

ADULTS AND HEALTH

Financial Dashboard - 2017/18 Financial Year

Month 6 (September 2017)

The directorate continues to project a balanced position for the year, though it should be noted that due to demand based pressures it is assumed that £0.5m of reserves will be used to balance the position.

The position for Adults and Health has been adjusted to include the monies announced in the Spring Budget. It should be noted that though detailed plans for the associated spend have now been agreed, the monies are yet to be allocated and therefore for the purposes of this report they are provisionally shown against the budgets for the procurement of care (Access and Care Delivery and Commissioning).

Being a ring-fenced budget the underspend within Public Health is presumed to be carried forward into future years. It is noted that additional pressures are being evidenced and once confirmed it is likely that the underspend will be reduced but still contained within the overall grant figure.

Budget action plans for demand based services are broadly on target to deliver but slippage in some areas is being monitored.

The main variations at Period 6 across the key expenditure types are as follows:

Staffing (-£0.8m – 1.7%)

Savings are evident across most areas. Though Access & Care Delivery are showing an overspend in the analysis below, this is pending a virement to allow for the new contracts with the Leeds CCGs and an underlying underspend is still anticipated.

Community care packages (+£8.8m – 4.2%)

The variance on the budget is primarily represented by the 'holding' of £6.7m of the new monies announced as a part of the Spring Budget. There is a £1.1m pressure on demand led budgets. This is primarily related to an increase in the use of supported accommodation and slippage on savings plans.

Income (-£7.7m – 6.3%)

Service user contributions, related to Community Support services, are projected to be lower than budgeted. Investigations are under way to determine the cause of this and to identify potential remedies. The grant income from the Spring Budget is recorded here along with an assumption that there will be an offsetting reduction in the funding targeted from Health partners in 2017/18. The figure also holds the contra-entry to the new Health contracts, and therefore artificially inflates the income figure.

Budget Management - net variations against the approved budget

| | Expenditure Budget | Income Budget | Latest Estimate | PROJECTED VARIANCES | | | | | | | | | | Total (under) / overspend | |
|------------------------------|--------------------|------------------|-----------------|---------------------|-----------|---------------------|-------------|------------------|--------------------|-------------------|----------|---------------|-------------------|---------------------------|------------|
| | | | | Staffing | Premises | Supplies & Services | Transport | Internal Charges | External Providers | Transfer Payments | Capital | Appropriation | Total Expenditure | | Income |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| Health Partnerships | 485 | (220) | 265 | 61 | 0 | 0 | (2) | 0 | 0 | 0 | 0 | 0 | 59 | 0 | 59 |
| Access & Care Delivery | 249,699 | (42,643) | 207,056 | 300 | 62 | (150) | (13) | (221) | 5,896 | (691) | 0 | 0 | 5,183 | (391) | 4,792 |
| Commissioning Services | 30,335 | (36,728) | (6,394) | (951) | 21 | (24) | (8) | 152 | 3,409 | 0 | 0 | (500) | 2,100 | (6,686) | (4,586) |
| Resources and Strategy | 5,227 | (637) | 4,590 | (124) | 1 | (16) | 9 | (79) | 0 | 0 | 0 | 0 | (209) | (56) | (265) |
| Public Health (Grant Funded) | 45,743 | (45,716) | 27 | (121) | 0 | 21 | (4) | 37 | 223 | 0 | 0 | 149 | 304 | (304) | (0) |
| Appropriation Account | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 331,488 | (125,944) | 205,544 | (836) | 84 | (168) | (18) | (111) | 9,528 | (691) | 0 | (351) | 7,436 | (7,436) | (0) |

Key Budget Action Plans and Budget Variations:

| | | Lead Officer | Additional Comments | RAG | Action Plan Value £m | Forecast Variation against Plan/Budget £m |
|----------------------------------------|--------------------------------------------------------------------------------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------------------------------------------------|----------------------------------------------|
| A. Key Budget Action Plans | | | | | | |
| 1. | Older people's residential and day support | D Ramskill | Ongoing Better Lives programme | B | 0.4 | 0.0 |
| 2. | Assessment and care management practice | S McFarlane | Delivering the most cost effective service for new customers based on the strengths based approach | G | 0.5 | 0.0 |
| 3. | Review of care packages - mental health | M Naismith | Reviewing care packages for existing customers based on the strengths based approach and securing improved value for money commissioning | G | 0.8 | 0.0 |
| 4. | Review of care packages - physical impairment | J Bootle | Reviewing care packages for existing customers based on the strengths based approach and securing improved value for money commissioning | A | 0.5 | 0.1 |
| 5. | Review of care packages - learning disability | J Wright / M Naismith | Reviewing care packages for existing customers based on the strengths based approach and securing improved value for money commissioning | G | 2.5 | 0.0 |
| 6. | Older people: reduction in the number of customers going into residential care | S McFarlane | Increased use of telecare, reablement and recovery service | A | 1.3 | 0.7 |
| 7. | Legal Fees | S Hume | Reduction in in-house legal fees | G | 0.3 | 0.0 |
| 8. | Vacancy management | Various | Mainly non-frontline services | G | 0.6 | 0.0 |
| 9. | Fees and charges | S Hume | Improved income collection and income recovery from direct payment audit | A | 0.7 | 0.3 |
| 10. | Review non-essential spend | Various | Review and top-slicing of non-essential spend | G | 0.3 | 0.0 |
| 11. | Public health | I Cameron | Review of commissioned services | B | 2.9 | 0.0 |
| 12. | Community Support | D Ramskill | In-house community support service closure | B | 0.9 | 0.0 |
| B. Other Significant Variations | | | | | | |
| 1. | Staffing | All | Ongoing tight vacancy management | | | (0.8) |
| 2. | Community care packages | Various | relates principally to unallocated Spring Budget monies | | | 8.0 |
| 3. | General running costs | All | | | | (0.1) |
| 4. | Use of reserves | I Cameron | Lower requirement for use of reserves | | | (0.4) |
| 5. | Income | S Hume | Primarily Spring Budget monies (offset by non-deliverable Health income target) | | | (7.7) |
| | | | | | Adults and Health Directorate - Forecast Variation | |
| | | | | | 0.0 | |

CHILDREN & FAMILIES 2017/18 FINANCIAL YEAR FINANCIAL DASHBOARD - Period 6

Overall Summary - At period 6 the Directorate is projecting a balanced budget. There are some risks within this position and these are mentioned below.

Children Looked After - Meeting the budgeted assumptions around the numbers of CLA is the most significant budget challenge that the Directorate faces in 2017/18; it is also the most difficult budget to set because numbers can fluctuate for a variety of reasons including demographic pressures. The 2017/18 budget now includes an increase to the CLA budget of £6.7m compared to 2016/17. Current level of Independent Fostering Agents (IFA) is 188 children whilst the level of External Residential (ER) is 54 children. The period 6 projection assumes there will be a further reduction in numbers of children to achieve a saving of £1m. There is a risk that numbers continue to rise through demographic pressures.

Staffing - It is now projected that staffing will be underspent by £0.176m, although this assumes that the Directorate continues to closely manage vacancies and recruitment to achieve further savings to offset anticipated pressures in Safeguarding, Targeted and Specialist Services. There is a risk that these savings are not achieved.

Transport - Period 6 is now projecting to be overspent by £0.15m as a result of increased demand and increasing complexity of need. The 2017/18 budget included an increase to the Transport budget of £2.8m reflecting anticipated demand pressures. There is a risk that demand increases further during the year.

