

Report of West North West Area Leader

Report to Outer North West Community Committee

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Finance Update Report

For Decision

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing fund for 2017/18, and the current position of the Small Grants and Skips pot, and the small grants and skips which have been approved since the last meeting.
2. This report also provides an update on the Youth Activity Fund and the Youth Activity Fund projects which have been approved since the last meeting.
3. Also attached at appendix 1 is the Finance Statement which provides Members with details of the current financial and monitoring position of the Wellbeing Fund and the Youth Activity Fund.

Main Issues

4. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate

discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help integration); further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

5. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.

6. The Outer North West Community Committee operates a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project in the context of the current area priorities; where projects do not have support from all three ward members they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants where schemes do not garner support these will be reported to a subsequent Community Committee meeting for noting.

7. Budget Statement 2017/18

The Budget Statement for 2017/18 is included at Appendix 1 to this report. The statement details the overall budget position of all Wellbeing and Youth Activity Fund projects funded in the current financial year as well as those funded in previous years which still have funding left to spend.

8. Wellbeing Revenue

The Outer North West Community Committee has a Wellbeing allocation of £97,660 for the financial year 2017/18. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£24,415 per ward)

9. After deducting commitments and taking account of the 2016/17 carry forward position, the Community Committee currently has £61,320 of funding available for allocation. This figure does not include the Youth Activity Fund still available to spend.

10. Table 1 includes details per ward of the total Wellbeing revenue available for allocation in 2017/18 including any carry forward from previous years, and the amount of Wellbeing Fund currently available to spend per ward.

Table 1 – Wellbeing revenue

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
2017/18 available balance (inc b/f and new allocation)	£43,470	£24,453	£47,217	£24,998
Allocated to projects in 2017/18	£32,521	£14,377	£20,532	£23,388
Money from previous years returned to the pot.	£0	£0	£12,000	£0
Current funds available to spend	£10,949	£10,076	£38,685	£1,610

11. New Wellbeing Large Grant projects for consideration

12. Site Based Gardener (Guiseley & Rawdon, Horsforth)

Delivery Organisation	Parks & Countryside
Revenue funds requested	Total funding - £12,491 Guiseley & Rawdon - £7,007 Horsforth - £5,484
Previous Wellbeing funding received	2016/17 - £12,367 for a Site Based Gardener
Details of match funding	None
Project details	The funding will pay for a site-based Gardener to work a five day, 41 hour week for 6 months of the year across various sites in Guiseley & Rawdon and Horsforth.

13. Grit bins (Adel & Wharfedale, Guiseley & Rawdon, Horsforth)

Delivery Organisation	Parks & Countryside
Revenue funds requested	Total funding £1,394 Adel & Wharfedale - £650 Guiseley & Rawdon - £480 Horsforth - £264
Previous Wellbeing funding received	Grit bins have not been funded in recent years.
Details of match funding	None
Project details	The funding will cover the refills and lock changes where required for grit bins over the winter.

14. Community Public Access Defibrillator at St Helena's Caravan Park (Adel & Wharfedale)

Delivery Organisation	Global First Aid Services/St Helena's Caravan Park
Revenue funds requested	Adel & Wharfedale - £1,642
Previous Wellbeing funding received	2016/17 - £4,626 towards Defibrillators in Adel & Wharfedale.
Details of match funding	None
Project details	The project will install a Community Public Access Defibrillator at St Helena's Caravan Park.

15. North West Country Park Green Gateway Trail (All wards)

Delivery Organisation	Parks & Countryside
Revenue funds requested	Total funding - £12,376 £3,094 per ward
Previous Wellbeing funding received	Parks & Countryside have received funding in the past but this is a new project.
Details of match funding	Various amounts of funding to be received from other Community Committees.
Project details	The project will install information boards at key locations on the North West Country Park Green Gateway Trail, along with the costs of the accompanying website. The project has been recommended for approval by the Environment Sub Group.

