



**Report of:** Area Leader

**Report to:** Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay wards)

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**To Note**

## Finance Report

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### Purpose of this report

1. The purpose of this report is to provide Members of the Inner North East Community Committee with an update on the budget position for the wellbeing fund and youth activity fund for 2018/19.

### Main Issues

2. The report provides Members of the Inner North East Community Committee with an update on the current position of the 2018/19 revenue and capital budgets for the Inner North East Community Committee.
3. The report details funding decisions made by delegated decision which are included for Members of the committee to note.

### Background information

#### Revenue

4. Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
5. The Wellbeing fund large grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.

6. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
7. The allocation of Youth Activity Fund budget has been calculated based on population data of young people aged 8 – 17 living in the Inner North East Community Committee area. The Youth Activity Fund allocation for 2018/19 is **£44,360** which represents an increase of approximately 4.5% from last year's allocation.
8. As agreed at the March 2018 meeting of the Inner North East Community Committee, once the agreed funding had been allocated to specific budget headings the remaining budget was made available for large grants across the Inner North East area.
9. Wellbeing fund applications and Youth Activity Fund applications are considered at INE Finance Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee Area. Appendix 1 shows the projects that have been approved in the Finance Group meetings.
10. Following the approval of the budget at Full Council on 21<sup>st</sup> February 2018, the Inner North East Community Committee Wellbeing allocation for 2018/19 has been calculated and approved as **£99,110**. This represents a reduction of approximately 3.5% from last year's allocation due to the deprivation element being recalculated using IMD data.
11. A full end of year financial reconciliation was undertaken in April to determine the exact carry forward figures for the YAF, Area-wide Wellbeing and Ward Pots which are detailed below:

INE YAF c/f	£137.15
INE Area wide c/f	£633.78
Chapel Allerton c/f	£1,987.98
Moortown c/f	£13,289.84
Roundhay c/f	£1,801.01

### **Area-wide Wellbeing budget**

12. At the meeting in March 2018 it was agreed by the Committee that the following project costs would be top-sliced from the Community Committee's Wellbeing budget. These are as follows:

**Project:** Festive lights

**Organisation:** Communities Team (East North East)

**Amount:** £16,250

## **Ward Budgets**

13. As agreed at the meeting of the INE Community Committee on 5<sup>th</sup> March 2018, in 2018/19 each ward (Chapel Allerton, Moortown and Roundhay) has been delegated a budget of £10,000 from the Wellbeing budget. This budget is for projects taking place at a ward level. Applications are subject to an approval process through ward member meetings and may also include cross ward projects. Decisions are taken as a delegated decision and reported to the Community Committee for information.
14. As agreed at the meeting of the INE Community Committee on 5<sup>th</sup> March 2018, within the ward budget allocations, £600 per ward has been made available for the provision of community skips. Any unallocated funding will be returned to the relevant ward pot at the end of the financial year.

## **Community Engagement**

15. As agreed at the meeting of the INE Community Committee on 5<sup>th</sup> March 2018, a budget of £1,000 has been set aside in 2018/19 to spend on community engagement activities across the Community Committee area.
16. The funds are to be spent on items such as room hire, refreshments, stationary and any other costs associated with community meetings and events.

## **Capital Receipts Programme**

17. The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Community Committees on the basis of need.
18. The current Inner North East CRIS balance as provided by the Capital Finance team and taking into account recent approved projects is **£51.000**. The committee will be fully consulted on any CRIS funding recommendations from the Finance Sub Group and decisions will be reported in the Finance report.

## **Community Infrastructure Levy (CIL) Neighbourhood Fund**

19. The Community Infrastructure Levy (called 'the levy' or 'CIL') allows local planning authorities to raise funds from developers who are creating new buildings in their area. The funds raised will go towards infrastructure that is needed to support the growth of the city, such as schools and transport improvements.
20. The CIL arrangements require a 15% (areas without an adopted Neighbourhood Plan) or 25% (areas with an adopted Neighbourhood Plan) of the CIL income generated locally to be passed to local communities for spending as a neighbourhood fund. The neighbourhood fund must support the development of the local area or any part of that area, by funding (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or (b) anything else that is concerned with addressing the demands that development places on an area.

