


Delegated Decision Notification (DDN)

This form is used both to give notice of an officer's intention to make a key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended to be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

Lead directorⁱ:	Chief Finance Officer
Subjectⁱⁱ:	Financial Regulations
Decision detailsⁱⁱⁱ:	<p>The Council's Financial Regulations are incorporated within Part 4 of its Constitution. Following the appointment from 1st April 2017 of the Chief Officer (Financial Services) as the new Chief Finance Officer (the Section 151 Officer appointed under the Local Government Act 1972), it is necessary to amend Financial Regulations to take account of this change. Under the 1972 Act, the Section 151 Officer has the responsibility to make arrangements for the proper administration of the council's financial affairs, and Financial Regulations form one element of these arrangements.</p> <p>In addition to updating the Financial Regulations to reflect the new governance structure, the Chief Finance Officer has also clarified and strengthened a number of regulations in order to improve the financial control environment.</p> <p>The Chief Finance Officer has determined that these new Financial Regulations will come into force from 3rd April 2017.</p>
Type of decision:	<input type="checkbox"/> Key decision (executive) Is the decision eligible for call-in? ^{iv} <input type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? ^v <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Significant operational decision (council or executive ^{vi} – not subject to call-in) <input type="checkbox"/> Administrative decision (council or executive ^{vii} – not subject to publication or call-in)
Notice^{viii} or call-in (key decisions only):	Date the decision was published in the list of forthcoming key decisions: If not on the list of forthcoming key decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision: If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:

Affected wards:	None		
Details of consultation undertaken:	Executive Member	Date consulted:	Interest disclosed? ^x <input type="checkbox"/> Yes Date of dispensation: <input type="checkbox"/> No
	Ward Councillor	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input type="checkbox"/> No
	Others ^x please specify:	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input type="checkbox"/> No
Capital injection approval required:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)		
Capital Injection approval	Name: Title:	Capital scheme number: XXXXX / XXX / XXX Date:	
Contract details (procurement decisions only)	Contract reference number		Contract title
			Supplier
Implementation (key decisions only)	Officer accountable for implementation Timescales for implementation ^{xi}		
Contact person:	Mary Hasnip	Telephone number ^{xii} : 0113 3789384	
Decision maker or authorised signatory^{xiii}:	 Doug Meeson (Chief Finance Officer)		Date: 3 rd April 2017