

**Report of Principal Corporate Governance Officer**

**Report to Director of Resources and Housing**

**Date: 13<sup>th</sup> April 2018**

**Subject: Amendments to Contracts Procedure Rules**

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report details amendments to the Contracts Procedure Rules as set out in the constitution which reflect alterations to the structure for delivery of support in relation to commercial and procurement matters.

**Recommendations**

2. The Director of Resources and Housing is requested to approve amendments to the Contracts Procedure Rules, as shown in Appendix A attached, with immediate effect.

## **1. Purpose of this report**

- 1.1 This report sets out details of amendments to the Contracts Procedure Rules which fall within the Director of Resources and Housing's authority to keep the Constitution up to date and fit for purpose.

## **2. Background information**

- 2.1 The Director of Resources and Housing is authorised under Article 15 to make any amendments to the Contracts Procedure Rules.

## **3. Main Issues**

- 3.1 Following a restructure responsibility for procurement and commercial matters falls within the Procurement and Commercial Service which falls within the remit of the Chief Officer (Financial Services.)
- 3.2 Amendments are proposed to the Contracts Procedure Rules as shown in Appendix A attached which reflect these structural changes.

## **4. Corporate considerations**

### **4.1 Consultation and engagement**

- 4.1.1 The Chief Officer (Financial Services) has been consulted in relation to the transfer of responsibility for procurement matters into his service and is content with the changes.

### **4.2 Equality and diversity / cohesion and integration**

- 4.2.1 There are no implications for this report.

### **4.3 Council policies and best council plan**

- 4.3.1 Continuous monitoring and updating of the Constitution is in line with the Council's value of being open, honest and trusted.

### **4.4 Resources and value for money**

- 4.4.1 There are no implications for this report.

### **4.5 Legal implications, access to information, and call-in**

- 4.5.1 All of the proposed amendments fall within the Director of Resources and Housing's delegated authority under Article 15 of the Constitution.
- 4.5.2 This decision is a significant operational decision and will be published accordingly. The decision is not eligible for call in.

### **4.6 Risk management**

- 4.6.1 There are no implications for this report.

## **5. Conclusions**

- 5.1 The amendments to the Contracts Procedure Rules proposed in this report are necessary to maintain them up to date and fit for purpose.

## **6. Recommendations**

- 6.1 The Director of Resources and Housing is requested to approve amendments to the Contracts Procedure Rules, as shown in Appendix A attached, with immediate effect.

## **7. Background documents<sup>1</sup>**

- 7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.