

HEALTH AND WELLBEING BOARD

THURSDAY, 20TH APRIL, 2017

PRESENT: Councillor R Charlwood in the Chair

Councillors Broch, Cameron, S Golton,
Jackson, G Latty, L Mulherin, Roff, Sterling-
Baxter and Walker

Representatives of Clinical Commissioning Groups

Dr Jason Broch	NHS Leeds North CCG
Sue Robins	NHS Leeds West CCG
Dr Alistair Walling	NHS Leeds South & East CCG
Nigel Gray	NHS Leeds North CCG

Directors of Leeds City Council

Dr Ian Cameron – Director of Public Health
Cath Roff – Director of Adult Social Services
Steve Walker – Director of Children’s Services

Representative of NHS (England)

Gillian Laurence - NHS England

Third Sector Representative

Kerry Jackson – St Gemma’s Hospice

Representative of Local Health Watch Organisation

Lesley Sterling-Baxter – Healthwatch Leeds
Tanya Matilainen – Healthwatch Leeds

Representatives of NHS providers

Sara Munro - Leeds and York Partnership NHS Foundation Trust
Phil Ayres - Leeds Teaching Hospitals NHS Trust
Bryan Machin - Leeds Community Healthcare NHS Trust

Tony Cooke – Chief Officer Health Partnerships
Ann Akers – Interim Head of Communications, Engagement, Equality and
Diversity, NHS Leeds CCGs

Paul Bollam – Chief Officer, Leeds Plan

55 Welcome and introductions

The Chair welcomed all present and brief introductions were made.

The Chair also welcomed Doctor Alistair Walling – Clinical Director of Primary
Care, Leeds South and East CCG who had taken over from Andrew Harris.

56 Appeals against refusal of inspection of documents

There were no appeals against refusal of inspection of documents.
57 Exempt Information - Possible Exclusion of the Press and Public

The agenda contained no exempt information.
58 Late Items

No formal late items of business were added to the agenda.
59 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interest.
60 Apologies for Absence

Apologies for absence were received from Councillor D Coupar; Dr Gordon Sinclair; Phil Corrigan; Julian Hartley; Moira Dumma; Thea Stein and Councillor E Taylor. Sue Robins; Phil Ayres; Brian Hughes; Gillian Laurence and Bryan Machin were welcomed as substitute members.
61 Open Forum

No matters were raised by members of the public under the Open Forum.
62 Minutes

RESOLVED – The minutes of the meeting held 20th February 2017 were approved as a correct record.
63 Draft NHS Leeds Clinical Commissioning Groups (CCGs) Annual Reports 2016-2017

The Interim Head of Communications, Engagement, Equality & Diversity for NHS Leeds South & East Clinical Commissioning Group (CCG) submitted a report on behalf of all three Leeds CCGs which highlighted the relevant sections from the draft Annual Reports of all 3 CCGs, seeking comments on the extent of their input into the Leeds Health and Wellbeing Strategy 2016-21.

Anne Akers presented the report along with Sue Robins and Nigel Gray highlighting the partnership working undertaken between the 3 Leeds CCGs and the Leeds Health & Wellbeing Board and wider partners to help deliver the Leeds Health and Wellbeing Strategy 2016-21.

Excerpts from the Draft Annual Reports were attached to the report as Appendix 1 NHS Leeds South & East CCG; Appendix 2 NHS Leeds West and Appendix 3 NHS Leeds North.

The report highlighted the timescale for submission of the Annual Reports to NHS England by 21st April 2017, which had curtailed longer consultation with the Board, however next year, with the move to the One Voice approach working together as three CCGS, an earlier discussion with members was anticipated to help shape the content and consider the wider context of alignment with the Leeds Health & Wellbeing Strategy 2016-2021

The Board discussed the draft reports and made the following comments:

- The need for a report which was user friendly.
- To produce a one city report rather than separate reports.
- The challenges of rolling out the strategies and engagement schemes across a city as diverse as Leeds.
- The work of the Board in progressing the Health and Wellbeing Strategy 2016-2021 and the need to capture this in the report.
- The need to capture the work of the third sector including the work of palliative care teams.
- To engage with communities to assess the pressures on the services. and to check how the service is making a difference.
- The need to have more input from communities.
- The approach to integrated NHS services in other core cities.
- That CCGs use their Annual General Meetings as an opportunity to engage and tell 'our city' story. This could be used along with feedback in the annual report.

Members were informed that it was a statutory duty to produce a report for NHS England which required a number of mandatory fields to be completed.

The Board welcomed a suggestion that a magazine rather than 3 reports could be produced which would be able to focus on the work undertaken across the city of integrated services and show the positives of partnership working.

It was noted for action that the Chair asked for a timetable to be provided to enable the Board to contribute to future annual reports. The Chair also requested timescales from the CCGs in relation to next year's report along with proposals for involving the Board in its development and agreement.

The Chair was grateful that the report had been presented to the Board but expressed her regret that the report had not been brought sooner to enable the Board to contribute.

RESOLVED

- a) To note the contents of the report and the comments made during discussions.
- b) That, having reviewed the information contained within the Appendices; the Board noted the comments made in respect of the extent of the NHS Leeds CCG's input in the Leeds Health and Wellbeing Strategy 2016-2021.
- c) To acknowledge the extent to which the NHS Leeds CCGs have contributed to the delivery of the Leeds Health & Wellbeing Strategy 2016-2021.
- d) To agree to the formal recording of this acknowledgement in the LHS Leeds CCGs annual reports according to statutory requirements.

Cllr. L Mulherin joined the meeting during this item.

64 Date and Time of Next Meeting

Draft minutes to be approved at the meeting
to be held on 20th June 2017

To note the proposed date and time of the next Board meeting as 20th June 2017 at 2.00 pm (with a pre-meeting for board members at 1.30pm)

Cllr. S Golton joined the meeting during this item.