

Report of Principal Corporate Governance Officer

Report to Head of Governance and Scrutiny Support

Date: 26th May 2017

Subject: Amendments to Constitution

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. At its Annual Meeting on 25th May 2017 Full Council approved a number of amendments to the Constitution as recommended by General Purposes Committee.
2. At the same meeting Council received details of the Leader's executive arrangements for the 2017/18 municipal year.
3. Minor amendments are now required to for clarity and to reflect the decisions of the Leader and Council.

Recommendations

1. The Head of Governance and Scrutiny Support is requested to amend the following documents:-
 - Article 6 as shown at Appendix 1 attached;
 - Council Committee Membership as shown at Appendix 2 attached; and
 - The Members Allowances Scheme as shown at Appendix 3 attached.

1. Purpose of this report

1.1 This report sets out minor amendments to the Council's Constitution.

2. Background information

2.1 Article 15.2.3 of the Constitution provides that

The Monitoring Officer is authorised to make any changes to any Part of the Constitution which are required:

- *as a result of legislative change or decisions of the Council¹ or Executive² to enable him/her to maintain it up to date;*
- *or for the purposes of clarification only.*

2.2 This function is delegated to the Head of Governance and Scrutiny Support under the City Solicitor's sub-delegation scheme.

3. Main issues

Article 6

3.1 Article 6 of the Constitution sets out details in relation to Overview and Scrutiny. Particularly Annex 2 sets out the alignment of executive portfolios and directors delegations to each of the six Scrutiny Boards.

3.2 Appendix 1 attached shows the correction of a transcription error so that function 2 (rather than 8) of the Director of City Development's executive delegations fall within the remit of the Environment, Housing and Communities Scrutiny Board.

Council Committee Membership

3.3 Following Council's appointment of committees for the 2017/18 municipal year it is necessary to amend the document detailing Membership of Council Committees to bring it up to date with the decision of Council. Amendments are shown at Appendix 2 attached.

Members Allowances Scheme

3.4 Two minor amendments are proposed to the Members Allowances Scheme as shown at Appendix 3 attached to remove wording which is no longer relevant at paragraph 7.0 and to provide clarity at paragraph 12.3.

4. Corporate considerations

4.1 Consultation and engagement

4.1.1 The amendment proposed is in line with previous consultation with the Leader of Council, General Purposes Committee and the Corporate Leadership Team as to the alignment of Executive Member Portfolios and officer delegations with Scrutiny Boards.

4.2 Equality and diversity / cohesion and integration

4.2.1 There are no implications for this report.

¹ Including Council Committees and Officers acting under delegated authority.

² Including Committees of the Executive and Officers acting under delegated authority.

4.3 Council policies and best council plan

4.3.1 The amendment proposed would ensure accuracy and therefore transparency in the Council's arrangements in accordance with the Council's value of being open, honest and trusted.

4.4 Resources and value for money

4.4.1 There are no implications for this report.

4.5 Legal implications, access to information, and call-in

4.5.1 There are no implications for this report.

4.6 Risk management

4.6.1 There are no implications for this report.

5. Conclusions

5.1 Minor amendments to the Constitution will provide clarity and accuracy, keeping the Constitution up to date and fit for purpose.

6. Recommendations

6.1 The Head of Governance and Scrutiny Support is requested to amend the following documents:-

- Article 6 as shown at Appendix 1 attached;
- Council Committee Membership as shown at Appendix 2 attached; and
- The Members Allowances Scheme as shown at Appendix 3 attached.

7. Background documents³

7.1 None

³ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.