Trading and Commissioning - At this stage we are projecting that the £1.2m additional trading target is achieved and a pressure of £0.2m against the £1.1m commissioned service savings target.

Other Income - The new Innovations & Partners in Practise bid has now been approved and will provide additional funding to be spent over three years. A total of £7.3m was received in 2016/17 and all this funding has been carried forward to 2017/18; the projection assumes £0.25m additional in-year usage. A shortfall in income in children's centres of £0.9m is forecast and is expected to be partly offset by anticipated additional School Improvement Monitoring & Brokering Grant of £0.5m.

Dedicated Schools Grant - There are a number of pressures on the DSG in 2017/18 which will mean that despite a number of savings proposals that have been actioned it is likely that there will be an overspend in 2017/18. As at period 6, an overspend of £0.894m is projected. The High Needs Block has significant overspends, mainly in top up payments to outside institutions. This is partly offset by an underspend in Early Years as a result of underspends on the SEN Inclusion Fund and effectively receiving funding for more places than is being paid out.

Budget Management - net variations against the approved budget

| | PROJECTED VARIANCES | | | | | | | | | | | | | | | Total (under) / overspend £'000 |
|------------------------------------------------------|---------------------|------------------|-----------------|--------------|------------|---------------------|------------|------------------|--------------------|-------------------|----------|----------------|-------------------|--------------|--------------|---------------------------------------|
| | Expenditure Budget | Income Budget | Latest Estimate | Staffing | Premises | Supplies & Services | Transport | Internal Charges | External Providers | Transfer Payments | Capital | Appropriation | Total Expenditure | Income | | |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | | |
| Demand Led Budgets: | | | | | | | | | | | | | | | | |
| In House Fostering | 12,510 | (2,810) | 9,700 | 0 | 0 | 0 | 0 | 0 | (446) | 0 | 0 | 0 | (446) | 0 | (446) | |
| Internal Residential | 3,605 | 0 | 3,605 | 106 | 58 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 164 | 0 | 164 | |
| Kinship Care | 2,363 | 0 | 2,363 | 0 | 0 | 0 | 0 | 0 | 205 | 0 | 0 | 0 | 205 | 0 | 205 | |
| Family Placement & Place for Adoption | 1,628 | 0 | 1,628 | 0 | 0 | 0 | 0 | 0 | (69) | 0 | 0 | 0 | (69) | 0 | (69) | |
| IFA | 6,649 | 0 | 6,649 | 0 | 0 | 0 | 0 | 0 | 1,240 | 0 | 0 | (1,240) | 0 | 0 | 0 | |
| External Residential | 8,036 | 0 | 8,036 | 0 | 0 | 0 | 0 | 0 | 2,301 | 0 | 0 | (2,301) | 0 | 0 | 0 | |
| Semi Independent Living <18 & Secure Justice/Welfare | 2,575 | 0 | 2,575 | 0 | 0 | 0 | 0 | 0 | (253) | 0 | 0 | 0 | (253) | 0 | (253) | |
| Adoption, SGO and RO | 6,568 | 0 | 6,568 | 2 | 0 | 4 | 0 | 0 | 998 | 0 | 0 | (560) | 444 | (314) | 130 | |
| Leaving Care | 4,659 | (1,469) | 3,190 | 0 | 0 | 26 | 0 | 23 | 646 | (294) | 0 | 0 | 401 | (74) | 327 | |
| SEN Outside Placements | 4,857 | (4,857) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Transport | 14,694 | (453) | 14,241 | 0 | 0 | 0 | 150 | 0 | 0 | 0 | 0 | 0 | 150 | 0 | 150 | |
| Sub total Demand Led Budgets | 68,144 | (9,589) | 58,555 | 108 | 58 | 30 | 150 | 23 | 4,622 | (294) | 0 | (4,101) | 596 | (388) | 208 | |
| Other Budgets | | | | | | | | | | | | | | | | |
| Partnerships | 21,591 | (8,846) | 12,745 | (38) | 1 | 164 | (3) | 73 | (87) | (225) | 0 | 0 | (115) | 8 | (107) | |
| Learning, Skills & Universal Services | 70,961 | (68,417) | 2,544 | (89) | 0 | 0 | 0 | (100) | 0 | (250) | 0 | 0 | (439) | 57 | (382) | |
| Safeguarding, Targeted & Specialist Services | 100,128 | (60,536) | 39,592 | 45 | (5) | 137 | 177 | (49) | 60 | 0 | 0 | (250) | 115 | 868 | 983 | |
| Central Overheads | 9,554 | (7,735) | 1,819 | (202) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (202) | (500) | (702) | |
| Sub total Other Budgets | 202,234 | (145,534) | 56,700 | (284) | (4) | 301 | 174 | (76) | (27) | (475) | 0 | (250) | (641) | 433 | (208) | |
| Total | 270,378 | (155,123) | 115,255 | (176) | 54 | 331 | 324 | (53) | 4,595 | (769) | 0 | (4,351) | (45) | 45 | 0 | |

| Key Budget Action Plans and Budget Variations: | | Lead Officer | Additional Comments | | Action Plan Value | Forecast Variation |
|---------------------------------------------------------------|------------------------------------------------------------------------------------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------|--------------------|
| A. Significant Variations | | | | RAG | £m | £m |
| | Children Looked After | Steve Walker | Pressure on CLA demand led budgets (External Residential placements and Independent Fostering Agencies). The current number of IFAs is 188 and ER is 54. The pressure of £0.38m is offset by release from the demand and demography reserve. The projection assumes a further saving of £1m. There is a risk that numbers continue to increase due to demographic pressures. | R | | 0.38 |
| | Passenger Transport | Sue Rumbold | Currently an overspend of £0.15m is projected. There is a risk that this may be exceeded. | R | | 0.15 |
| | Early Years | Andrea Richardson | A combination of increased catering costs, commissioning savings not being achieved, a slight reduction in income and increased spend on projects. However, other savings have been identified to partly offset this overspend. | R | | 0.30 |
| | Income - ESG | CSLT | Latest Indicative allocations indicate an increase in Improvement Support Support Grant against budgeted income. | G | | (0.50) |
| | Net effect of all other minor variations | CSLT | There are a number of other minor variations within the directorate. | G | | (0.14) |
| B. Key Budget Action plans (BAP's) | | | | | | |
| E1 | Remodel Social Work Practice | Sal Tariq | Reduced agency spend in Children's Social work service, and also reduce non-front line staffing in Children's Social work. A shortfall of £0.8m is currently projected against the saving target, primarily due to non-achievement of the Initial Budget Action Plan around Social Work staffing. | A | (0.93) | 0.80 |
| E2 | Other staffing savings | CSLT | Net staff savings from ELI and through the management of vacant posts. | G | (0.98) | 0.00 |
| C2 | ESG funded activities | Andrew Eastwood, Sue Rumbold | Proposed savings include running cost savings in information management & technology, learning improvement and information management, and staff savings across a number of services. | G | (0.97) | 0.00 |
| C3 | Commissioned services | CSLT | Commissioned Services - A shortfall of £0.2m is currently projected against the budgeted savings. | A | (0.65) | 0.20 |
| A7 | Increase traded income and reduced level of subsidy | CSLT | Additional resources have been committed to provide the capacity to develop a strategy and implement the proposals. Additional traded income has been included in the 17/18 budget for activity centres, complex needs, early years improvement, attendance strategy and a range of other services provided to schools. At this stage in the year it is projected that the budget should be achieved although there is a risk that not all the additional income is secured. | A | (1.25) | 0.00 |
| C1 | Children's Centre Family Services & Childcare | Andrea Richardson | Reshape of family services which will include a review of the core offer and additional services currently funded by partners. | G | (0.60) | 0.00 |
| A4 | Additional DfE Innovations funding | Sal Tariq | New Innovations bid approved and £7.3m received in 2016/17. It is anticipated that £4m will be spent in 2017/18. | G | (2.50) | (0.25) |
| A2 | Children's Centre Income | Andrea Richardson | Increases in Fees from January 2017 and September 2017 and additional income from the new Free Early Educational Entitlement (FEEE) hourly rates. A shortfall of £1.05m against the overall income target is projected reflecting a reduction in nursery places taken up. This is offset by Family Services staffing savings of £0.55m. | R | (0.30) | 0.50 |
| A3 | Additional income from top slice Free Early Education Entitlement (FEEE) payments. | Sue Rumbold | New ability to top slice 5% from FEEE payments to nursery providers. Schools Forum approval received. | G | (1.00) | 0.01 |
| | Various other budget savings (8) | CSLT | Including short breaks contract savings, additional income from Adel Beck and Children's Centre fees, additional public health and CCG funding, additional DCLG funding for troubled families, running cost savings etc. | A | (2.86) | 0.00 |
| C. Contingency Plans | | | | | | |
| | Additional staff savings across the Directorate | | Review vacant posts and agency and overtime time spend across the directorate. Savings from backfill arrangements around Kirklees and DfE PiP projects. | A | | (1.07) |
| | Actions to reduce CLA | | Release from Demand & Demography reserve | A | | (0.38) |
| Children and Families Directorate - Forecast Variation | | | | | | 0.00 |

