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6 March 2017

Ms Jane Hopkins  
Leeds City Council  
Employment and Skills Service, Level 4 Thoresby House  
2 Rossington Street  
Leeds  
LS2 8HD

Dear Ms Jane Hopkins

### **Final inspection report**

Following your recent inspection, I am pleased to enclose the inspection report. This is the final version of the report. It will be published on the Ofsted website at <http://reports.ofsted.gov.uk>.

If you experience any difficulties accessing the report from the Ofsted website, please contact the Ofsted helpline on 0300 123 4234.

### **Post-inspection survey**

If you have not done so already, we would like to invite you to complete our online post-inspection survey, which is available on the provider portal. The online survey asks for your views on the inspection process, including the impact that the inspection is likely to have in bringing about improvement. Ofsted values all survey responses: we use the outcomes to help keep us informed about the quality and impact of inspections, and to help us in reviewing and improving the inspection process.

Thank you for making our inspectors welcome during the inspection.

Yours sincerely

Becky Cowley  
**Inspection Support Administrator**