



Report of: Jane Maxwell, East North East Area Leader

Report to: Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay)

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For Decision

Wellbeing Budget Report

Purpose of this report

1. The purpose of this report is to provide Members of the Inner North East Community Committee with details of its Wellbeing budget.

Main Issues

2. The report sets out the Wellbeing/YAF allocation budget arrangements for the INE Community Committee for 2017/18.
3. The report provides Members with an update on the current position of the revenue and capital budgets for the Inner North East Community Committee.
4. Funding decisions made by delegated decision are included for Members to note.

Background information

Revenue

5. Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.

6. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
7. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
8. The allocation of Youth Activity Fund budget has been calculated based on NHS population data of young people aged 8 – 17 living in the Inner North East Community Committee boundaries.
9. As agreed at the March 2017 meeting of the Inner North East Community Committee, once the agreed funding had been allocated to specific budget headings the remaining budget was made available for large grants across the whole of the Inner North East area.
10. Wellbeing fund applications and Youth Activity Fund applications are considered at Wellbeing Advisory Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee Area; Chapel Allerton, Moortown and Roundhay.
11. The Inner North East Community Committee Wellbeing allocation for 2017/18 was agreed by Full Council on 22nd February 2017:

INE Wellbeing Funding Allocation 2017/18	£102,840
INE Youth Activity Fund Allocation 2017/18	£39,790

12. A full end of year financial reconciliation was undertaken in April to determine the exact 2016/17 carry forward (c/f) figures for the YAF, Area-wide Wellbeing and Ward Pots.

INE Area-wide Wellbeing 2016/17 c/f	£20,972.38
INE Youth Activity Fund 2016/17 c/f	£2,896.71
Chapel Allerton Ward Pot 2016/17 c/f	£4,938.77
Moortown Ward Pot 2016/17 c/f	£12,995.31
Roundhay Ward Pot 2016/17 c/f	£5,157.08

Ward Budgets

13. As agreed at the meeting of the INE Community Committee on 7th March 2017, each ward (Chapel Allerton, Moortown and Roundhay) has been delegated a budget of £10,000 from the 2017/18 INE Wellbeing budget. This budget is for projects taking place at a ward level. Applications are subject to an approval process through ward member meetings and may also include cross ward projects. Decisions are taken as a delegated decision and reported to the Community Committee for information.
14. As agreed at the meeting of the INE Community Committee on 7th March 2017, within the ward budgets allocations of £500 per ward have been made for the provision of community skips.
15. Balances and expenditure are discussed at each relevant Ward Members meeting. Following the completion of the end of year reconciliation in April, the available ward pot balances at the time of writing this report are detailed below:

Chapel Allerton Ward	£11,919.91
Moortown Ward Pot	£21,215.31
Roundhay Ward Pot	£13,404.69

Community Engagement

16. As agreed at the meeting of the INE Community Committee on 7th March 2017, a budget of £1000 is set aside in 2017/18 to spend on community engagement activities across the Community Committee area.
17. The funds are to be spent on items such as room hire, refreshments and stationary costs associated with community meetings and the annual volunteer thank you event. The expenditure to date against this budget can be found at **Appendix 1**.

Capital Receipts Programme

18. The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Community Committees on the basis of need.
19. The Ward Based Initiative balances for each ward are provided directly to Elected Members from the Capital Finance team and have not been detailed in this report.
20. A CRIS injection of £14,900 was provided to the Inner North East Community Committee capital budget in May 2017. The current Inner North East CRIS balance as provided by the Capital Finance team is **£41,000**.

Area-wide Wellbeing budget

21. As agreed at the meeting of the INE Community Committee on 7th March 2017, the following project costs have been top-sliced from the Community Committee's Well-being budget. These are as follows:

Project: Neighbourhood Improvement (staffing budget)

Organisation: Communities Team (East North East)

Amount: £27,000

Project: Festive lights

Organisation: Communities Team (East North East)

Amount: £15,500

Delegated Decisions

22. The following projects have been approved since the Inner North East Community Committee meeting on 19th September 2016. These approvals were made under the delegated authority of the Assistant Chief Executive (Citizens and Communities), due to the need for a decision to be made before the next scheduled Committee round. Members have been consulted and were supportive of the following applications:

