



Report of: Jane Maxwell, East North East Area Leader

Report to: Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay wards)

Report author: Neil Pentelow, Area Officer; Tel: 0113 336 7638

Date: 4 December 2017

To Note

Wellbeing Budget Report

Purpose of this report

1. The purpose of this report is to provide Members of the Inner North East Community Committee with details of its Wellbeing budget.

Main Issues

2. The report sets out the Wellbeing/YAF allocation budget arrangements for the INE Community Committee for 2017/18.
3. The report provides Members with an update on the current position of the revenue and capital budgets for the Inner North East Community Committee.
4. Funding decisions made by delegated decision are included for Members to note.

Background information

Revenue

5. Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.

6. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
7. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
8. The allocation of Youth Activity Fund budget has been calculated based on NHS population data of young people aged 8 – 17 living in the Inner North East Community Committee boundaries.
9. As agreed at the March 2017 meeting of the Inner North East Community Committee, once the agreed funding had been allocated to specific budget headings the remaining budget was made available for large grants across the whole of the Inner North East area.
10. Wellbeing fund applications and Youth Activity Fund applications are considered at Wellbeing Advisory Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee Area; Chapel Allerton, Moortown and Roundhay.
11. The Inner North East Community Committee Wellbeing allocation for 2017/18 was agreed by Full Council on 22nd February 2017:

INE Wellbeing Funding Allocation 2017/18	£102,840
INE Youth Activity Fund Allocation 2017/18	£39,790

12. A full end of year financial reconciliation was undertaken in April to determine the exact 2016/17 carry forward (c/f) figures for the YAF, Area-wide Wellbeing and Ward Pots.

INE Area-wide Wellbeing 2016/17 c/f	£20,972.38
INE Youth Activity Fund 2016/17 c/f	£2,896.71

Ward Budgets

13. As agreed at the meeting of the INE Community Committee on 7th March 2017, each ward (Chapel Allerton, Moortown and Roundhay) has been delegated a budget of

£10,000 from the 2017/18 INE Wellbeing budget. This budget is for projects taking place at a ward level. Applications are subject to an approval process through ward member meetings and may also include cross ward projects. Decisions are taken as a delegated decision and reported to the Community Committee for information.

14. As agreed at the meeting of the INE Community Committee on 7th March 2017, within the ward budgets allocations of £500 per ward have been made for the provision of community skips.
15. Balances and expenditure are discussed at each relevant Ward Members meeting.

Community Engagement

16. As agreed at the meeting of the INE Community Committee on 7th March 2017, a budget of £1000 is set aside in 2017/18 to spend on community engagement activities across the Community Committee area.
17. The funds are to be spent on items such as room hire, refreshments and stationary costs associated with community meetings and the annual volunteer thank you event. The expenditure to date against this budget can be found at **Appendix 1**.

Capital Receipts Programme

18. The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Community Committees on the basis of need.
19. The Ward Based Initiative balances for each ward are provided directly to Elected Members from the Capital Finance team and have not been detailed in this report.
20. A CRIS injection of £14,900 was provided to the Inner North East Community Committee capital budget in May 2017. The current Inner North East CRIS balance as provided by the Capital Finance team is **£43,800**. Some projects are currently under consideration for funding from the INE CRIS pot so this balance may alter. The committee will be fully consulted on any funding recommendations from the Wellbeing Advisory Group and decisions will be reported in the next Wellbeing report.

Area-wide Wellbeing budget

21. As agreed at the meeting of the INE Community Committee on 7th March 2017, the following project costs have been top-sliced from the Community Committee's Wellbeing budget. These are as follows:

Project: Neighbourhood Improvement (staffing budget)

Organisation: Communities Team (East North East)

Amount: £27,000

Project: Festive lights

Organisation: Communities Team (East North East)

Amount: £15,500

Delegated Decisions

22. The following projects have been approved since the Inner North East Community Committee meeting on 19th September 2016. These approvals were made under the delegated authority of the Assistant Chief Executive (Citizens and Communities), due to the need for a decision to be made before the next scheduled Committee round. Members have been consulted and were supportive of the following applications:

Wellbeing Fund - Area-wide		
Organisation	Project	Total approved
RJC Dance	Holiday Activity Camps	£4,300
InterAct	Christmas Toy Delivery	£510
CODE	Family Solutions	£5,000
LCC Community Hubs	Exercise Classes @ Moor Allerton Hub	£2,550
LCC Communities Team	INE Volunteer Thank You Event	£1,500
CYDC	Bonfire Night Extravaganza	£2,500
Chapelton CAB & North Leeds Debt Forum	Financial Education Project	£1,000
LCC Communities Team	Domestic Violence – 16 Days of Action	£1,500
Wellbeing Fund - Chapel Allerton Ward		
Organisation	Project	Total approved
LCC Communities Team	Chapel Allerton Festive Lights Event	£3,024
LCC Communities Team	Chapelton Winter Festival	£950

Wellbeing Fund – Moortown Ward		
Organisation	Project	Total approved
LCC Communities Team	Meanwood Welcome Stones	£2,650
LCC Communities Team	Moortown Welcome Stones	£2,380
LCC Communities Team	Moortown Grit Bin Refills	£1,661.88
Wellbeing Fund – Roundhay Ward		
Organisation	Project	Total approved
North Leeds Bowling Club	Tree Works	£1,950
OTRA	Oakwood Festive Market	£2,000
LCC Communities Team	Oakwood Christmas Tree	£1,635
LCC Communities Team	Community Skips	£204.14
LCC Communities Team	Commemorative Bench – Allerton Grange Fields	£960
Youth Activity Fund		
Organisation	Project	Total approved
LCC Communities Team	INE Youth Summit 2018	£1,000
LCC Community Hubs	Garden Games – Oakwood Library	£546.86

Declined Applications

23. Since the last INE Community Committee meeting, a number of applications have been deferred for future consideration but none were declined outright.

New Revenue Projects for consideration from 2017/18 budget

24. At the time of completing this report, there were no new revenue applications for the committee to consider. It was hoped to bring some recommendations to the Committee

from the August Wellbeing Advisory Group meeting, but further information was required on all the applications considered and no recommendations were made at that time.

Corporate considerations

25. Wellbeing funding is used to support the Inner North East Community Committee's priorities. The annual priorities support the Council's Vision for Leeds 2011-2030 and Best Council Plan 2015-20.
26. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
27. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
28. At the meeting of the Inner North East Community Committee on 26th June 2017, the Community Committee reviewed and approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
 - a. Consultation must be undertaken with all committee/relevant ward Members prior to a delegated decision being taken;
 - b. A delegated decision must have support from a majority of the Community Committee Elected Members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
 - c. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.
29. The Community Committee, supported by the Communities Team (East North East), has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
30. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
31. There is no exempt or confidential information in this report.

Conclusion

32. The Wellbeing fund provides financial support for projects in the Inner North East area which support the annual priorities of the Community Committee.
33. The report has set out the current budget position and applications recently approved through delegated decisions in consultation with ward Members.

Recommendations

Members are asked to:

34. Note the current balances for 2017/18 and the spend to date against these budgets as set out in this report and Appendix 1
35. Note the delegated decisions made since the last meeting of the Inner North East Community Committee (18th September 2017) as outlined in the table at paragraph 22