CITY DEVELOPMENT 2017/18 BUDGET - PERIOD 6 FINANCIAL DASHBOARD - MONTH 6 (APRIL - SEPTEMBER)

Overall -

At Period Six City Development is holding a breakeven position whilst trying to contain increasing pressures that have been identified and monitored, and work is ongoing to identify positive actions to mitigate these with a view to delivering a balanced position.

In Planning some minor expenditure pressures on Planning Appeals and inspection costs are anticipated however these are offset with projected additional income from planning fees and building inspections assuming current trends continue.

In Economic Development the main pressure is due to a 20% rent discount for 6 months being given to all Kirkgate Market traders to allow them to invest in their businesses and help contribute to the market's long term viability.

Within Asset Management the Advertising Income budget continues to be a challenging target with a likely projected outturn shortfall of £518k. This assumes all current sites will be fully utilised, however work is ongoing to identify additional locations and actions to mitigate this pressure in the longer term.

Highways and Transportation are currently projecting a small underspend and are expected to come in on budget, however there are large variations on staffing and supplies and services reflecting the current use of strategic partners Mouchels rather than in-house colleagues to deliver current works, whilst waiting for recruitment to circa 90 vacant posts.

Arts and Venues have a projected overspend due to Carnival and Reggae Costs

Within Sport and Active Lifestyles an overspend of £217k is projected to reflect the reductions in Public Health Funding, the impact of the failure of the moveable floor at JCCS, and the net impact of the part closure and refurbishment at Aireborough Leisure Centre. A further pressure of £228k is due to a notable downturn in income at John Smeaton Leisure Centre due to 2 new budget gyms opening in close proximity.

However, in line with the Directorates Budget Strategy to deliver a balanced budget, further work is ongoing to identify mitigating actions and an action plan saving of £600k from one off income and balances income is included to reflect this and a further action plan of £600k to reduce projected expenditure is being developed.

Budget Management - net variations against the approved budget

| | PROJECTED VARIANCES | | | | | | | | | | | | | | Total (under) / overspend £'000 |
|------------------------------------|---------------------|-----------------|-----------------|--------------|-------------|---------------------|------------|------------------|--------------------|-------------------|----------|---------------|-------------------|------------|---------------------------------------|
| | Expenditure Budget | Income Budget | Latest Estimate | Staffing | Premises | Supplies & Services | Transport | Internal Charges | External Providers | Transfer Payments | Capital | Appropriation | Total Expenditure | Income | |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | |
| Planning & Sustainable Development | 8,696 | (6,320) | 2,376 | 5 | 0 | 95 | (6) | 55 | 0 | 0 | 0 | 0 | 149 | (183) | (34) |
| Economic Development | 5,319 | (4,666) | 653 | 9 | (12) | 80 | 1 | (29) | 0 | 0 | 0 | 0 | 49 | 248 | 297 |
| Asset Management & Regeneration | 13,781 | (15,485) | (1,704) | 13 | 119 | 51 | (1) | 6 | 0 | 0 | 0 | 0 | 188 | 456 | 644 |
| Employment & Skills | 3,957 | (2,208) | 1,749 | (27) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (27) | (10) | (37) |
| Highways & Transportation | 58,321 | (41,489) | 16,832 | (619) | (43) | 567 | 197 | (21) | 0 | 0 | 0 | 0 | 81 | (160) | (79) |
| Arts & Heritage | 17,576 | (8,076) | 9,500 | (26) | (83) | 273 | 2 | 20 | 23 | 0 | 0 | 0 | 209 | (104) | 105 |
| Sport & Active Lifestyles | 24,274 | (18,946) | 5,328 | (67) | (35) | (24) | 0 | (1) | (35) | 0 | 0 | 0 | (162) | 607 | 445 |
| Resources & Strategy | 1,047 | (125) | 922 | (60) | 0 | (641) | 0 | (40) | 0 | 0 | 0 | 0 | (741) | (600) | (1,341) |
| Total | 132,971 | (97,315) | 35,656 | (772) | (54) | 401 | 193 | (10) | (12) | 0 | 0 | 0 | (254) | 254 | 0 |

Key Budget Action Plans and Budget Variations:

| | | | | RAG | Action Plan Value | Forecast Variation against Plan/Budget |
|----------------------------------------------------------|--------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------|-----|-------------------|----------------------------------------|
| | | | | | £'000 | £'000 |
| A. Budget Action Plans | | Lead Officer | Additional Comments | | | |
| 1. | Planning and Sustainable Development | Tim Hill | Reduction in the net cost of service via increased income generation. | G | 562 | (34) |
| 2. | Economic Development | Tom Bridges | Increased income and running cost savings | A | 295 | 73 |
| 3. | Asset Management & Regeneration | Tom Bridges | Strategic Investment Income and additional fee income. | A | 2,827 | 126 |
| 4. | Highways and Transportation | Gary Bartlett | Addition fee income and income from developers | G | 1,396 | (79) |
| 5. | Arts and Heritage | Cluny MacPherson | Savings via increased income opportunities, not hosting the Tour de Yorkshire in 2017, and a staffing restructure. | A | 810 | 105 |
| 6. | Employment and Skills | Sue Wynne | Staffing and Commissioning Savings | G | 240 | (37) |
| 7. | Sport and Active Lifestyles | Cluny MacPherson | Reduction in the net cost of service via efficiency savings, staffing savings and increased income generation. | R | 652 | 228 |
| 8. | Resources and Strategy | Ed Mylan | Directorate wide additional savings requirement | G | 158 | 0 |
| Total Budget Action Plan Savings | | | | | 6,940 | |
| B. Other Significant Variations | | | | | | |
| 1. | Asset Management | Tom Bridges | Shortfall in Advertising income | | | 518 |
| 2. | Economic Development | Tom Bridges | 6 Month 20% Rent Discount at Kirkgate Market | | | 224 |
| 3. | Sport and Active Lifestyles | Cluny Macpherson | Income pressures from reduced Public Health Funding, JCCS Pool and Airborough refurbishment | | | 217 |
| 4. | City Development | All | Other minor variations across services | | | (141) |
| 5. | City Development | All | Mitigating in year actions | | | (600) |
| 6. | City Development | All | Restrictions on running costs and supplies and services | | | (600) |
| City Development Directorate - Forecast Variation | | | | | | 0 |

RESOURCES AND HOUSING

FINANCIAL DASHBOARD - 2017/18 FINANCIAL YEAR

MONTH 6

Overall

A balanced position is projected at period 6 although there are risks around timely implementation of savings incorporated as part of the 2017/18 budget strategy leading to variations within services.

