

**Appendix A
Meeting Notes**

1.0	Welcome, introductions, apologies	
	Attendees: Cllr Matthew Robinson; Cllr Gerald Wilkinson; Cllr Neil Buckley; Susan Hardy; Paul Ackroyd; John Woolmer; Beverley Kirk; Andrew Birkbeck Apologies: Graham Berwick	
2.0	Minutes of the Last Meeting and Matters Arising	Actions
2.1	2.3 – JW encouraged Ward Members to feedback possible locations for bin replacements. Also option for parishes to match-fund additional bins.	Cllrs
2.2	4.4 –Establishing a friends of group for Buckstone Copse could be an option to help with the upkeep of the greenspace.	
2.3	6.4 –Warning signs on order for CCTV on Stairfoot Lane (a legal requirement before CCTV can be deployed).	
3.0	Waste and Recycling	
3.1	Refuse service needs to make a £1.6m worth of savings. Efficiencies to be made will include route realignment, back office reductions and natural wastage of staff.	
3.2	May 2017 is the timeline for the changes, which also includes the introduction of a charge for new bins (£15.40). The contact centre will deal with these (with some possible exemptions based on ability to pay or the bin not being fit for purpose).	
3.3	SH presented the statistics for the ONE area regarding the Refuse Service’s performance between December 2016 and February 2017. Complaints about the service are currently at an all-time low.	
3.4	Ward Members said they found the missed-bins alert system very useful.	
3.5	Cllr Robinson raised concerns about the proposed charges for brown bin collections; a sentiment echoed by Cllr Wilkinson and Cllr Buckley.	
3.6	Cllr Buckley reported some negative feedback he had received regarding bin crew behaviour on Manor House Lane, Alwoodley. SH said she would look into this.	SH
3.7	Cllr Wilkinson sought reassurance that un-adopted roads would not be missed/ignored in future as part of the planned route rationalisation. SH confirmed they would not be missed-off unless they proved hazardous.	
4.0	Parks & Countryside	
4.1	PA said that brown bin waste (garden waste) was being converted into ‘filler’ and sold at the Redhall nursery.	
4.2	A number of footpath works are being undertaken in the ONE area including numbers 5, 10, 10b and 28.	
4.3	PA made reference to the North West Leeds Country Park: http://www.leeds.gov.uk/leisure/Pages/country-parks-and-green-gateways.aspx#http://www.leeds.gov.uk/docs/North West Leeds country Park leaflet.pdf There was some confusion amongst Ward Members regards the geographical name of the country park, the omission of Alwoodley from the map/leaflet and how this ties in with the North Leeds Green way.	

4.4	PA gave an update on Glasshouse at Redhall, which is progressing well. PA suggested a future meeting of the sub group could be facilitated there.	
4.4	PA briefly updated on the East Leeds Orbital Road (ELOR). Talks were occurring between the various departments involved in the scheme. Ward Members said that Alwoodley and Harewood Ward Members needed to have a joined-up response to the issues presented by the scheme including the Scott Hall and King Lane roundabouts.	Ward Cllrs
4.5	Thanks were asked to be relayed to Parks Officer Bob Bradley for sorting the Harland Way/Old Station Car Park issue so swiftly.	PA
5.0	Grounds maintenance	
5.1	No update on this occasion.	
6.0	Environmental Services Delegation	
6.1	JW said the Locality Team had made a £500k budget saving. Efficiencies included reducing senior management and resorting to one Head of Service for the three wedges (John Woolmer).	
6.2	JW stressed there would be no changes to the service offered in ONE despite a reduction in staffing numbers city-wide and a reduction in overtime working.	
6.3	A charge for bulky waste is to be introduced on 9 th May (£20 per collection): http://www.leeds.gov.uk/residents/Pages/Bulky-item-collection-service.aspx	
6.4	JW said the Locality Team were looking at ways of addressing the issues of car litter (including utilising 'dash-cam' footage), dog mess and grass verges.	
6.5	Cllr Robinson raised the issue of dog waste bags and the possibility of more deployed in Harewood Ward. JW said the Locality Team would look into how these could be provided.	JW/BK
6.6	Cllr Robinson made reference to the issue of verge creep on Lotherton Lane. JW said this was a Highways issue in this instance but the Locality Team would circulate a verge creep list to Ward Members.	JW/BK
7.0	A.O.B	
7.1	None.	
8.0	Date and Time of Next Meeting	
	18 th May 2017 at 2.30pm (Reginald Centre)	AB