

**Report of:** Deputy Director, Integrated Commissioning, Adults and Health

**Report to:** Director of Adults and Health

**Date:** 16<sup>th</sup> January 2019

**Subject:** To seek approval from the Director of Adults and Health to utilise the second 12 month extension on the existing contract with Health for All (Leeds) Ltd for the provision of The Bridge, in accordance with Contracts Procedure Rules (CPRs) 21.1.

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, name(s) of Ward(s): n/a		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: 10.4 (3)		
Appendix number:		

### Summary of main issues

1. Leeds City Council Adults and Health currently has a contract in place with Health for All (Leeds) Ltd., to deliver The Bridge day support for adults with learning disabilities.
2. The duration of the contract was from April 2015 to March 2018 with the option of two 12 month extensions available. The contract is currently in the first of the two possible extension periods, which expires on 31st March 2019, with the option to invoke the second 12 month extension. It is recommended in accordance with CPRs 21.1 that the second available 12 month extension is utilised on this contract. This report seeks approval to utilise that extension.
3. The contract has been providing a high quality service, as reported through regular contract monitoring. Utilising this second 12 month extension will allow for service continuity.

4. The value of the proposed 12 month extension to this contract is £175,000.

## **Recommendations**

1. The Director of Adults and Health is recommended to utilise the second 12 month extension available on the current contract with Health for All, in accordance with CPR 21.1, for the provision of The Bridge day support for adults with learning disabilities. The proposed contract extension will commence on 1<sup>st</sup> April 2019 and expire on 31<sup>st</sup> March 2020.
2. The Head of Service Commissioning is the officer responsible for implementation of this contract extension, and will liaise with Procurement and Commercial Services (PACS) to oversee the implementation of the extension before the existing arrangement expires on 31<sup>st</sup> March 2019. PACS will be requested to issue the 12 month extension for this contract.

### **1. Purpose of this report**

- 1.1 To seek approval from the Director of Adults and Health in accordance with CPR 21.1 to utilise the second 12 month extension period available for the contract for The Bridge day support for adults with learning disabilities.

### **2. Background information**

- 2.1 Health for All (Leeds) Ltd is a charitable company limited by guarantee which was established in 1991. Health for All describe themselves as being “*a community health development organisation which works in partnership with local government, health services and local people to engage with and improve disadvantaged communities. We use community development approaches to help people identify unmet need and work with them to establish services in response.*” (Source: <http://www.healthforall.org.uk/>)
- 2.2 The Bridge is based at Holbeck Community Centre, 90A Elland Road, Leeds, LS11 0AB. The service operates Monday to Friday from 9am to 3pm, for 50 weeks of the year, 65 full day places per week are funded through the contract.
- 2.3 The Bridge is a day opportunity that provides a range of activities for adults with learning disabilities, mostly who reside in the South Leeds areas (LS10, LS11, LS25, LS26, LS27 and WF3). The programme of activities is varied, including arts and crafts, drama, baking, music, and sports. Classes and activities aim to promote integration, reduce social isolation, improve mental, physical and social wellbeing and promote independence.
- 2.4 People with learning disabilities are also supported by The Bridge to undertake paid work and volunteering opportunities where possible, and to also seek opportunities to engage with the wider community.

- 2.5 Many of those who attend The Bridge previously attended local authority day services. The majority of people who attend The Bridge live with family carers and many have a range of complex needs, which are supported by this service.
- 2.6 For those who live in the postcodes listed in point 2.3, The Bridge provides transport through Health for All's Community Transport Service.
- 2.7 Originally, The Bridge was grant funded by Adult Social Care (now Adults and Health) on an annually renewed basis. As part of the learning disabilities day services modernisation project, Health for All bid for the contract and was successfully awarded a 3 year contract from the 1<sup>st</sup> April 2015, with the option of two 12 month extensions.

### **3. Main issues**

- 3.1 The contract between Leeds City Council and Health for All is currently in the first of the two available 12 month extensions. The current 12 month extension period expires 31<sup>st</sup> March 2019. There is an option to invoke the second of the two available 12 month contract extensions, as set out in the contract terms.
- 3.2 The service is well liked by users and is monitored by the Joint Commissioning Service on a regular basis through quarterly monitoring and visits to the service. A piece of independent research was undertaken in 2017 in partnership with the University of Leeds and The Bridge into satisfaction levels. The research found very high satisfaction levels unanimously amongst parent carers and the people who attend.
- 3.3 The recommendation to utilise the second 12 month extension on this contract will ensure that the much valued service can continue to be provided.

