

# CONSTITUTION 2017-18

## Changes made as part of the Annual Review

Amendment Date	Approved By	Documents Affected	Nature of Amendment
25 <sup>th</sup> May 2017	The Leader	<ul style="list-style-type: none"> <li>• Section 3A – Responsibility for Executive Functions</li> <li>• Section 3B(a) – Executive Member Portfolios</li> <li>• Section 3B(b) –Executive Members Oversight of Officer Executive Delegations</li> <li>• Section 3B(c) – Support to Executive Members</li> <li>• Section 3Ca – Community Committee Terms of Reference</li> <li>• Section 3C – Access to information Appeals Committee Terms of Reference</li> <li>• Section C – Development Plan Panel Terms of Reference</li> <li>• Section C – Housing Advisory Board Terms of Reference</li> <li>• Section 3D(a) – Community Committee Executive Delegation Scheme</li> <li>• Section 3D(b) – Community Committee Champions</li> <li>• Section 3E(a) – General Delegations(Executive Functions) Officer Delegation Scheme</li> <li>• Section 3E(b) Chief Executive Officer Delegation Scheme</li> <li>• Section 3E (c) Director of Resources and Housing Officer Delegation Scheme</li> <li>• Section 3E (d) Chief Officer (Financial Services) Officer Delegation Scheme</li> <li>• Section 3E (e) City Solicitor Officer Delegation Scheme</li> <li>• Section 3E (f) Director of Children’s Services Director of Communities and Environment Officer Delegation Scheme</li> <li>• Section 3E (g) Director of City Development Officer Delegation Scheme</li> <li>• Section 3E (h) Chief Planning Officer, Officer Delegation Scheme</li> <li>• Section 3E (i) Director of Children</li> </ul>	The Leader approved the Council’s executive arrangements with effect from 26 <sup>th</sup> May 2017

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		and Families Officer Delegation Scheme <ul style="list-style-type: none"> <li>• Section 3E (j) Director of Adults and Health Officer Delegation Scheme</li> <li>• Section 3E (k) Director of Public Health Officer Delegation Scheme</li> <li>• Addendum 1 Officer Delegation Scheme</li> <li>• Section 3F – Executive Delegations to Other Authorities</li> <li>• Section 4 – Joint Arrangements</li> </ul>	
Please follow this link to the decision taken by the Leader on 25th May 2017 to the Leeds City Council website: <a href="http://democracy.leeds.gov.uk/ieDecisionDetails.aspx?ID=44432">http://democracy.leeds.gov.uk/ieDecisionDetails.aspx?ID=44432</a>			
25 <sup>th</sup> May 2017	Full Council	<ul style="list-style-type: none"> <li>• Part 3 Section 2B -Council Committee Terms of Reference</li> <li>• Part 3 Section 2C - Officer Delegation Scheme (Council Functions)</li> <li>• Part 4 a - Council Procedure Rules</li> <li>• Part 2 Article 15 Review and revision of the Constitution</li> </ul>	Various amendments in relation to the annual review of the Constitution, together with delegation of authority to Committees and Directors.
Please follow this link to the minutes of the full Council meeting held on 25 <sup>th</sup> May 2017 on the Leeds City Council website: <a href="http://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=111&amp;MId=7411&amp;Ver=4">http://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=111&amp;MId=7411&amp;Ver=4</a> Minute 7 refers			
25 <sup>th</sup> May 2017	Licensing Committee	<ul style="list-style-type: none"> <li>• Part 3 Section 2B - Licensing Sub-Committee Terms of Reference</li> <li>• Part 3 Section 2C(f) - Officer Delegation Scheme (Council (non executive) Functions Director of Communities and Environment</li> <li>• Part 4 (l) - Licensing Procedure Rules</li> <li>• Part 5 (i) -Code of Practice for Determining Licensing Matters</li> </ul>	Delegation of authority in relation to licensing functions to sub-committee and to Director of Communities and Environment together with amendments to rules for clarification purposes.
Please follow this link to the minutes of the Licensing Committee meeting held on 26 <sup>th</sup> May 2017 on the Leeds City Council Website: <a href="http://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=163&amp;MId=7539&amp;Ver=4">http://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=163&amp;MId=7539&amp;Ver=4</a> Minute 9 refer			
26 <sup>th</sup> May 2017	Head of Governance	<ul style="list-style-type: none"> <li>• Part 2 Article 6 Scrutiny Boards</li> <li>• Part 3 Section 2B Council Committee Membership</li> <li>• Part 6 Members allowance scheme</li> </ul>	Consequential amendments made at full Council on 25 <sup>th</sup> May 2017

<b>Amendment Date</b>	<b>Approved By</b>	<b>Documents Affected</b>	<b>Nature of Amendment</b>
Please follow this link to the delegated decision taken by the Head of Governance on the Leeds City Council website: <a href="http://democracy.leeds.gov.uk/ieDecisionDetails.aspx?ID=44444">http://democracy.leeds.gov.uk/ieDecisionDetails.aspx?ID=44444</a>			