Resources

For month 6 it is assumed that, overall, support services will fall just short by £0.3k in achieving the £5m savings which formed part of the Support Services review. However, other risks are also emerging within service areas. Shared Services are forecast to underspend by £738k, primarily as a result of savings against the staffing budget due to vacant posts. These savings are offset by a £150k overspend against the PPPU budget (savings against staffing more than offset by a projected shortfall in income) and a £440k overspend on Finance mainly due to a £360k shortfall against court fees income. A £205k DIS pressure has emerged following the recent cyber attacks on the NHS; this spend is to enable remedial work to be undertaken to mobile devices, the network, patch and configuration and to strengthen access control so that the Council can qualify for the Public Services Network certificate.

Leeds Building Services

A balanced position is projected for LBS through Directorate actions plans to be identified. With the current projection in relation to the delivery of the planned £1.8m savings, required in the budget strategy, indicating a shortfall of £600k at period 6. This variation is due to slippage in the implementation of both the revised staffing structure and the IT infrastructure. A reduction in budgeted overheads combined with anticipated increases in turnover will largely offset this pressure.

Housing and Property Services

Housing and Property Services are expected to achieve the £700k of budgeted savings in this financial year. The savings target of £117k for Housing Support and Partnership is forecast to be achieved through the natural turnover of staff across the service. A potential pressure of £1.35m has been identified against the responsive repairs CPM budget in a recent report to Strategic Investment Board although no revenue solution to inject additional funding has been found to date. Work has begun to look at increasing the level of capital spend and the positive impact this may have to offset the revenue pressure. Work is also underway to ensure that in year pressures against the responsive repairs budget are contained as far as possible to enable the service of being close to a balanced position as possible at the year end. The Supporting People contracts savings target of £350k has been achieved through the renegotiation and reprocurement of 3 sets of contracts. In addition to this, the revision of smaller contracts is expected to achieve a small saving of £31k.

Civic Enterprise Leeds

A balanced position is currently forecast through Directorate action plans to be identified. As a result of the marginal financial impact of the reduced number of feeding days in 2017/18 and inflationary pressure on food costs there's likely to be a £379k pressure for the Catering service, partially offset by savings/actions within the rest of the division to leave a net £200k pressure. There is also likely to be a financial impact of Merrion House re-opening in this financial year. The Facilities Management element of the CEL budget is expected to balance and achieve the £100k budgeted savings for the year.

Budget Management - net variations against the approved budget

| | | | | PROJECTED VARIANCES | | | | | | | | | | | Total (under) / overspend £'000 |
|--------------------|--------------------|------------------|-----------------|---------------------|------------|---------------------|--------------|------------------|--------------------|-------------------|----------|---------------|-------------------|--------------|------------------------------------|
| | Expenditure Budget | Income Budget | Latest Estimate | Staffing | Premises | Supplies & Services | Transport | Internal Charges | External Providers | Transfer Payments | Capital | Appropriation | Total Expenditure | Income | |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | |
| Resources | 98,418 | (38,122) | 60,296 | (2,681) | 9 | 140 | (29) | 64 | 0 | 0 | 0 | (24) | (2,521) | 2,549 | 28 |
| LBS | 46,947 | (55,327) | (8,380) | (56) | 231 | (108) | (67) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Housing & Property | 26,195 | (12,402) | 13,793 | (440) | 42 | 4 | 0 | (235) | (16) | 0 | 0 | 235 | (410) | 379 | (31) |
| CEL | 71,090 | (63,551) | 7,539 | 289 | 43 | 184 | (285) | (60) | | | | | 171 | (168) | 3 |
| Total | 242,650 | (169,402) | 73,248 | (2,888) | 325 | 220 | (381) | (231) | (16) | 0 | 0 | 211 | (2,760) | 2,760 | 0 |

Key Budget Action Plans and Budget Variations:

| | | Lead Officer | Additional Comments | RAG | Action Plan Value £m | Forecast Variation against Plan/Budget £m |
|----------------------------------------|----------------------------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------|----------------------------------------------|
| A. Key Budget Action Plans | | | | | | |
| Efficiencies | | | | | | |
| 1 | Specialist Admin | Helena Phillips | Further efficiencies by consolidating "specialist" admin staff under one professional lead | G | 1.00 | -0.80 |
| 2 | ICT, IM & T & Intelligence | Dylan Roberts | Introduce a new operating model to deliver staffing efficiencies. | G | 0.90 | 0.00 |
| 3 | ICT, IM & T & Intelligence | Mariana Pexton | Introduce a new operating model to deliver staffing efficiencies. | G | 0.20 | 0.00 |
| 4 | Workforce Development | Lorraine Hallam | Consolidation of training budgets. | A | 0.30 | 0.00 |
| 5 | PPPU | David Outram | Identify savings through a portfolio approach including development of prioritisation model | A | 0.30 | 0.20 |
| 6 | Financial Services | Doug Messon | Savings to be delivered through staffing efficiencies. | G | 0.90 | 0.00 |
| 7 | Human Resources | Lorraine Hallam | Staff savings through continuing to implement new ways of working. | G | 0.30 | 0.00 |
| 8 | Strategy & Improvement | Marianna Pexton | Further staff savings and efficiencies within Communications, Marketing and Emergency Planning. | G | 0.10 | 0.00 |
| 9 | Financial Services | Doug Messon | Additional traded income. | G | 0.20 | 0.00 |
| 10 | Legal & Democratic Services | Catherine Witham | Staffing efficiencies to fund cost of pay award. | G | 0.10 | 0.00 |
| 11 | LBS - Consolidation of Construction/Property Maintenance | Simon Costigan | Savings through staffing, both management and support functions and a targeted reduction in running costs. Roll out of Total Mobile software will deliver efficiencies which will result in the reduction in use of sub contractors. | A | 1.80 | 0.60 |
| 12 | Strategic Housing - integration of functions | Jill Wildman | Closer working arrangements within the different functions will facilitate a reduction in the number of budgeted posts. | G | 0.10 | 0.00 |
| 13 | Housing related support - reduction in contract payments | Jill Wildman | Savings to be realised through ongoing review and retendering of contracts. | G | 0.40 | 0.00 |
| 14 | Strategic Housing - review of charging arrangements | Jill Wildman | Adaptations review charges to both the capital programme and Housing Leeds. | G | 0.20 | 0.00 |
| 15 | Cleaning Savings | Sarah Martin | Efficiencies to be realised through expanding mobile cleaning, changing times and frequency of cleaning resulting in a reduction of the number of staff required. | G | 0.50 | 0.00 |
| 16 | Management Staff reductions | Sarah Martin | Reduction in level of JNC management support, delivered through a reconfiguration of roles and responsibilities. | G | 0.20 | 0.00 |
| 17 | Facilities Management Savings | Sarah Martin | Planned realignment of the service to be delivered through a restructure. | G | 0.10 | 0.00 |
| 18 | Fleet | Sarah Martin | Combination of maximising existing external income streams whilst developing new ones together with the aim of reducing costs. | G | 0.10 | 0.00 |
| 19 | Commercial Catering | Sarah Martin | Based on internalising commercial catering for some of the services within the Civic Quarter and expanding retail offer. | G | 0.10 | 0.00 |
| B. Other Significant Variations | | | | | | |
| 1 | Financial Services | Doug Meeson | Shortfall against court fees income. | A | | 0.50 |
| 2 | CEL | Sarah Martin | Shortfall against Catering income | A | | 0.20 |
| 3 | Directorate action plan. | | Actions to be identified so that the Directorate can achieve a balanced position. | | | -0.70 |

