

Report of **Principal Governance Officer**

Report to **City Solicitor**

Date: **2 July 2018**

Subject: **Appointments to Committees Between the Annual Meeting of Council and the next ordinary Meeting of Council**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

To approve appointments to Committees, Boards and Panels in consultation with relevant Group Whips.

Recommendations

That the City Solicitor approve the appointments referred to in paragraph 3.3 of this report with effect from 1st July 2018

Purpose of this report

1.1 To approve appointments to Committees, Boards and Panels between the Annual Council meeting 2018 and the date of the next ordinary meeting of Council on 11th July 2018 in accordance with the delegation to the City Solicitor to make appointments during this period.

2 Background information

2.1 The Annual meeting of Council on 24th May 2018 authorised the City Solicitor in consultation with Group Whips to make changes to appointments made at the Annual Meeting upto the date of the next ordinary meeting of Council on 11th July

2018, in order that appropriate representation is secured on the various Committees, Boards and Panels.

2.2 Main issues

2.1 The Annual meeting appointed to vacancies on Committees, Boards and Panels when it approved the schedule and, subsequently, Group Whips have provided information to alter representation.

2.2 Any appointments made by the City Solicitor will be reported to the Council meeting in July 2018.

2.3 That the following Councillor have their appointment adjusted as set out below:-

- Cllr Harland to replace Cllr Ritchie on the Environment, Housing and Communities Scrutiny Board

2.3 Consultation and Engagement

2.3.1 The updated membership arrangements have been identified in consultation with the appropriate Group Whips.

2.4 Equality and Diversity / Cohesion and Integration

2.4.1 There are no specific implications regarding equality, diversity, cohesion and integration arising from this report.

2.5 Council policies and City Priorities

2.5.1 Fully operational and quorate Committee, Board and Panel meetings are in line with the Council's Policies and City Priorities.

2.6 Resources and value for money

2.6.1 There are no specific implications regarding resources and value for money arising from this report.

2.7 Legal Implications, Access to Information and Call In

2.7.1 The delegated decision relating to this report is not subject to Call In, as it falls within the City Solicitors Council (non-executive) delegated authority. It is therefore a 'Council' Function'.

2.8 Risk Management

2.8.2 Making the appointments to the Committees, Boards and Panels will help ensure that those meetings scheduled between the Annual Council Meeting and the next ordinary meeting of Council can proceed with adequate and appropriate membership levels.

3 Conclusions

- 3.1 It is appropriate that the appointments referred to in the report be made as soon as possible in order that Committees, Boards and Panels have the appropriate Membership as early as possible in the Municipal Year.

4 Recommendations

- 4.1 That the City Solicitor approve the appointments referred to in paragraph 2.3 of this report with effect from 1st July 2018

5 Background documents¹

- 5.1 None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.