21. The Neighbourhood Fund is collected as a Community Committee area pot, but information is provided on the locality of the developments that have generated the CIL. The decision on what mechanism is used to allocate the funding has been delegated to individual Community Committees. At their meeting on 5<sup>th</sup> March 2018, Members of the INE Community Committee agreed the following option for considering schemes for CIL funding:

- **Retain CIL Neighbourhood Fund as an Area Pot**  
CIL pot is retained as an INE area fund and allocation to projects/schemes discussed through a finance sub group. Recommendations would be made by the sub group and put to the full Committee for consultation.

22. The current available balance for the INE CIL Neighbourhood Fund stands at **£108,155.38**, see appendix 2. CIL guidelines are included in appendix 3.

## Delegated Decisions

23. The following projects have been approved since the Community Committee meeting on 3<sup>rd</sup> September 2018. These approvals were made under the delegated authority of the Director Communities and Environment, due to the need for a decision to be made before the next scheduled Committee round. Members of the committee have been consulted and were supportive of the following applications:

<b>Wellbeing Fund – INE Area-wide</b>		
<b>Organisation</b>	<b>Project</b>	<b>Total approved</b>
LCC Youth Service	Meanwood Memorial Bench	£435
<b>Wellbeing Fund - Chapel Allerton Ward</b>		
<b>Organisation</b>	<b>Project</b>	<b>Total approved</b>
LCC Communities Team	Meanwood Christmas Tree 2018	£909
LCC, Communities Team	Chapel Allerton Festive Lights	£3,297
LCC, Communities Team	Chapeltown Winter Festival	£600
<b>Wellbeing Fund – Moortown</b>		
LCC Communities Team	Moortown Grit Bins Refill	£1,950.86
LCC Communities Team	Reginald Centre Festive Lights	£912
<b>Wellbeing Fund – Roundhay Ward</b>		
<b>Organisation</b>	<b>Project</b>	<b>Total approved</b>

LCC Communities Team	Oakwood Square Christmas Tree 2018	£1,709
Oakwood Traders and Residents Association	Oakwood Festive Lights Event	£950
LCC Communities Team	Street Lane Noticeboard	£2,000
<b>Youth Activity Fund</b>		
RJC Dance	RJC Dance Holiday Activity Camps - Autumn 2018 / Spring 2019	£4,200

### **Declined Applications**

28. For transparency, there were no declined applications during this period.

### **New Revenue Projects for consideration from 2018/19 budget**

29. New applications will be put before the Finance Sub Group for consideration at their next meeting and recommendations made to the full committee.

### **Corporate considerations**

30. Wellbeing funding is used to support the Inner North East Community Committee's priorities. The annual priorities support the Council's Vision for Leeds 2011-2030 and Best Council Plan 2015-20.
31. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
32. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
33. At the meeting of the Inner North East Community Committee on 26<sup>th</sup> June 2017, the Community Committee reviewed and approved the following 'minimum conditions' in order to reassure Members of the committee that all delegated decisions would be taken within an appropriate governance framework, with appropriate consultation and only when such conditions have been satisfied:
34. Consultation must be undertaken with all committee/relevant ward councillors prior to a delegated decision being taken;
35. A delegated decision must have support from a majority of the Community Committee councillors represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
36. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.

37. The Community Committee, supported by the Communities Team (East North East), has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
38. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
39. There is no exempt or confidential information in this report.

## **Conclusion**

40. The Wellbeing fund provides financial support for projects in the Inner North East area which support the annual priorities of the Community Committee.
41. The report has set out the current budget position and applications recently approved through delegated decisions in consultation with ward councillors.
42. The report also details the Inner North East budget arrangements for 2018/19.

## **Recommendations**

Members of the Inner North East Community Committee are asked to:

43. Note the current balances for 2018/19 and the spend to date against these budgets as set out in this report and Appendix 1 and Appendix 2.
44. Note the CIL guidelines for the Community Committee, attached in Appendix 3.
45. Note the delegated decisions made since the last meeting of the Inner North East Community Committee (3<sup>rd</sup> September 2018) as outlined in the table at paragraph 27.