Strategy and Resources Directorate - Forecast Variation 0.00

COMMUNITIES & ENVIRONMENT DIRECTORATE SUMMARY

FINANCIAL DASHBOARD - 2017/18 FINANCIAL YEAR

Period 6 (September 2017)

Overall Position (nil variance)

Communities (nil variance)

The service is projecting a nil variance against its budget at period 6.

Customer Access (+£653k over budget)

The main area of potential overspend is staffing in Community Hubs where current staff in post are projected to exceed the budget by £650k. This is largely due to delivery of the Community Hub programme which has required additional resource and management/supervision to be put in place. However, the service is anticipating that a number of staff will leave under the ELI scheme and this is expected to reduce the staffing overspend to around £510k. The cost of providing static guards at a number of sites due to safety concerns is likely to cost an additional £145k. These pressures along with an expected shortfall in libraries income of £50k, are offset by additional income (net £199k) in the Interpreting and Translation Team from providing translation services to the NHS

Elections, Licensing and Registration (nil variance)

The service is currently projecting a nil variation, although there are some concerns around income within births, deaths and marriages and this will continue to be closely monitored. Costs in respect of the general election are expected to be met by government grant.

Welfare & Benefits (+£463k over budget)

The main area of risk is around the achievement of the budgeted level of Housing Benefit overpayment income (£8.4m) which has reduced in line with the overall reduction in HB payments along with the average value of the overpayments. Current indications are that after making a provision for doubtful debts, there could be a net shortfall of income of around £500k at the year end. In other areas a small underspend of £37k is currently projected, mainly due to staffing savings, partially offset by the cost of additional off-site processing, and additional grant income.

Parks & Countryside (nil variance)

The service is projecting an overall variance at Cafe/Retail and Attractions of +£242k, which at this stage of the year includes a projected shortfall in income at both Lotherton Hall and Tropical World. The service is increasing marketing activities to offset these shortfalls and an assumption has been made that this will offset the projected shortfall in income. In addition there is a projected reduction in income from Golf of £57k, although other savings within the service, mainly income from land searches within PROW (Public Rights Of Way), are expected to offset this.

Environmental Action:

Car Parking (-£155k below budget)

Staffing is projected to be under budget by (£55k) due to delays in ongoing recruitment. Income trends net (£100k) indicate shortfalls in both on-street income and Bus Lane offences throughout the city, although these are offset by additional off-street and PCN income.

Cleaner Neighbourhoods Teams (+£46k over budget)

The projected overspend mainly relates to the hire costs of using additional sweepers. Savings from delayed recruitment to the new structure are projected to be largely offset by additional overtime costs.

City Centre (-£11k under budget)

The projected variance is mainly due to staffing savings whilst recruitment is ongoing to fill the recently approved structure, partially offset by the ongoing usage of overtime and covering City Centre events.

Environmental Health (-£65k below budget)

The projected variance is due to savings from delayed recruitment (£81k). These positions are projected to be all filled by December. Variations in Pest control expenditure and income are projected at £35k.

Waste Management:

Refuse (+£769k over budget)

Within the Refuse Service it is currently anticipated that there will be slippage of 9 months in respect of the planned collection route efficiency programme as the staff consultation process continues, and this is forecast to result in a pressure of +£769k. Additional staffing expenditure in relation to backup/sickness cover and union support to the route collection programme is projected to be offset by one-off savings within the service.

HWSS & Infrastructure (+£188k over budget)

There is a projected shortfall in budgeted income of +£113k, mainly due to the deferral of the introduction of inert building waste charges at Household Waste sites until February 2018. Additional expenditure in respect of HWSS overtime/sickness cover and HWSS Plant Operator training is projected to be partially offset by one-off savings.

Waste Strategy & Disposal (-£1,584k under budget)

The projected underspend includes a saving of £470k in respect of the rateable value of the Recycling and Energy Recovery Facility (RERF), £339k disposal savings at Household Waste Sites reflecting volume and price variations, £182k savings in respect of SORT disposal costs, £112k additional recycling income (paper/card/scrap metal) and one off savings of £481k identified within the service.

Community Safety (-£92k below budget)

The projected underspend mainly reflects staffing savings of £74k due to vacant posts within CCTV, LABST and delays in recruiting to the new Domestic Violence structure.

Directorate Wide (action plan savings -£212k)

The directorate will work towards identifying and implementing appropriate actions to balance the overall projected overspend of £212k.

Budget Management - net variations against the approved budget;

Summary By Service

| Summary By Service | | | | Period 6 Projected variances | | | | | | | | | | | | Total (under) / overspend £'000 |
|---------------------------------------|--------------------|------------------|-----------------|------------------------------|------------|---------------------|-----------|------------------|--------------------|-------------------|----------|---------------|-------------------|----------------|----------|------------------------------------|
| | Expenditure Budget | Income Budget | Latest Estimate | Staffing | Premises | Supplies & Services | Transport | Internal Charges | External Providers | Transfer Payments | Capital | Appropriation | Total Expenditure | Income | | |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | | |
| Communities | 16,051 | (10,716) | 5,335 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Customer Access | 22,486 | (3,269) | 19,217 | 714 | 156 | 68 | (8) | 25 | 0 | 0 | 0 | 0 | 955 | (302) | 0 | 653 |
| Elections, Licensing And Registration | 4,676 | (4,926) | (250) | 497 | 177 | 560 | (2) | 6 | 0 | 0 | 0 | 0 | 1,238 | (1,238) | 0 | 0 |
| Welfare And Benefits | 268,070 | (266,116) | 1,954 | (127) | 2 | 110 | 3 | (19) | 0 | 0 | 0 | 0 | (31) | 494 | 0 | 463 |
| Car Parking Services | 4,895 | (13,374) | (8,479) | (55) | (10) | (45) | 4 | 9 | 0 | 0 | 0 | 0 | (96) | (59) | 0 | (155) |
| Community Safety | 8,105 | (6,526) | 1,579 | (142) | 0 | (21) | 0 | (33) | 0 | 0 | 0 | 0 | (196) | 104 | 0 | (92) |
| Waste Management | 40,379 | (7,368) | 33,011 | 832 | (3) | (996) | 32 | (116) | 0 | 0 | 0 | 0 | (251) | (376) | 0 | (627) |
| Parks And Countryside | 29,587 | (23,098) | 6,489 | 26 | 29 | 371 | (80) | 140 | 0 | 0 | 0 | 0 | 486 | (486) | 0 | 0 |
| Environmental Action (City Centre) | 1,999 | (462) | 1,537 | 12 | 0 | 1 | 0 | (1) | 0 | 0 | 0 | 0 | 12 | (23) | 0 | (11) |
| Environmental Health | 2,107 | (565) | 1,542 | (81) | (4) | 22 | (7) | (7) | 0 | 0 | 0 | 0 | (77) | 12 | 0 | (65) |
| Cleaner Neighbourhood Teams | 12,305 | (4,518) | 7,787 | (16) | 10 | (10) | 67 | 2 | 0 | 0 | 0 | 0 | 53 | (7) | 0 | 46 |
| Directorate Action Plan | | | | (212) | | | | | | | | | (212) | | | (212) |
| Total | 410,660 | (340,938) | 69,722 | 1,448 | 357 | 60 | 9 | 6 | 0 | 0 | 0 | 0 | 1,881 | (1,881) | 0 | (0) |