### **4. Corporate considerations**

#### **4.1 Consultation and engagement**

- 4.1.1 The independent research undertaken above, and ongoing contract monitoring, has demonstrated that the people who go to The Bridge and their families are highly satisfied with the current service delivery.
- 4.1.2 There has been no specific consultation with the people who attend the service regarding the extension of this contract, as there will be no change to current service delivery. Moreover, extensive consultation was undertaken as part of the learning disabilities day services modernisation project with service users. This service continues from this work.

#### **4.2 Equality and diversity / cohesion and integration**

- 4.2.1 An Equality, Diversity, Cohesion and Integration Screening Tool has been completed and is attached to this report as Appendix 1.

#### **4.3 Council policies and best council plan**

- 4.3.1 The updated Leeds Learning Disability Partnership Board Strategy 'Being Me' (2018 to 2021) is formed around three themes; Being Safe, Being Well and Being Connected. The provision of this service for adults with learning disabilities contributes to all of these themes.
- 4.3.2 The Leeds Health and Wellbeing Plan 2016 to 2021 sets out the vision for Leeds to be 'a healthy and caring city for all ages, where people who are the poorest will improve their health the fastest'. The Bridge contributes to the outcomes of this plan, with particular contribution to the following priorities:
- *Strong, engaged and well-connected communities*
  - *Get more people, more physically active, more often*
  - *Support self-care, with more people managing their own conditions*
  - *Promote mental health and physical health equally*
- 4.3.3 The vision contained within the Best Council Plan 2018/19 – 2020/21 for Leeds to be the best city for health and wellbeing is supported through the delivery of this contract. The Bridge particularly contributes to the following 2018/19 – 2020/21 Health and Wellbeing priorities:
- *Reducing health inequalities and improving the health of the poorest the fastest*
  - *Supporting healthy, physically active lifestyles*
  - *Supporting self-care, with more people managing their own health conditions in the community*
  - *Enabling people with care and support needs to have choice and control*

#### **4.4 Resources and value for money**

- 4.4.1 The funding for the proposed 12 month extension equates to a total of £175,000. This funding will be provided from the Learning Disability Pooled Budget.
- 4.4.2 This service was formalised as a contract in 2015 as part of the learning disabilities day services modernisation project. As part of this process, the service was evaluated on value for money. Since then, as outlined in section 3, The Bridge has been continuously assessed as delivering high satisfaction levels. The value of the project continues to be evaluated through quarterly monitoring and visits to the service. The unit cost of the contract (per person per hour) is regularly compared to similar day opportunities to ensure it represents value for money.
- 4.4.3 Commissioning officers have considered the requirements of Contract Procedure Rule 3 and concluded
1. There is no internal service provider available to provide these services;
  2. There is no other contract in place that could be utilised such that better value for money can be obtained; and
  3. A competitive tender based on quality and value for money across the whole sector as part of a strategic review will be undertaken in the financial year 2019/20. A competitive tender of this project alone would not achieve value for money at this time.
- 4.4.4 It is therefore considered that taking up the extension provision within the contract represents best value for money to the council.

## **4.5 Legal implications, access to information, and call-in**

- 4.5.1 As the annual contract value is £175,000, the decision to extend this contract is a Significant Operational Decision and therefore is not subject to call-in. The report does not contain any exempt or confidential information under the Access to Information Rules.
- 4.5.2 CPRs 21.1 permits the extension of a contract where it is in accordance with the contract terms, is made before the expiry date of the contract and will deliver Best Value. Due to the matters set out in this report at sections 3 and 4.4 above it is considered that these requirements have been met.

## **4.6 Risk management**

- 4.6.1 If the recommendation to invoke this extension is not approved, there is a risk that the existing service would either cease or continue on an implied basis. If the service were to terminate without preparation and consultation, this would leave a significant gap in service provision and would leave a number of adults with complex learning disabilities without alternatively arranged day support.
- 4.6.2 The proposed contract will continue to be performance managed by officers in the Joint Commissioning Team. This includes regular reviewing of performance information through quarterly monitoring submissions, regular meetings to review performance and to allow the provider to raise any issues and annual financial monitoring.

## **5. Conclusions**

- 5.1 The proposed 12 month contract extension will ensure that this service is able to continue to support adults with learning disabilities.

## **6. Recommendations**

- 6.1 The Director of Adults and Health is recommended to utilise the second 12 month extension available to the current contract with Health for All, in accordance with CPR 21.1, for the provision of The Bridge day support service for adults with learning disabilities. The contract extension will commence on 1st April 2019 and expire on 31st March 2020.
- 6.2 The Head of Commissioning is the officer responsible for implementation of this contract extension, and will liaise with Procurement and Commercial Services to oversee the implementation of the extension before the existing arrangement expires on 31st March 2019. Procurement and Commercial Services will be requested to issue the 12 month extension for this contract.

## **7. Background documents<sup>1</sup>**

7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.