16. Aireborough Supported Activity Scheme (All wards)

Delivery Organisation	Aireborough Supported Activity Scheme
Revenue funds requested	Total funding - £7,389 Otley & Yeadon - £2,898 Guiseley & Rawdon - £2,318 Adel & Wharfedale - £1,739 Horsforth - £434
Previous Wellbeing funding received	2017/18 - £7,796
Details of match funding	ASAS have applied for funding to Inner North West, Inner West, Inner East and Outer West Community Committees. £38,872 from Targeted Short Breaks Funding.
Project details	The project provides holiday activities for young people with moderate to severe learning and/or physical disabilities.

17. Low Lane – Pedestrian Refuges (Horsforth)

Delivery Organisation	Highways
Capital funds requested	Horsforth - £18,000
Previous Wellbeing funding received	Various SID schemes and Highways improvement works.
Details of match funding	£18,000 from Highways for staffing, footpath works and traffic management.
Project details	The scheme will install pedestrian refuges on Low Lane, Horsforth.

18. Low Lane – Zebra Crossing upgrade (Horsforth)

Delivery Organisation	Highways
Capital funds requested	Horsforth - £17,000
Previous Wellbeing funding received	Various SID schemes and Highways improvement works.
Details of match funding	None
Project details	The scheme will upgrade the zebra crossing on Low Lane, Horsforth.

19. Horsforth Live at Home Mini Bus (Horsforth)

Delivery Organisation	Methodist Homes (MHA) Horsforth Live at Home Scheme
Capital funds requested	Horsforth - £20,000
Previous Wellbeing funding received	£1,225 – 2012/13 towards a gardening project.
Details of match funding	£35,000 (existing mini bus sale, fundraising)
Project details	The funds will go towards the purchase of a new mini bus for use by the Live at Home Mini Bus.

20. Footpath Improvements Hunger Hills

Delivery Organisation	Friends of Hunger Hills Woods
Capital funds requested	Horsforth - £6,200
Previous Wellbeing funding received	None
Details of match funding	£1,000 from Hunger Hills Woods fundraising
Project details	The scheme will upgrade the surface path through Hunger Hills Woods.

21. Horsforth Ballroom Improvements

Delivery Organisation	Customer Service – Leeds City Council
Capital funds requested	Horsforth - £15,000
Previous Wellbeing funding received	None
Details of match funding	None
Project details	The funds will go towards the improvements at Horsforth Ballroom in the Library.

22. Adel War Memorial Association Kitchen Refurbishment (Adel & Wharfedale)

Delivery Organisation	Adel War Memorial Association
Capital funds requested	Adel & Wharfedale - £5,000
Previous Wellbeing funding received	£7,500 - 2016/17 towards the boiler and asbestos management plan. £10,000 - 2012/13 towards the hall floor replacement
Details of match funding	None
Project details	The project will upgrade the kitchen facilities in the hall.

23. Adel Players (Adel & Wharfedale)

Delivery Organisation	Adel Players, a section of the Adel War Memorial Association (AWMA)
Capital funds requested	Adel & Wharfedale - £3,730
Previous Wellbeing funding received	£4,957 – 2012/13 Capital funds towards audio and electrical works on the stage at Adel War Memorial Association.
Details of match funding	£1,000 from fundraising
Project details	The project will upgrade the stage and auditorium at Adel War Memorial Association.

24. Wellbeing Budget – Small Grants & Skips

25. Table 2 below details the small grants and skips approved since the last community committee meeting.

Table 2 – Small Grant & Skip approvals (31/08/17-13/02/18)

Project	Organisation	Ward	Amount approved
Target Hardening	Care & Repair	A&W	£1,000
CCTV Cameras	Guisseley Bowling Club	G&R	£500
Otley Lido Skips	Friends of Otley Lido	O&Y	£370

26. Table 3 below details the amounts available for allocation on small grant and skips for 2017/18, the amount allocated this financial year and the remaining balances. There is currently £7,920 available for allocation on small grants and skips.

