

Report of City Solicitor

Report to Full Council

Date: 9th November 2016

Subject: Amendments to Executive Arrangements

Are specific electoral wards affected? If relevant, name(s) of ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. At the Annual Meeting of Council on 19th May 2016, the Leader presented details of her Executive Arrangements to Council. An amendment was reported to Council in September 2016.
2. Amendments have now been made by the Leader altering the Support arrangements for Executive Members and reflecting the realignment of the Library and Information Service with the functions of the Assistant Chief Executive (Citizens and Communities).

Recommendations

3. Council is asked to note the amendments made to the following documents, as shown in the relevant appendix:-
 - 3.1. Support to Executive Members (Appendix A)
 - 3.2. Executive Members: Oversight of Officer Executive Delegations (Appendix B)
 - 3.3. Officer Delegation Scheme (Executive Functions) – Assistant Chief Executive (Citizens and Communities) (Appendix C)
 - 3.4. Officer Delegation Scheme (Executive Functions) – Director of City Development (Appendix D)

1 Purpose of this report

- 1.1 This report sets out amendments made to the Leader's executive arrangements to ensure that they remain up to date and fit for purpose.

2 Background information

- 2.1 At the Annual Meeting of Council on 19th May 2016 the Leader presented her executive arrangements for the 2016/17 municipal year.

- 2.2 Rule 1.3 of the Executive and Decision Making Procedure Rules provides that

“The Leader may amend the scheme of delegation relating to executive functions at any time during the year... The amendments will take effect upon publication of the decision notice unless otherwise stated thereon. The Leader will present a report to the next ordinary meeting of the Council setting out the changes made by the Leader.”

- 2.3 The Leader made these amendments with effect from 1st November 2016 and, in accordance with the Executive and Decision Making Procedure Rule provisions detailed above, now reports them to Full Council

3 Main issues

- 3.1 Support to Executive Members

- 3.2 The Leader has removed Councillor Christine Macniven and Councillor Neil Dawson from the list of Support Executive Members. Councillor Neil Dawson has been included in the list of Deputy Executive Members.

- 3.3 The arrangements are in accordance with footnote 8 of the Members Allowances Scheme which permits the Leader to determine the number of Deputy and Support Executive Members within set financial parameters.

Library and Information Service

- 3.4 The Community Hub approach to service provision has led to increasing co-operation and integration between the Library and Information Service in City Development and Customer Services within Citizens and Communities.

- 3.5 The Director of City Development has therefore decided to transfer the service to the Assistant Chief Executive (Citizens and Communities) and in order to promote transparency of the Council's arrangements the Leader of Council has approved amendments to her executive arrangements as shown in Appendices A to C attached.

4 Corporate considerations

4.1 Consultation and engagement

- 4.1.1 The amendment to the arrangements for Support to Executive Members has been the subject of consultation with the Councillors involved who are content with the arrangements.
- 4.1.2 The amendment to the Oversight of Officer Executive Decisions was discussed with the Executive Member for Communities who is supportive of the change.
- 4.1.3 The Director of City Development and the Assistant Chief Executive (Citizens and Communities) have been consulted on the amendment to their delegation schemes.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 There are no implications for this report.

4.3 Council policies and best council plan

- 4.3.1 Publication of the Executive Arrangements within the constitution is in line with the Council's values particularly in relation to being "open, honest and trusted".

4.4 Resources and value for money

- 4.4.1 There are no implications for this report.

4.5 Legal Implications, access to information and call In

- 4.5.1 This report communicates decisions of the Leader in relation to executive arrangements in accordance with the requirements of the Constitution.

4.6 Risk management

- 4.6.1 There are no implications for this report.

5 Conclusions

- 5.1 The amendments ensure clarity and accuracy within the executive arrangements and ensure the arrangements remain fit for purpose.

6 Recommendations

- 6.1 Council is requested to note the amendments made by the Leader to the following documents, as shown in the relevant appendices:-
 - 6.1.2 Support to Executive Members (Appendix A)
 - 6.1.3 Executive Members: Oversight of Officer Executive Delegations (Appendix B)
 - 6.1.4 Officer Delegation Scheme (Executive Functions) – Assistant Chief Executive (Citizens and Communities) (Appendix C)
 - 6.1.5 Officer Delegation Scheme (Executive Functions) – Director of City Development (Appendix D)

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.