

Meeting held on 27 November 2007
at Lincoln Fields Day Centre

1.0	Introductions	Action
	<p>Councillor Hollingsworth welcomed everyone to the meeting. There had been some attendees who had not received personal invites. It was noted that all attendees should:</p> <ul style="list-style-type: none"> □ Complete a to'gether Resident Network Count Me In form to ensure that they were not missed off the distribution list. □ Ensure that they sign in with details of mailing address <p>It was also agreed that Chairs of Residents Groups would receive future invites and notifications.</p>	<p>All</p> <p>GH</p>
2.0	Apologies for Absence	
	Apologies were noted (Appendix 1)	
3.0	Matters Arising from Last Meeting	
	<p>It was noted that the last Minutes had indicated that this Meeting would be held at Ebor Gardens Community Centre however the venue had not been available and therefore the venue had been changed to Lincoln Fields Day Centre.</p> <p>The Minutes were agreed as a true copy.</p>	
4.0	Tasking Update	
	<p>Geoff Holloran, Tasking Team Manager, provided a written and verbal update on activities since the last forum and activities planned for the future to include:</p> <ul style="list-style-type: none"> □ The recent environmental clean-up in Torres will be followed up by a satisfaction survey with residents. This initiative to be moved to other areas yet to be identified – any suggestions for areas to be made to Geoff Holloran (0113 245 7707 email geoff.holloran@renew-leeds.co.uk). □ Gardening Scheme – run in conjunction with Neighbourhood Wardens. Residents can borrow equipment, alternative arrangements will be made to help elderly and vulnerable residents. □ Nowells area – work programme agreed for environmental improvements □ Litter bins – funding secured for Shakespeares. Streetscene services confirmed that new bins will be emptied as long as they are accessible 	

	<p>for their vans. Site visit planned with Streetscene Services.</p> <ul style="list-style-type: none"> ❑ Glenthorpes Bin Yard Refurbishment – funding secured, work to start January 2008 	GH
5.0	Neighbourhood Wardens Update	
	<p>Gail Hardwick, Neighbourhood Warden provided an update of Warden Activities since the last Forum to include:</p> <ul style="list-style-type: none"> ❑ Bulb Planting in Torres & Shakespeares ❑ Work addressing increased ASB and arson in Nowells area ❑ Working with Summaries Residents Group ❑ 100 letters issued to tenants regarding keeping tidy gardens <p>She advised that Janet Kavenagh was anxious to undertake some environmental work in Lincoln Green. A walkabout is planned with ALMO – Joanne Cliff is organising.</p> <p>David Kerfoot, Senior Warden, confirmed that he was now covering the whole of the Inner East Area. He advised that the Wardens now have the use of PDAs and therefore can be contacted by email : (gail.hardwick@leeds.gov.uk ; janet.kavenagh@leeds.gov.uk) or by telephone : GH – 07891 278800 (Torres, Nowells, Luptons, Bellbrokes) ; JK 07891 279179 (Lincoln Green, Shakespeares, Haselwoods, Rigtons)</p>	JC
6.0	Area Committee Report	
	<p>Valerie Allen provided an update from the last Area Committee meeting. Subjects covered at the meeting were :</p> <ul style="list-style-type: none"> ❑ Radio Asian Fever – the debate for funding continues ❑ Jean Dent, LCC Development Director – strategic overview 2008 – 11 ❑ Aire Valley Plan – consultations, further meeting to be convened ❑ New boundaries for Neighbourhood Policing Teams ❑ Conservation area review 	
7.0	Neighbourhood Policing Team (NPT) Activities	
	<p>PC Darren Mortimer, ASB Link Officer, Stainbeck NPT provided an update of on-going policing activities in the area:</p> <ul style="list-style-type: none"> ❑ Boundary changes, in line with Ward boundaries, for NPT will come into effect in 28 January 2008. 30% increase in covering will mean coverage over 7 days. It was noted that changes will be publicised in local press nearer the time. Agencies will be happy to promote changes to residents. ❑ Operation planned for December for 2 weeks to address: <ul style="list-style-type: none"> ○ Working with schools on crime prevention 	