Table 3 – Small Grant & Skip remaining balances (at 13/02/18)

	Adel & Wharfedale	Guisseley & Rawdon	Horsforth	Otley & Yeadon	Total
Available for allocation 2017/18	£7,390	£3,038	£3,291	£3,582	£17,301
Total allocated 2017/18	£2,801	£1,404	£1,226	£2,954	£8,385
Available to spend	£4,589	£1,634	£2,065	£628	£8,916

Youth Activity Fund

27. The budget for the Outer North West Youth Activity Fund for 2017/18 is £45,870. This financial year, projects totalling £44,470 have been allocated from the Youth Activity Fund which leaves £2,211 available for allocation.

28. On 10th January 2018, £894 was approved via DDN for Horsforth Cluster to deliver additional activities over the Easter holidays. This amount is reflected in the figure above.

29. New Youth Activity projects for consideration

30. Four new Youth Activity Fund applications have been received and recommended for approval by the Outer North West Community Committee Children and Young People's Sub Group.

31. Easter Music Group

Delivery Organisation	Codswallop CIC
YAF funds requested	£515
Previous YAF funding received	2017/18 - £7,023 for A Day in the Woods, Hullaballo Orchestra, Warblers Singing group and Oddballs Drama group.
Details of match funding	None
Project details	The project will deliver a 3 day music group over Easter.

32. Easter Sports Session

Delivery Organisation	ACES
YAF funds requested	£1,980
Previous YAF funding received	£1,445 for a 2 day Easter Sports Session.
Details of match funding	None
Project details	The project will deliver a 3 days of sports and activity sessions at Nunroyd Park.

33. Battle of the Bands

Delivery Organisation	Codswallop CIC
YAF funds requested	£1,375
Previous YAF funding received	2017/18 - £7,023 for A Day in the Woods, Hullaballo Orchestra, Warblers Singing group and Oddballs Drama group.
Details of match funding	None
Project details	The project will deliver a battle of the bands competition held at Yeadon Town Hall but open to bands and singers from all four wards.

34. Let's Celebrate

Delivery Organisation	Codswallop CIC
Capital funds requested	£1,325
Previous Wellbeing funding received	2017/18 - £7,023 for A Day in the Woods, Hullaballo Orchestra, Warblers Singing group and Oddballs Drama group.
Details of match funding	None
Project details	The project will deliver a celebration of the talented young people from Aireborough Cluster schools.

35. Wellbeing Budget – Capital Receipts Programme

36. At its meeting on 17th July 2013, the council's Executive Board approved that future CRIS receipts available for allocation across wards, be allocated to the Community Committees based on the existing area wellbeing needs based formula.

37. As the capital programme is a 4 year rolling programme, existing funding will be rolled forward to 2017/18 under the current arrangements.

38. Table 5 provides details of the amount of capital available to spend in 2017/18 per ward including the new allocation.

Table 4 Capital Remaining Balances

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Allocation currently available	£23,652	£13,298	£28,652	£12,927

39. **Community Infrastructure Levy (CIL)**

On the 21st October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

40. The Community Committee have previously agreed that any funds raised through CIL is retained by the ward or parish in which it is generated.

41. **Corporate Considerations**

Consultation and Engagement

42. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Community Committee Plan process and the commissioning round began with a communication to all Community Committee contacts.

Equality and Diversity / Cohesion and Integration

43. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration.

Council policies and City Priorities

44. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

Resources and value for money

45. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Wellbeing budgets.

Legal Implications, Access to Information and Call In

46. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

47. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

48. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2017/18.

Recommendations

49. The Outer North West Community Committee is asked to:
- Note the current budget and monitoring position for the Wellbeing Fund for 2017/18 (Table 1) and attached at appendix 1.
 - Consider the new Wellbeing large grant applications detailed at section 11 – 23.
 - Note the small grants and skips remaining budget (Table 2) and those small grants and skips that have been approved since the last meeting (Table 3).
 - Note the current budget position for the Youth Activity Fund for 2017/18.
 - Consider the new Youth Activity Fund applications detailed at section 31 – 34.
 - Note the current budget position for the Capital Wellbeing Fund for 2017/18 (Table 4).

50. **Background Information**

None.