should be progressed through a Delegated Decision.

20. A full list of the Youth Activities Fund projects that were approved is at Appendix 3.
21. Following these approvals, the Youth Activities Fund balances are as follows:

| Ward | Balance |
|-----------------------|----------------|
| Armley | £4,298 |
| Bramley & Stanningley | £3,040 |
| Kirkstall | £8,404 |

22. There were three projects that were deferred by the sub group to be referred to the Community Committee meeting for a decision.
- a) Global Gang – Leeds DEC - £902 (Bramley & Stanningley)
The project would run an after school club for ten weeks at Sommerfield Primary School focusing on global issues such as Children’s Rights, equality, diversity and fairness using games, crafts, puppetry and drama.
- b) Breeze Culture Crew – Breeze Leeds - £5,500 (any ward)
The scheme would recruit a group of young people to learn more about the arts and culture. They will participate in six weekly workshops before experiencing a range of cultural offerings including museums, theatre and media production. The application is not specific on which area to target and is open to Ward Members to suggest this.
- c) West Leeds Activity Centre - £6,645 (£2,215 per ward)
West Leeds Activity Centre (formerly the Lazer Centre) will offer 30 sessions for young people from across the area. Half of the sessions will need to be supported by youth providers or similar, and half will be ‘book and turn up’ as recommended by the Children & Young People’s Sub Group to create a more flexible offer.
- d) AIM Higher Youth Club - £2,293 (Bramley & Stanningley)
A weekly youth club in Stanningley for young people age 11-16 with sports, arts & crafts, video games plus academic and personal support. Barca Leeds has offered to help the group which may enable the sessions to be extended beyond the original 16 weeks.
- e) Up To You, Urban Angels - £1,260 (Kirkstall)
To run 10 evening sessions teaching trapeze and aerial skills at the Cardigan Centre starting in June 2016. The skills taught will include static solo and doubles trapeze, silks, rope and aerial hoop for up to 10 young people a session ages 8-17. A query was raised about the cost to participants, and this will be £3 per session. The Inner North West Community Committee has approved their 70% contribution to the total project cost.

New Youth Activities applications

23. Three new applications are presented for consideration.

- a) Get Outdoors, BARCA Leeds, £1530.22 (Bramley & Armley)
To run four trips for young people aged 8-17 years over the summer holidays. The activities will help build self-esteem, help to gain confidence as well as factoring in learning new skills and working together as part of a team.
- b) Kids Club, Armley Juniors Project 4 Young People, £1,326.50 (Armley)
Funding to run a Kids Club to run through the summer holidays and October half term. The club will be open twice a week, for 20 children aged 5-11yrs old. Activities will include Let's get messy, quick cooking/ no cook cooking, sun safety, internet fun and a day trip.
- c) Summer Diversionary project – WY Police & ACES Clusters - £2,225
To run a Summer School at Swallow Hill Community College. The project will be open to 100 primary pupils from feeder schools in Inner and Outer West Leeds and will be staffed by teachers and Police Officers. The aim of the project is to help pupils feel more confident about the transition from primary to secondary school as well as providing fun activities during the summer holiday.

Delegated Decisions

24. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets. Concurrently with the Committee, designated officers have delegated authority from the Assistant Chief Executive (Citizens and Communities) to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

From the commencement of this municipal year, the Constitution allows for the delegated decision process and associated minimum conditions to also include urgent decisions required around the use of Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Corporate considerations

Consultation and engagement

25. Elected Members have been consulted on local priorities through the Community Committee Business Plans. The 2016/17 commissioning round began with a communication to all Community Committee contacts and a press release.

Consultation with Young People will continue to identify potential projects and consult on applications for the Community Committee's Youth Activities Fund.

Equality and diversity / cohesion and integration

26. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration.

Resources and value for money

27. Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

Risk management

28. Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

29. The Community Committee has invested its Wellbeing funding in a wide variety of projects within local communities from April 2016. A number of deferred projects and two new applications are presented for consideration.
30. The Communities Team WNW held an open application round for summer holiday youth activity fund projects. Following consultation with young people and Ward Members, the Children and Young People Sub Group recommended seven projects for approval by the Chief Officer via delegated decision.

Recommendations

31. Members are asked to:
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