Key Budget Action Plans and Budget Variations:

| | | Lead Officer | Additional Comments | RAG | Action Plan Value £m | Forecast Variation against Plan/Budget £m |
|----------------------------------------|------------------------------------------------------------------------------|----------------|----------------------------------------------------------------------------------------------|-----|-------------------------|----------------------------------------------|
| A. Key Budget Action Plans | | | | | | |
| 1. | Re-design Refuse collection rounds | Tom Smith | Net saving of £1.6m budgeted (£1.38m in the directorate, £0.25m in strategic debt budget) | A | (1.38) | 0.77 |
| 2. | Implement charging for replacement wheeled bins | Andrew Lingham | Implementation date May 2017 | G | (0.24) | 0.00 |
| 3. | Implement charging for inert building waste | Andrew Lingham | Implementation deferred for 2017/18 | | (0.14) | 0.10 |
| 4. | Environmental Action staffing savings | Helen Freeman | Restructure now agreed | G | (0.71) | 0.00 |
| 5. | Implement charging for Bulky Waste | Helen Freeman | Implementation date May 2017 | G | (0.15) | 0.00 |
| 6. | Car Parking - review of tariffs | Helen Freeman | includes on street, Sun/Eve, Bank Holiday and Woodhouse Lane | G | (0.50) | 0.00 |
| 7. | Undertake works for Housing Leeds, assumed to be within environmental action | All COs | Not restricted to environmental action, works may be undertaken by other services | G | (0.30) | 0.00 |
| 8. | Reduce front line horticultural staff | Sean Flesher | Service to identify posts to be held vacant | G | (0.40) | 0.00 |
| 9. | Development of visitor attractions/increase admission prices | Sean Flesher | 1st phase of Tropical World complete, DCRs required for other sites | G | (0.33) | 0.00 |
| 10. | Increase Bereavement charges to eliminate subsidy | Sean Flesher | To be increased by 2% above inflation. | G | (0.12) | 0.00 |
| 11. | Stretched income target across Parks & Countryside | Sean Flesher | To be achieved across all income generating areas | G | (0.16) | 0.00 |
| 12. | Reduction in Community Safety area co-ordinators | Sam Millar | Achieved through redeployment | G | (0.18) | 0.00 |
| 13. | Generate CCTV/Security income of £2.1m | Sam Millar | Estimated £200k of unsecured income | G | (0.20) | 0.00 |
| 14. | Community Safety - secure £1.1m income from WYPCC | Sam Millar | WYPCC agreed to fund PCSOs in Leeds | G | (1.10) | 0.00 |
| 15. | Communities Teams savings | Shaid Mahmood | Review Management & Leadership, review grants & contributions to 3rd sector | G | (0.20) | 0.00 |
| 16. | Communities Well Being | Shaid Mahmood | Further reductions to Community Cttees | G | (0.18) | 0.00 |
| 17. | Community Centres - restrict free lets | Shaid Mahmood | Target to restrict to 75% of present level | G | (0.08) | 0.00 |
| 18. | Contact Centre staffing savings | Lee Hemsworth | Includes channel shift savings, reducing service failure and reviewing out of hours service | G | (0.53) | 0.00 |
| 19. | Customer Services Business Support staffing savings | Lee Hemsworth | Includes reducing helpdesk function and merging support and development functions | G | (0.25) | 0.00 |
| 20. | Libraries efficiencies | Lee Hemsworth | Savings from staffing/running costs/income | G | (0.40) | 0.00 |
| 21. | Reprovision of mobile library service | Lee Hemsworth | Subject to Executive Board report | G | (0.12) | 0.00 |
| 22. | Welfare and Benefits - reduction in off-site processing | Andy Cameron | Introduction of e-claims | G | (0.20) | 0.10 |
| 23. | Local Welfare Support Scheme | Andy Cameron | Reduce scheme by 30% | G | (0.30) | 0.00 |
| 24. | Welfare and Benefits - additional grant income | Andy Cameron | FERIS, New Burdens. Additional £540k budgeted for in 17/18 on top of £290k in base | G | (0.54) | (0.02) |
| 25. | Registrars | Steve Coupe | Charging /income proposals | G | (0.08) | 0.00 |
| B. Other Significant Variations | | | | | | |
| 1. | Waste Disposal Costs | Andrew Lingham | Net Budget £15.8m incl. £10.7m RERF. Projected saving reflects Business Rates saving at RERF | G | | (0.47) |
| 2 | Community Hubs | Lee Hemsworth | Staffing overspend projected - see comments above | A | | 0.67 |
| 3 | Housing Benefits | Lee Hemsworth | Projected shortfall in overpayments income | A | | 0.50 |
| 4 | Waste Management | | Mainly disposal variations | G | | (1.03) |
| 5 | All other services | | All other variations | G | | (0.41) |
| 6 | Directorate Action Plan | | Actions identified | | | (0.21) |

| | |
|-----------------------------------------------------------|--------------|
| Communities & Environment - Forecast Variation | (0.0) |
|-----------------------------------------------------------|--------------|

**STRATEGIC & CENTRAL ACCOUNTS - 2017/18 FINANCIAL YEAR
FINANCIAL DASHBOARD - PERIOD 06**

Overall :

At month 6 the strategic & central budgets are projected to balance.

The key variations are;

- Section 278 income - a potential **£1.6m** risk due to lower levels of development activity
- Additional debt costs of **£0.6m** are forecast, reducing to **£0.1m** after accounting for income from prudential borrowing charges
- Savings of **£0.8m** on the levy contribution to the business rates pool
- Reduction in New Homes Bonus of **£1.5m**
- Additional **£1.6m** of S31 grant income for business rates reliefs, primarily **£1.0m** of reliefs announced after the budget was set. (This is to offset the loss of business rates income)
- Based on the level of capitalisation of revenue spend in 2016/17, an additional £0.9m of capitalisation is forecast

