

CONSTITUTION 2016-17

Changes made as part of the Annual Review

Amendment Date	Approved By	Documents Affected	Nature of Amendment
19 th May 2016	The Leader	<ul style="list-style-type: none"> • Section 3A – Responsibility for Executive Functions • Section 3B(a) – Executive Member Portfolios • Section 3B(b) – Executive Members Overview of Roles and Responsibilities • Section 3B(c) – Support to Executive Members • Section 3C – Community Committee Terms of Reference • Section 3C – Access to information Appeals Committee Terms of Reference • Section C – Development Plan Panel Terms of Reference • Section C – Housing Advisory Board Terms of Reference • Section 3D(a) – Community Committee Executive Delegation Scheme • Section 3D(b) – Community Committee Champions • Section 3E(a) – General Delegations(Executive Functions) Officer Delegation Scheme • Section 3E(b) Chief Executive Officer Delegation Scheme • Section 3E (c) Deputy Chief Executive Officer Delegation Scheme • Section 3E (d) Assistant Chief Executive (Citizens & Communities) Officer Delegation Scheme • Section 3E (e) Director of Adult Social Services Officer Delegation Scheme • Section 3E (f) Director of Children’s Services Officer Delegation Scheme • Section 3E (g) Director of City Development • Section 3E (h) Chief Planning Officer, Officer Delegation Scheme • Section 3E (i) Director of Environment and Housing • Section 3E (j) Director of Public 	The Leader approved the Council’s executive arrangements with effect from 20 th May 2016

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		Health Officer Delegation Scheme <ul style="list-style-type: none"> • Section 3E (k) City Solicitor Officer Delegation Scheme • Section 3F – Executive Delegations to Other Authorities • Section 4 – Joint Arrangements 	
Please follow this link to the decision taken by the Leader on the Leeds City Council website: http://democracy.leeds.gov.uk/ieDecisionDetails.aspx?ID=43405			
19 May 2015	Full Council	<ul style="list-style-type: none"> • Council Committee Terms of Reference • Officer Delegation Scheme (Council Functions) • Council Procedure Rules 	Various amendments in relation to the annual review of the Constitution, together with delegation of authority to Committees and Directors.
Please follow this link to the minutes of the full Council meeting held on 19 th May 2016 on the Leeds City Council website: http://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=111&MId=7411&Ver=4 Minute 9 refers			
19 th May 2016	City Solicitor	<ul style="list-style-type: none"> • Part 2 Article 2 Members of the Council • Part 2 Article 15 Review and revision of the Constitution • Part 3 Section 2A Functions of the Full Council • Part 3 Section 2B: Council Committee Terms of Reference • Part 4 (b) Executive and Decision Making Procedure Rules • Part 4 (f) Access to information Procedure Rules • Part 5: Planning Code of Good Practice • Part 5: Protocol for Public Speaking at Plans Panels 	Various amendments consequential upon changes made to the constitution made by the Executive and Full Council in the period leading up to and culminating in the Annual Meeting of Council on 19 th May 2016.
Please follow this link to the delegated decision taken by the City Solicitor on the Leeds City Council website: http://democracy.leeds.gov.uk/ieDecisionDetails.aspx?ID=43399			
20 th May 2016	Licensing Committee	<ul style="list-style-type: none"> • Licensing Sub-Committee Terms of Reference • Officer Delegation Scheme (Council (non executive) Functions Assistant Chief Executive Citizens and Communities 	Delegation of authority in relation to licensing functions to sub-committee and to Assistant Chief Executive (Citizens and

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		<ul style="list-style-type: none"> • Licensing Procedure Rules • Code of Practice for Determining Licensing Matters 	Communities) together with amendments to rules for clarification purposes.
<p>Please follow this link to the minutes of the Licensing Committee meeting held on 20th May 2016 on the Leeds City Council Website: http://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=163&MId=7539&Ver=4 Minute 8 & 9 refer</p>			
20 th May 2016	Head of Governance	Section 3E (k) City Solicitor Officer Delegation Scheme Scrutiny Board Procedure Rules	Consequential amendments made at full Council on 19 th May 2016
<p>Please follow this link to the delegated decision taken by the Head of Governance on the Leeds City Council website: http://democracy.leeds.gov.uk/ieDecisionDetails.aspx?ID=43418</p>			