	<ul style="list-style-type: none"> ○ Truancy sweeps in Shakespeares & Lincoln Green ○ Parking around hospital ○ Extra visibility in Haselwoods and Rigtons <p>□ Racially motivated incidents should in the first instance be reported through the Housing Office. Procedures are in place for dealing with such incidents and referral to the appropriate agency. PC Mortimer has agreed to attend a meeting with ELHFA and the ALMO to discuss such procedures.</p> <p>Contact No. for NPT : 241 3301</p>	
8.0	Burmantofts Senior Action	
	<p>Unfortunately Wendy Davies was unable to attend meeting due to illness but information about activities was displayed at the meeting.</p>	
9.0	East North East Homes Leeds	
	<p>Carrie Fawcett, Area Manager, Burmantofts and Joanne Cliff, Housing Support Manager, took questions from the floor to include:</p> <ul style="list-style-type: none"> □ Racial tensions and correct procedures for dealing with incidents reported □ Capital Schemes/Improvements Programme – Cllr Pryke requested that information be made available at future meeting. Carrie confirmed that this information would be found in the website but will ensure that information be made available at future forums. □ Eric Lister, Rigton Residents Association, asked the forum to note commendation for Paul Palmer for his work and dedication in the area. Carrie confirmed that mention would be made in the next issue of Housing Matters. Geoff Holloran, also reiterated his thanks to Paul. 	CF
10.0	Updates	
	<p><u>Lincoln Green Shopping Centre</u></p> <p>Jane Halliday, Groundwork, handed out proposed plans for environmental improvements to the Shopping Centre following refurbishment works last year. These are open to discussion and comments can be made direct to Jane – tel 238 0601; email jane.halliday@groundwork.org.uk . Concerns were raised concerning maintenance of any trees planted on pavement near the main road and which may obstruct sight-lines of CCTV cameras. Jane assured that these issues would be sorted out before the project goes ahead. Joann Cliff to set up meeting with Dave Malpass.</p> <p>Robina Mir, ELHFA noted that not all of their gardens were included on the plans.</p> <p><u>Agnes Stewart High School Site</u></p> <p>Plans available. Discussed publicly available green areas, accessibility and maintenance of road.</p> <p><u>St James' Hospital Oncology Unit</u></p>	JC

	<p>Steve Miller advised that the Unit was almost finished and should be handed over to the Trust in 2 weeks time. He confirmed that as the contractors work was completed parking in residential areas around the hospital should improve. A multi-storey car park was on site for use of patients, staff and visitors. He apologised for any inconvenience to residents whilst the works were being undertaken. It is expected the Unit will be fully operational by the end of March 2008 although work from Cookridge will be transferred over in January. An internal low key event to celebrate the handover is planned for 14 December. A grand opening day will take place in Spring/Summer 2008. Robina Mir, ELFHA suggested that local agencies and residents might be invited to such an event.</p>	
11.0	Any Other Business	
	<p>Questions from the floor included:</p> <p>Lincoln Green Medical Centre – poor state – report had been promised. Cllrs are looking into and will feedback. Robina Mir said she would ascertain information from PCT contacts.</p> <p>Multi-use pitches at former Primrose School – now in state of disrepair. Hadn't been sold off as originally thought. Possibility of being part of EASEL. Cllrs believe these have been referred to Leisure Dept.</p> <p>ELHFA Winter Festival – Wednesday 19 December from 5pm – 7pm at Lincoln Fields Day Centre – all welcome.</p> <p>ELHFA Annual Report – copies available</p> <p>Robina Mir stated her concern at the article in the recent to'gether Newsletter about the Kurdish Community Association base – she asked for recognition to be noted for ELHFA for their help in resourcing activities which has been given to the Group.</p> <p>Parking Problems adjacent to the G'zing Kurdish Restaurant</p> <p>Youth provision in area : Representative from Youth Services and Youth Co-ordinator from re'new to be invited to next meeting</p>	<p>Ward Members /ELFHA</p> <p>PC Mortimer</p> <p>GH</p>
	Date and Time of Next Meeting	
	<p>Proposed :</p> <p>It is proposed that dates for the next 12 months be published in the New Year.</p>	GH

Burmantofts Open Forum Meeting
27 November 2007
Lincoln Fields Day Centre

Attendance List

Cllr David Hollingsworth (CHAIR)	Ward Member
Cllr Ralph Pryke	Ward Member
Sue Wylie (NOTES)	re'new
Geoff Holloran	re'new
Amy Seaward	re'new
Steve Milner	NHS Trust
Joan Crawley	Resident/ Rigton Resident Association
Eric Lister	Resident/ Rigton Resident Association
Joan Winter	Resident/ Rigton Residents Association
Molly O'Brien	Resident
Jane Halladay	Groundwork Leeds
P Hudson	Resident/ Sumries Residents Association
J Cliff	East North East Homes Leeds
Valerie Allen	Resident/ Phoenix Residents Association
Phil Rone	Resident/ Lincoln Green Residents Association
Wendy Barfield	East Leeds Health for All
Robina Mir	East Leeds Health for All
Gail Hardwick	Neighbourhood Warden
Dave Kerfoot	Senior Neighbourhood Warden
Hiwa	Resident/ Leeds Kurdish Community Association
Victoria Sinclair	Resident
Cyrus Alexander	Emmaus
Fred Carpenter	Emmaus
Carrie Fawcett	East North East Homes Leeds

Apologies

Graham Moore	Resident/ Phoenix Residents Association
Margaret Carroll	Resident
Cllr Richard Brett	Ward Member
Janet Kavenagh	Neighbourhood Warden
Inspector Reed	West Yorkshire Police
Inspector Davison	West Yorkshire Police
Wendy Davies	Burmantofts Senior Action
Sadie Fisher	Resident

