

Report to: The Chief Officer (Highways and Transportation)

Date: 05 December 2017

Subject: Proposed Traffic Regulation Order - Various Sites

Calverley Farsley Ward Phase 4

Capital Scheme Number: TBC

Are specific electoral Wards affected? Calverley Farsley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

A number of location in the Calverley and Farsley Ward regularly suffer from inconsiderate parking, resulting in poor junction visibility, congestion and/or obstruction to the public highway. This report seeks approval to advertise and implement a draft Traffic Regulation Order (TRO). The proposals comprise a no waiting at any time restriction, resulting in improved visibility and road safety. In the case of Coal Hill Lane, Charles Street and Sunfield, permit parking is being proposed. The package is to be funded from remaining funds from a Section 106 Agreement in the Calverley/Farsley Ward, set aside for general traffic management works within the Ward.

Recommendations

The Chief Officer (Highways and Transportation) is requested to:

- i) give approval to undertake the detailed design, advertisement and implementation of a Traffic Regulation Order at a number of locations in the Calverley Farsley Ward, as detailed on drawing numbers TMW8-1-2987-01B, at a total cost of £7,000.
- ii) give authority to incur expenditure of £7,000 being £4,500 works costs, and £2,500 internal staff fee costs, to be fully funded from Sect 106 receipts (connected to planning permission agreements) earmarked specifically for traffic management within the Ward.

- iii) instruct the City Solicitor to advertise a draft Traffic Regulation Order as shown on drawing Nos TMW8-1-2987-01B, if no valid objections are received, to make, seal and implement the Order as advertised.

1 Purpose of this report

- 1.1 The purpose of the report is to request the Chief Officer (Highways and Transportation) to give approval to design, advertise and implement a TRO as per the drawings, TMW8-1-2987-01B. It also requests the Chief Officer (Highways and Transportation) to give approval to incur expenditure of £7,000 wholly funded from remaining funds from a Sect 106 Planning Permission Agreement.

2 Background information

- 2.1 A number of locations have been identified by Ward Members and the general public as areas of concern, due to indiscriminate or dangerous parking, they are as follows:-

- High Street Farsley
- Bryan Street Farsley
- Glenholme Road Farsley
- Farfield Rise/Farfield Avenue
- Sunfield Place Stanningley

In most cases these are junctions or lengths of highway where parking takes place in such a manner as to obstruct visibility or obstruct the highway or access to residential properties. In the case of Sunfield Place the medical centre access is regularly obstructed and on occasions emergency services have had difficulties accessing the premises.

- 2.2 In the case of Farfield Rise, serious indiscriminate parking takes place around the junction during school drop off – pick up times.

- 2.3 Three locations have also been identified where all day parking regularly takes place preventing residents from parking near or close to their homes, where it is proposed to introduce permit parking, they are as follows:-

- Charles Street Farsley
- Coal Hill Lane Stanningley
- Sun Field Stanningley

- 2.2 Residents of Coal Hill Lane are experiencing problems with long stay on street parking associated with traffic that has migrated from further along the road, following the introduction of restrictions in the vicinity of a new Gym development.

- 2.3 Charles Street only has 4 residential properties but is situated at the end of the access road to the Charles St public car park; once full overspill parking takes place on the street preventing access for residents.

2.4 Sun Field already has short lengths of permit parking that were introduced some 10 years ago, since that time parking on those parts of the street, not covered by restrictions previously, are now being affected by long stay parking. The proposal extend the existing permit parking to the end of the street. This section of permit parking is proposed to include an element of short stay parking 1 hour no return within 1 hour.

2.5 None of these sites has an injury accident record.

3 Main issues

Design Proposals and Full Scheme Description.

3.1 To address the safety concerns it is proposed to introduce no waiting "at any time" restrictions at the following locations •

- High Street Farsley
- Bryan Street Farsley
- Glenholme Road Farsley
- Farfield Rise/Farfield Avenue
- Sunfield Place Stanningley

3.2 To overcome the all-day parking issues it is proposed to introduce permit parking at the following locations.

- Charles Street Farsley
- Coal Hill Lane Stanningley
- Sun Field Stanningley

These proposals are shown on the attached plan No TMW8-1-2987-01B

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Ward Members were consulted on 27th Sept 2017 and the proposals are supported by all three Ward Members.