Budget Management - net variations against the approved budget

| | Expenditure Budget £'000 | Income Budget £'000 | Latest Estimate £'000 | PROJECTED VARIANCES | | | | | | | | | | Total (under) / overspend £'000 | | |
|--------------------|-----------------------------|------------------------|--------------------------|---------------------|-------------------|---------------------------------|--------------------|------------------------------|--------------------------------|-------------------------------|------------------|------------------------|-------------------------------|---------------------------------------|-----------------|----------|
| | | | | Staffing £'000 | Premises £'000 | Supplies & Services £'000 | Transport £'000 | Internal Charges £'000 | External Providers £'000 | Transfer Payments £'000 | Capital £'000 | Appropriation £'000 | Total Expenditure £'000 | | Income £'000 | |
| Strategic Accounts | (10,887) | (36,641) | (47,528) | | | (627) | | | | | | | | (627) | 745 | 118 |
| Debt | 20,135 | (920) | 19,215 | | | 663 | | | | | | | | 663 | | 663 |
| Govt Grants | 1,739 | (22,399) | (20,660) | | | | | | | | | | | (827) | (91) | (918) |
| Joint Committees | 37,100 | 0 | 37,100 | | | | | | 105 | | | | | 105 | | 105 |
| Miscellaneous | 6,243 | (1,088) | 5,155 | (230) | | 1 | | | | | | | | (229) | 261 | 32 |
| Insurance | 9,438 | (9,438) | 0 | | | (5) | | | | | | | | (5) | 5 | 0 |
| Total | 63,768 | (70,486) | (6,718) | (230) | 0 | 32 | 0 | 0 | 105 | (827) | 0 | 0 | (920) | 920 | 0 | 0 |

STRATEGIC & CENTRAL ACCOUNTS - 2017/18 FINANCIAL YEAR

Key Budget Action Plans and Budget Variations:

| | | | RAG | Budget | Forecast Variation against Budget |
|--------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------|-----------------------------------------|
| | Lead Officer | Additional Comments | | £m | £m |
| A. Major Budget Issues | | | | | |
| 1. | Debt Costs and External Income | Doug Meeson £300k brokerage; £360k external interest costs (offset £619k additional borrowing income see B3) | A | 18.2 | 0.6 |
| 2. | Minimum Revenue Provision | Doug Meeson No variation is anticipated for 2017/18 | G | 1.0 | 0.0 |
| 3. | New Homes Bonus | Doug Meeson Impact of change to NHB announced in budget | R | (13.3) | 1.5 |
| 4. | Business Rates (S31 Grants, Tariff adjustment & EZ) | Doug Meeson New S31 grant announced after budget was set | G | (9.6) | (1.6) |
| 5. | S278 Contributions | Doug Meeson Projection from Capital team is £3.0m, therefore there is a risk of a £1.6m shortfall, dependent on progress in capital spend on the relevant schemes during the year. | R | (4.9) | 1.6 |
| 6. | General capitalisation target | Doug Meeson Capitalisation of eligible spend in directorate/service revenue budgets. | G | (3.5) | (0.4) |
| 7. | Schools capitalisation target | Doug Meeson Capitalisation of eligible spend in school revenue budgets. | G | (3.5) | (0.5) |
| 8. | PFI Procurement savings | Doug Meeson Use of £1m income from 2016/17 Street Lighting PFI negotiated settlement | G | (1.0) | 0.0 |
| 9. | Joint Committee - Coroners Services | Doug Meeson Likely overspend in 17/18 due to one off tribunal costs and staff restructuring to generate future savings. | G | 1.3 | 0.1 |
| B. Other Significant Budgets | | | | | |
| 1. | Insurance | Doug Meeson Potential for some savings on projected cost of insurance claims for this financial year. | G | 0.0 | 0.0 |
| 2. | Business Rates Levy | Doug Meeson Projections indicate a potential reduction in the levy due. | G | 1.7 | (0.8) |
| 3. | Prudential Borrowing Recharges | Doug Meeson Projections suggest a slight increase in recharge income - offset debt costs above | G | (14.7) | (0.5) |
| 4. | Earmarked Reserves | Doug Meeson Use of capital and other earmarked reserves. | G | (2.4) | 0.0 |
| 5. | Miscellaneous | Doug Meeson No significant variation anticipated at this stage. | G | 5.2 | 0.0 |
| 6. | Apprenticeship levy | Doug Meeson To be allocated to directorates as training credits are used. | G | 0.0 | 0.0 |
| 7. | CRCs | Doug Meeson £300k projected additional cost above budget - to be allocated to directorates | A | 0.0 | 0.3 |
| 8. | PPPU income | Doug Meeson £275k projected shortfall against PPPU HRA income | A | 0.0 | 0.3 |
| 9. | Homeless grant income | Doug Meeson Anticipated additional homeless grant income - to be allocated | A | 0.0 | (0.6) |
| Strategic & Central Accounts - Forecast Variation | | | | | 0.0 |

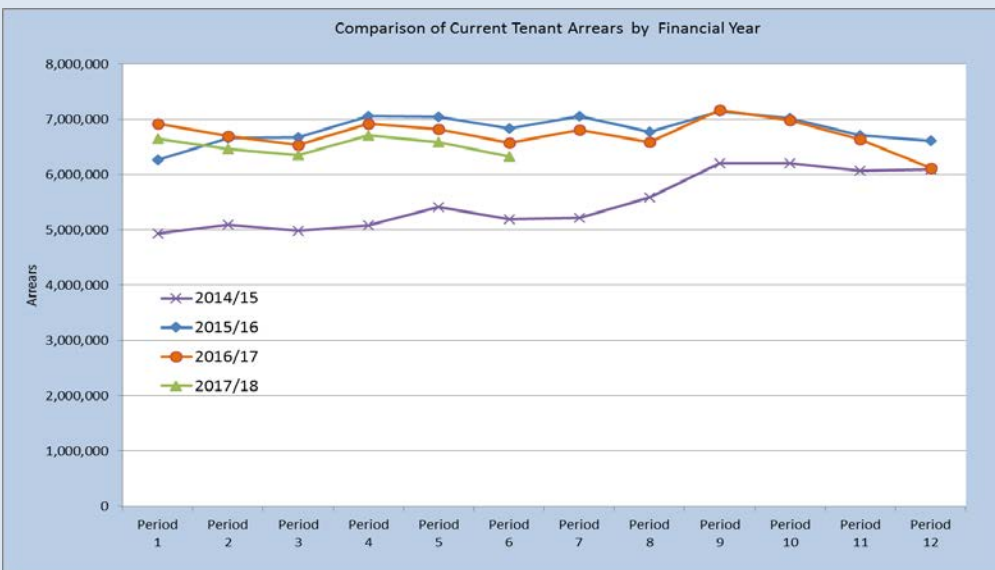
Housing Revenue Account - Period 6 Financial Dashboard - 2017/18 Financial Year

Summary of projected over / (under) spends (Housing Revenue Account)

| Directorate | Current Budget | Projected Spend | Variance to budget | Comments | Previous period variance |
|--------------------------|------------------|------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| | £000 | £000 | £000 | | £000 |
| Rents | (215,352) | (214,985) | 367 | Rent lower than budget due to lower stock numbers from increased RTB sales. The void level is under the target at 0.85% | 336 |
| Service Charges | (6,968) | (6,896) | 72 | Service charge income (£2k), Community Links furniture offset by saving in supplies and services £74k | 34 |
| Other Income | (29,356) | (29,624) | (268) | Increased fee income from projected RTB sales (£233k), KPI income (£88k), Wharfedale View catering income (£36k) (offset by an increase in internal charges). Underachieved income on budgeted capitalised salary costs £195k (offset by savings on salaries). PFI Pass Through Costs (£106k). | (175) |
| Total Income | (251,676) | (251,504) | 172 | | 195 |
| Expenditure | | | | | |
| Disrepair Provision | 1,000 | 1,449 | 449 | Disrepair compensation and fees | - |
| Repairs to Dwellings | 43,548 | 43,548 | - | | - |
| Council Tax on Voids | 754 | 754 | - | | - |
| Employees | 26,262 | 25,458 | (804) | Savings due to vacant posts and temporary staff secondments (£1065k). This saving is offset by Disrepair agency staff £224k and other smaller variances £36k. | (531) |
| Premises | 7,362 | 7,353 | (9) | Review of budgets and projected spend | (4) |
| Supplies & Services | 4,432 | 4,177 | (255) | Community Links furniture savings balanced by reduction in service charge income (£75k), Savings following a review of printing requirements (£110k), Annual Support Grant (£20k), ICT project savings (£50k). | (178) |
| Internal Services | 40,549 | 40,878 | 329 | Additional Fire Safety work £321k, Additional out of hours service £65k, Savings in other internal charges (£236k), Disrepair legal locums £131k, Increased costs of RTB due to high number of sales £48k | 193 |
| Capital Programme | 71,000 | 71,000 | - | | - |
| Unitary Charge PFI | 8,860 | 8,796 | (64) | PFI Scheme Adjustments: Unitary Charge £61k, Insurance refund (£247k), Pass Through Costs £157k. Other adjustments (£35k). | (123) |
| Capital Charges | 45,106 | 45,127 | 21 | Interest payable to GF | 32 |
| Other Expenditure | 6,976 | 6,944 | (32) | LTF saving (£22k), Transport savings (£10k) | (18) |
| Total Expenditure | 255,848 | 255,483 | (365) | | (630) |

