

## Delegated Decision Notification

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR <sup>i</sup> :	The Director of Children & Families
SUBJECT <sup>ii</sup> :	Outcomes of the review of the High Needs Block of the Dedicated Schools Grant
DECISION DETAILS <sup>iii</sup> :	<p>The Director of Children &amp; Families agreed:</p> <ul style="list-style-type: none"> <li>• To cease to fund the Teenage Pregnancy Support Service from the High Needs Block, and fund it instead from an alternative source; please note that this was approved by the Schools Forum at November 17 after unanimous agreement from stakeholders and has already been implemented, achieving a saving of £216k per year from the HNB. This saving has already been factored into the 2018/19 budget proposals for Children and Families.</li> <li>• To revise the Funding for Inclusion (FFI) unit value to £600 (from the current £684). <b>This will achieve an estimated saving of £1.511m</b> (estimates based on position at January 18 and subject to change). This will not apply to Specialist Inclusive Learning Centres, as this would not be equitable given the disproportionate effect it would have on their budgets (as all learners therein will have complex SEND needs and are highly likely to be eligible for FFI).</li> <li>• To revise the system of awarding of additional blocks of funding to mainstream schools to supplement their notional inclusion budget, where they have significant numbers of learners who have higher level support needs which will exceed costs of £6k, and who will be eligible for FFI. Currently, mainstream schools are asked to spend a minimum of 40% of their total notional inclusion budget on providing the blocks of the first £6k to meet the support needs of these learners, before any additional blocks of £6k to supplement their notional inclusion budget will be awarded. The proposed revision is to increase the minimum to 50% of the total notional inclusion budget. <b>This will achieve an estimated saving of £492k</b> (estimates based on position at January 18 and subject to change).</li> <li>• In light of concerns raised at Schools Forum regarding the impact of the proposed savings on schools with significant numbers of pupils with SEND, the Council is proposing to mitigate this by applying transitional protection to limit individual school reductions in 2018/19 to 1.5% of the sum of baseline and high needs funding. Capping losses in this way will reduce the savings by an estimated £62k.</li> </ul>

<p>TYPE OF DECISION:</p>	<p><input checked="" type="checkbox"/> Key Decision (Executive)</p> <p>Is the decision eligible for call-in?<sup>iv</sup>    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Is the decision exempt from call-in?<sup>v</sup>    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Significant Operational Decision (Council or Executive<sup>vi</sup> – not subject to call-in)</p> <p><input type="checkbox"/> Administrative Decision (Council or Executive<sup>vii</sup> – not subject to publication or call-in)</p>		
<p>NOTICE<sup>viii</sup> / CALL-IN (KEY DECISIONS ONLY):</p>	<p>Date the decision was published in the List of Forthcoming Key Decisions: 6/9/17</p> <p>If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-</p>		
<p>AFFECTED WARDS:</p>			
<p>DETAILS OF CONSULTATION UNDERTAKEN:</p>	<p>Executive Member</p>	<p>Date consulted: Various</p>	<p>Interest disclosed?<sup>ix</sup> <input type="checkbox"/> Yes (Date of dispensation: ) <input checked="" type="checkbox"/> No</p>
	<p>Ward Councillor</p>	<p>Date consulted:</p>	<p>Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No</p>
	<p>Others<sup>x</sup> (please specify: Stakeholders &amp; Partners)</p>	<p>Date consulted: Various</p>	<p>Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No</p>
<p>CAPITAL INJECTION APPROVAL REQUIRED:</p>	<p>Injection approval required?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p>(If yes, you must complete the Approval box below)</p>		
<p>CAPITAL INJECTION APPROVAL</p>	<p>(Name: ) (Title: )</p>	<p>Capital Scheme Number: XXXXX / XXX / XXX</p> <p>Date:</p>	

CONTRACT DETAILS (PROCUREMENT DECISIONS ONLY)	Contract Reference Number	Contract Title
		Supplier
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation Chief Officer (Resources & Strategy) Timescales for implementation <sup>xi</sup> April 2018	
CONTACT PERSON:	Natalie Samuel	Telephone number <sup>xii</sup> : 07891 279105
DECISION MAKER / AUTHORISED SIGNATORY <sup>xiii</sup> :	  (Name: Steve Walker)	Date: 9/2/18

<sup>i</sup> The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

<sup>ii</sup> A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

<sup>iii</sup> Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

<sup>iv</sup> See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

<sup>v</sup> If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5<sup>th</sup> working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6<sup>th</sup> working day.

<sup>vi</sup> If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

<sup>vii</sup> Administrative Decisions do not need to be published on the Council's website but this form may be used for internal recording of the decision.

<sup>viii</sup> All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

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<sup>ix</sup> No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

<sup>x</sup> This may include other elected Members, officers, stakeholders and the local community.

<sup>xi</sup> Please include proposed timescales for commencement and / or completion of implementation as appropriate.

<sup>xii</sup> Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

<sup>xiii</sup> The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.