Wellbeing Fund - Area-wide		
Organisation	Project	Total approved
Interact	School Holiday Fun	£2,612
CLASSSS	Transition to Secondary School	£750
Meanwood Valley Partnership	Meanwood Festival	£2,000
Interact	Meanwood Festival Links	£1,250
PHAB Leeds	Youth Workers	£1,660.24
Leeds Music Hub	Creative Studios	£1,725
HB Mama Dreads	We Are All Migrants	£1,000
LCC Communities Team	The Great Get Together	£1,500
CYDC	Streets to Society	£4,090
LCC Community Hubs	Exercise Classes	£3,800

Lifeforce Productions	Home Grown & Talented	£1799.50
LCC Community Hubs	Games Group for Kids	£489.86
Wheels 4 Fun	Specialist Cycling Equipment	£1,427
Wellbeing Fund - Chapel Allerton Ward		
Organisation	Project	Total approved
Street Doctors	Street Doctors Sessions (Chapelton)	£50
CODE	Beckhill Fun Day	£300
Leeds International Concert Season	Summer Bands in Parks (Chapel Allerton)	£640
LCC City Signs	Beckhill Sign	£75
LCC Community Hubs	Green Gym Community Garden Group	£77
LCC Communities Team	My Chapelton Packs	£280
Wellbeing Fund - Moortown Ward		
Organisation	Project	Total approved
Street Doctors	Street Doctors Sessions (Meanwood)	£50
Leeds International Concert Season	Summer Bands in Parks (Meanwood/Gledhow)	£1,280
Wellbeing Fund - Roundhay Ward		
Organisation	Project	Total approved
LCC Communities Team	Roundhay Speed Indicator Device (SID)	£3,110
Leeds Hunters RUFC	Team Kit	£1,500
Youth Activity Fund		
Organisation	Project	Total approved
LCC Sports & Active Lifestyles	Pop-up Multi Sports Camp with Fun Swim	£6,075

Meanwood Valley Urban Farm	Environmental Summer Play Scheme	£4,300
North Leeds Music Centre	NLMC Summer School	£777.50
The Works Skate Park	Leeds Cycle Clubs	£3,400
St Andrews URC Roundhay	All About Me – Summer Holiday Club	£1,209.10
Interact Church	Meanwood Olympics	£3,450
LCC Youth Service	Out of School Fun Activities	£7,995
Leeds Children's Circus	LS8 Circus Summer Camp	£3,522.42
Black Health Initiative	Hear Me See Me	£4,000
CYDC	Real Chance Sports Development Camp	£3,600
RJC Dance	Holiday Activity Camp 2017	£4,300
Area CRIS		
Organisation	Project	Total approved
Holy Trinity Church	Holy Trinity Community Hall Disabled Toilet Facilities	£6,000

Declined Applications

23. For transparency, also noted are those applications that were not successful:

Wellbeing Fund - Declined		
Organisation	Project	Total requested
Leeds Irish Arts	Community Participation & Learning Programme INE 2017/18	£2,800
Emancipation Productions	Shades TV Show	£7,287
Youth Activity Fund - Declined		
Organisation	Project	Total requested
Chabad Lubavitch Youth Organisation	Chabad Lubavitch Summer Schemes	£1,500
Mini M's	Mini M's Play Schemes	£1,000

Leeds Rugby Foundation	Leeds Rhinos Summer Camp	£3,500
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New Revenue Projects for consideration from 2016/17 budget

24. At the time of completing this report, there were no new revenue applications for the committee to consider.

Corporate considerations

25. Wellbeing funding is used to support the Inner North East Community Committee's priorities. The annual priorities support the Council's Vision for Leeds 2011 to 2030 and Best Council Plan 2015-20.

26. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.

27. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

28. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward Members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the Community Committee Elected Members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.

29. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

30. The Community Committee, supported by the Communities Team (East North East), has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund)

within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.

31. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
32. There is no exempt or confidential information in this report.

Conclusion

33. The Wellbeing fund provides financial support for projects in the Inner North East area which support the annual priorities of the Community Committee.
34. The report has set out the current budget position and applications recently approved through delegated decisions in consultation with ward Members.

Recommendations

Members are asked to:

35. Note the budget allocation for 2017/18 as agreed at Full Council on 22nd February 2017 detailed in paragraph 9 and the 2016/17 carry forward figures detailed in paragraph 10
36. Note the current balances for 2017/18 and the spend to date against these budgets as set out in this report and Appendix 1
37. Note the delegated decisions made since the last meeting of the Inner North East Community Committee (7th March 2017) as outlined in paragraph 22-23
38. Members are asked to review the minimum conditions for delegated decisions, as set out in paragraph 28 of this report, consider whether any amendments are required and approve such conditions for operation in 2017/2018. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.