


Delegated Decision Notification (DDN)

This form is used both to give notice of an officer's intention to make a key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended to be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

Lead directorⁱ:	Director of City Development		
Subjectⁱⁱ:	Proposed procurement of contractor to provide Hard Facilities Management Service at Merrion House		
Decision detailsⁱⁱⁱ:	<p>The Chief Officer Asset Management and Regeneration approved;</p> <p>(i) The procurement by the Merrion House LLP of a Hard Facilities Management Service provider at Merrion House by using the Fusion 21 Compliance and Facilities Management Framework and, that the evaluation criteria to be used to assess the suitability of bidders to undertake the commission is split 60% price and 40% quality.</p> <p>(ii) The City Council will be the contracting authority for the required Hard Facilities Management Service, but noting that the contract agreement for such service provision will subsequently be novated to the Merrion House LLP.</p>		
Type of decision:	<input type="checkbox"/> Key decision (executive) Is the decision eligible for call-in? ^{iv} <input type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? ^v <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Significant operational decision (council or executive ^{vi} – not subject to call-in) <input type="checkbox"/> Administrative decision (council or executive ^{vii} – not subject to publication or call-in)		
Notice^{viii} or call-in (key decisions only):	Date the decision was published in the list of forthcoming key decisions: If not on the list of forthcoming key decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision: If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Affected wards:	Little London & Woodhouse		
Details of consultation	Executive Member	Date consulted:	Interest disclosed? ^{ix} <input type="checkbox"/> Yes Date of dispensation: <input type="checkbox"/> No

undertaken:	Ward Councillor	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input type="checkbox"/> No
	Others ^x please specify:	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input type="checkbox"/> No
Capital injection approval required:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)		
Capital Injection approval		Capital scheme number: Date:	
Contract details (procurement decisions only)	Contract reference number	Contract title	
		Supplier	
Implementation (key decisions only)	Officer accountable for implementation Timescales for implementation ^{xi}		
Contact person:	Chris Coulson	Telephone number: 0113 3787 738	
Decision maker or authorised signatory^{xii}:	Name: Angela Barnicle 	Date: 29.01.18	