4.1.2 Emergency Services and Metro (WYPTE) were also consulted on 27th Sept 2017 and no adverse comments have been received.

4.1.3 Internal consultations took place at the same time and there are no adverse comments.

- 4.1.4 Coal Hill Lane - Ward members fully support the proposals for Coal Hill Lane, these are as a result of a previously introduced Order in the Calverley Ward that has resulted in parking migrating into the adjacent Ward.
- 4.1.5 The affected properties were all consulted by letter on the 12th October 2017 and no adverse comments received.
- 4.1.6 In the case of Sunfield Place, residents were consulted on the 19th October 2017 and fully support the introduction of restrictions outside the medical centre.

4.2 **Equality and Diversity / Cohesion and Integration**

- 4.2.1 An Equality, Diversity, Cohesion and Integration Screening (Appendix 1) has been undertaken and it has identified that there was no need to carry out a full impact for the proposals that are requested. The screening highlighted the following positive and negative impacts:-

Positive Impacts:

By removing indiscriminate parking it will provide clear sight lines that will provide a safer environment for pedestrians when crossing the highway especially parents with young children, the elderly and people with mobility issues

Negative Impacts:

Some may see it as a negative to remove parking through the introduction of double yellow lines, although this is mitigated by providing a safer environment for more vulnerable pedestrians.

4.3 **Council policies and City Priorities**

- 4.3.1 Local Transport Plan (LTP): The proposal contributes to the policies in the West Yorkshire LTP 2011-26 as follows: (18) Improve safety and security, seeking to minimise transport casualties.
- 4.3.2 Environmental Policy: The proposals contained in this report are in line with Aim 6 of the Environmental Policy to improve road safety.
- 4.3.3 Mobility: By controlling parking, access to the local amenities and residential properties will be improved, in particular pedestrian safety should be improved at the junctions.
- 4.3.4 Safety Audit: A safety audit has not been requested for this scheme, however, as part of the consultation process the Accident Studies Team was asked for their comments and no objections have been made.

4.4 **Resources and value for money**

4.4.1 The total costs are expected to be £7,000 comprising £4,500 works costs, and £2,500 internal staff fees, to be fully funded from a Sect 106 Planning Permission Agreements;

. Application No. 09/02707/FU - Laying out of access road and erect 14 houses, new 2 storey clubhouse with changing rooms and stand, laying out of all weather pitch with floodlighting, 5 grass playing pitches, car parking areas and landscaping, Farsley Celtic A F C, Newlands, Farsley.

Available funds £9,000 (£7,000 required)

4.4.2 The scheme will be implemented by term contractors appointed by Highway Services. It is anticipated the works will be carried out in this financial year, subject to there being no objections that can't be resolved.

4.4.3 **Capital Funding and Cash Flow**

Previous total Authority to Spend on this scheme	TOTAL £000's	TO MARCH 2016 £000's	FORECAST				
			2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	2020 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	0.0						
FURN & EQPT (5)	0.0						
DESIGN FEES (6)	0.0						
OTHER COSTS (7)	0.0						
TOTALS	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Authority to Spend required for this Approval	TOTAL £000's	TO MARCH 2016 £000's	FORECAST				
			2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	2020 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	4.5			4.5			
FURN & EQPT (5)	0.0						
DESIGN FEES (6)	2.5			2.5			
OTHER COSTS (7)	0.0						
TOTALS	7.0	0.0	0.0	7.0	0.0	0.0	0.0
Total overall Funding (As per latest Capital Programme)	TOTAL £000's	TO MARCH 2016 £000's	FORECAST				
			2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	2020 on £000's
LCC Supported Borrowing	0.0						
Revenue Contribution	0.0						
Capital Receipt	0.0						
Insurance Receipt	0.0						
Lottery	0.0						
Gifts / Bequests / Trusts	0.0						
European Grant	0.0						
Health Authority	0.0						
School Fundraising	0.0						
Private Sector	0.0						
Section 106 / 278	7.0			7.0			
Government Grant	0.0						
SCE (C)	0.0						
SCE (R)	0.0						
Departmental USB	0.0						
Corporate USB	0.0						
Any Other Income (Specify)	0.0						
Total Funding	7.0	0.0	0.0	7.0	0.0	0.0	0.0
Balance / Shortfall =	0.0	0.0	0.0	0.0	0.0	0.0	0.0