Housing Revenue Account - Period 6 Financial Dashboard - 2017/18 Financial Year

| | | | | | |
|------------------------------|--------------|--------------|--------------|----------------------------------------------|--------------|
| Net Position | 4,173 | 3,980 | (193) | | (434) |
| Appropriation: Sinking funds | (3,139) | (2,946) | 193 | Unitary Charge on PFI funded by sinking fund | 202 |
| Appropriation: Reserves | (1,034) | (1,034) | - | | - |
| (Surplus)/Deficit | 0 | 0 | 0 | | (232) |
| Proposed New Reserves | | | - | | - |
| Transfer to Capital Reserve | | | - | | - |
| Total Current Month | 0 | 0 | 0 | | (232) |

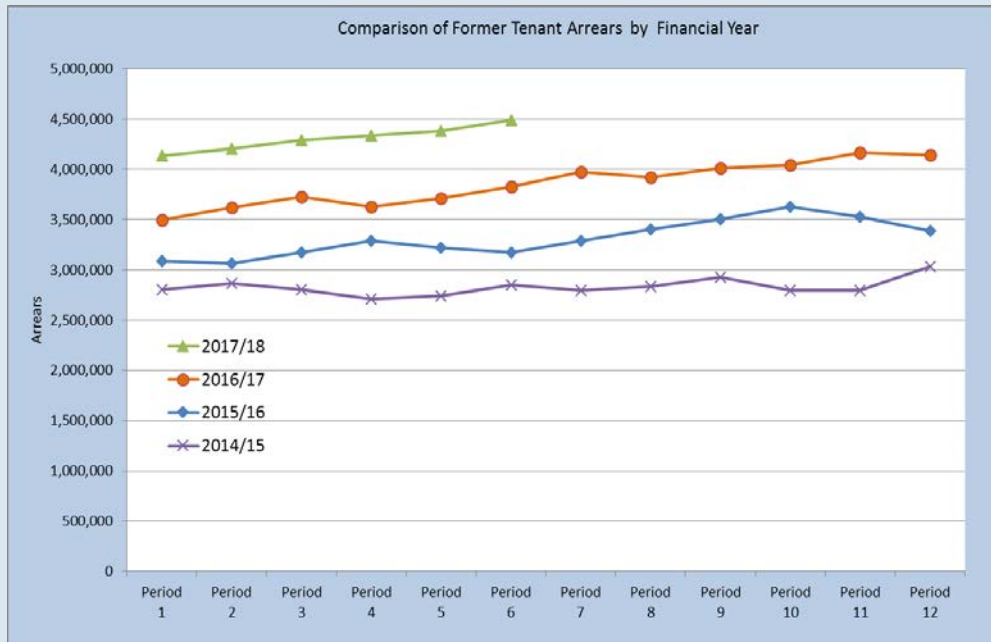


| Change in Stock | Budget | Projection |
|----------------------------------|------------|------------|
| Right to Buy sales* | 350 | 530 |
| New Build (PFI) | 0 | 0 |
| New Build (Council House Growth) | (101) | (101) |
| Total | 249 | 429 |

* actual sales as at the end of Period 6: 260

| Right to Buy Receipts | 2016/17 Actual | 2017/18 Projection |
|----------------------------------------|----------------|--------------------|
| Total Value of sales (£000s) | 25,983 | 27,374 |
| Average Selling Price per unit (£000s) | 50.4 | 51.6 |
| Number of Sales* | 516 | 530 |
| Number of Live Applications | 1,165 | 1,254 |

Housing Revenue Account - Period 6 Financial Dashboard - 2017/18 Financial Year



| Arrears | 2016/17 | 2017/18 | Variance |
|-------------------------------------|------------------------|---------|----------|
| | £000 | £000 | £000 |
| Dwelling rents & charges | 2017/18 Week 26 | | |
| Current Tenants | 6,573 | 6,326 | (247) |
| Former Tenants | 3,831 | 4,494 | 663 |
| | 10,404 | 10,820 | 416 |
| Under occupation | 2017/18 Week 18 | | |
| Volume of Accounts | 4,655 | 4,346 | (309) |
| Volume in Arrears | 2,155 | 2,032 | (123) |
| % in Arrears | 46% | 47% | 0% |
| Value of Arrears | 576 | 549 | (27) |
| Collection Rates | 2017/18 Week 18 | | |
| Dwelling rents | 97.43% | 96.48% | -0.95% |
| Target | 97.50% | 97.75% | |
| Variance to Target | -0.07% | -1.27% | |

Housing Revenue Account - Period 6 Financial Dashboard - 2017/18 Financial Year

| Projected Financial Position on Reserves | Reserves b/f | Use of Reserves | Contribution to Reserves | Closing reserves |
|----------------------------------------------------|-----------------|-----------------|--------------------------|------------------|
| | £000 | £000 | £000 | £000 |
| HRA General Reserve | (6,631) | 100 | 0 | (6,531) |
| Earmarked Reserves | | | | |
| Environmental Works | (1,668) | 963 | | (705) |
| Insurance - large claims | (137) | | | (137) |
| Welfare Change | (1,782) | 564 | | (1,218) |
| Housing Advisory Panels | (699) | 459 | | (240) |
| Sheltered Housing (Committed in capital programme) | (3,238) | | | (3,238) |
| Holdsworth Place - land purchase | (64) | | | (64) |
| Early Leavers' Initiative | (408) | | | (408) |
| Changing the Workplace | (353) | 353 | | (0) |
| eFiles Box-It Project | (262) | 262 | | (0) |
| | (8,610) | 2,601 | 0 | (6,009) |
| PFI Reserves | | | | |
| Swarcliffe PFI Sinking Fund | (10,343) | 2,900 | 0 | (7,443) |
| LLBH&H PFI Sinking Fund | (2,515) | 46 | 0 | (2,469) |
| | (12,858) | 2,946 | 0 | (9,912) |
| Capital Reserve | | | | |
| MRR (General) | (14,960) | 56,991 | (71,000) | (28,969) |
| MRR (New Build) | (12,540) | 9,350 | 0 | (3,190) |
| MRR (HRA RCCOs) | (3,003) | | | (3,003) |
| | (30,502) | 66,341 | (71,000) | (35,163) |
| Total | (58,601) | 71,988 | (71,000) | (57,615) |