4.5 Legal Implications, Access to Information and Call In

4.5.1 The scheme is not eligible for a call in; it falls below the relevant thresholds.

4.6 Risk Management

4.6.1 There are no risk issues over and above those expected when working within the public highway.

5 Conclusions

- 5.1 Providing No Waiting “At Any Time” restrictions at these sites will improve visibility and access at locations identified by the public and Ward Members as being problematic; provision of Resident Permit Parking will prevent problems with all day parking associated with other businesses.
- 5.2 Combining these sites into one Order allows for reduced legal and advertising costs.

6 Recommendation

6.1 The Chief Officer (Highways and Transportation) is requested to:

- i) give approval to undertake the detailed design, advertisement and implementation of a Traffic Regulation Order at a number of locations in the Calverley Farsley Ward, as detailed on drawing numbers TMW8-1-2987-01B, at a total cost of £7,000.
- ii) give authority to incur expenditure of £7,000 being £4,500 works costs, and £2,500 internal staff fee costs, to be fully funded from Sect 106 receipts (connected to planning permission agreements) earmarked specifically for traffic management within the Ward.
- iii) instruct the City Solicitor to advertise a draft Traffic Regulation Order as shown on drawing Nos TMW8-1-2987-01B, if no valid objections are received, to make, seal and implement the Order as advertised.

6 Background documents

6.1 Drawing showing the proposed restrictions –

TMW8-1-2987-01B

Appendix 1

Equality, Diversity, Cohesion and Integration Screening

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: City Development	Service area: Highways & Transportation
Lead person: Alan Robinson	Contact number: 0113 3787490

1. Title: Proposed Traffic Regulation Order Various Sites in Calverley Farsley Phase 4			
Is this a:			
<input type="checkbox"/> Strategy / Policy	<input checked="" type="checkbox"/> Service / Function	<input type="checkbox"/> Other	
If other, please specify			

<p>2. Please provide a brief description of what you are screening</p>
<p>The screening focuses on a report to the Highways and Transportation Board requesting authority to undertake the detailed design, advertisement and implementation of a Traffic Regulation Order in Calverely Farsley.</p> <p>These locations have been identified by Ward Members because of indiscriminate or dangerous parking, causing a potential road safety hazard and obstructions to the highway.</p>

<p>3. Relevance to equality, diversity, cohesion and integration</p> <p>All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.</p> <p>The following questions will help you to identify how relevant your proposals are.</p> <p>When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).</p>		
Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	X	
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

<p>4. Considering the impact on equality, diversity, cohesion and integration</p>
<p>If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.</p> <p>Please provide specific details for all three areas below (use the prompts for guidance).</p>
<ul style="list-style-type: none"> • How have you considered equality, diversity, cohesion and integration? (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected) <p>The Emergency Services, Metro and Ward Members have been consulted. All have either responded positively or have not replied.</p>
<ul style="list-style-type: none"> • Key findings (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another) <p>Positive Impacts:</p> <p>By removing indiscriminate parking it will provide clear sight lines that will provide a safer environment for pedestrians when crossing the highway especially parents with young children, the elderly and people with mobility issues</p> <p>Negative Impacts:</p> <p>Some may see it as a negative to remove parking through the introduction of double yellow lines, although this is mitigated by providing a safer environment for more vulnerable pedestrians. However, this is not an issue for blue badge holders.</p>
<ul style="list-style-type: none"> • Actions (think about how you will promote positive impact and remove/ reduce negative impact) <p>N/A</p>

--

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.	
Date to scope and plan your impact assessment:	N/A
Date to complete your impact assessment	N/A
Lead person for your impact assessment (Include name and job title)	N/A

6. Governance, ownership and approval Please state here who has approved the actions and outcomes of the screening		
Name	Job title	Date
Nick Hunt	Principal Traffic Engineer	22 / 11 / 2017

7. Publishing This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published. Please send a copy to the Equality Team for publishing	
Date screening completed	
Date sent to Equality Team	/2017
Date published (To be completed by the Equality Team)	