

JA

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**We Leeds Cricket, Football & Athletic Company Limited**

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description			
Rugby Pitch, North, South and Extentia Stands Emerald Headingley Stadium St Michael's Lane Headingley		ENTERTAINMENT LICENSING  21 JUN 2010	
Post town	LEEDS	Postcode	LS6 3BR

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£138,000 (whole stadium)

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
- i) as a limited company/limited liability partnership  please complete section (B)
- ii) as a partnership (other than limited liability)  please complete section (B)
- iii) as an unincorporated association or  please complete section (B)
- iv) other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below)

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities, or

I am making the application pursuant to a statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over <input type="checkbox"/> Please tick yes			
<b>Nationality</b>					
Current residential address if different from premises address					
Post town		Postcode			
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					



Telephone number (if any)
E-mail address (optional) <span style="background-color: black; color: black;">XXXXXXXXXX</span>

**Part 3 Operating Schedule**

When do you want the premises licence to start? DD MM YYYY

2	1	0	9	2	0	1	9
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If you wish the licence to be valid only for a limited period, when do you want it to end? DD MM YYYY

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Please give a general description of the premises (please read guidance note 1)

The premises, known as the 'rugby bowl' includes the rugby pitch, the north stand, south stand and east stand which all sit within the rugby stadium at Emerald Headingley Stadium. See attached diagram where the premises are edged in red. Please note this application excludes the use of the Western Terrace. The premises are to be used to host live music events e.g. *proms on the pitch* between the hours of 12 00 to 23 00 on Friday and Saturday and family events on Sunday afternoons between the hours of 11 00 and 18 00 e.g. *Peppa Pig live*

We anticipate four live outdoor music events attracting no more than 9,999 spectators each year predominately in the Summer months. Two events are proposed on either a Friday or Saturday night attracting no more than 9,999 spectators and two Sunday afternoon events attracting no more than 4,999 spectators

The premises will be served by bars and toilets within the North, South and Extentia Stands where both alcoholic and non-alcoholic refreshments are to be served

The pitch will be set up with the stage at the west end of the rugby bowl with spectators occupying the rest of the pitch, the terraces and the seats

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend 9,999

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- |  |                            |
|--|----------------------------|
| Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
| a) plays (if ticking yes, fill in box A)                           | <input type="checkbox"/>   |
| b) films (if ticking yes, fill in box B)                           | <input type="checkbox"/>   |
| c) indoor sporting events (if ticking yes, fill in box C)          | <input type="checkbox"/>   |

- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E) x
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J) x

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Wed					
Thur					
			<b><u>Non standard timings Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>Non standard timings</u></b> Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			<p><b>State any seasonal variations for indoor sporting events</b> (please read guidance note 5)</p>
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			
			<p><b>Non standard timings</b> Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)</p>

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Wed			<b><u>Non standard timings</u></b> Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

**E**

Live music Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	x
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4) The live music will be amplified Spectators will be able to consume alcohol on the premises purchased from the North, South and Extentia Stand bars		
Tue					
Wed			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)  We anticipate four live outdoor music events attracting no more than 9,999 spectators each year predominately in the Summer months Two events on either a Friday or Saturday night attracting no more than 9,999 spectators and two Sunday afternoon events attracting no more than 4,999 spectators		
Thur					
Fri	12 00	23 00	<b><u>Non standard timings</u></b> Where you intend to use the premises <b><u>for the performance of live music at different times to those</u></b> <b><u>listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	12 00	23 00			
Sun	11 00	18 00			

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue			<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>Non standard timings Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

**G**

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b>Please give further details here</b> (please read guidance note 4)		
Wed					
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri					
Sat			<b>Non standard timings</b> Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

**I**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)</b>	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
Both	<input type="checkbox"/>							
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 4)					
Mon								
Tue								
Wed						<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur								
Fri						<b><u>Non standard timings</u></b> Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat								
Sun								

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon			Sales from the concession bars will be for consumption within the Headingley Stadium only		
Tue					
Wed					
			Off sales from the bars on the premises are for consumption within the Headingley Stadium No off sales for consumption outside Headingley Stadium will be allowed		
Thur			<b>Non standard timings</b> Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	12 00	23 00			
Sat	12 00	23 00			
Sun	11 00	18 00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form)

<b>Name</b> John Hill
<b>Date of birth</b> [REDACTED]
<b>Address</b> [REDACTED]
<b>Postcode</b> [REDACTED]
<b>Personal licence number (if known)</b> [REDACTED]
<b>Issuing licensing authority (if known)</b> [REDACTED]

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)**

N/A

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon			<p><u>Non standard timings</u> Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)</p> <p>To allow for a 30 minute wind down period from the last sale of alcohol to closure of the premises</p>
Tue			
Wed			
Thur			
Fri	12 00	23 30	
Sat	12 00	23 30	
Sun	11 00	18 30	



**b) Public safety**

Emerald Headingley Stadium is a sports ground designated as requiring a General Safety Certificate under the Safety of Sports Grounds Act 1975. All pitch related events will adopt the same facility standards and conditions as required at all rugby league and rugby union fixtures to promote public safety. All calculations re medical provisions, stewarding etc will be supplied in accordance with the current edition of the Guide to Safety at Sports Grounds (Green Guide)

The event would attract the use of a control room where the ground can be viewed on CCTV monitors. A Ground Safety Officer and Deputy together with a Head Steward and Supervisors would be integral to event planning and the pre event briefing. The provision and training of individual stewards will be calculated depending on the nature of the event taking into consideration the crowd demographic.

All car parks and external areas will be lit during the event and any incidents will be reported to control, logged and reviewed to determine any remedial action to prevent future issues.

All other existing policies and strategies will be adopted at the event to ensure public safety e.g. contingency, medical and evacuation plans.

See proforma risk assessment attached

**c) The prevention of public nuisance**

We are mindful of the residents within the local area and will adopt a policy consistent with existing procedures to minimise noise and light disruption. Floodlights will be turned off by 23:00 and no bottle bins or waste will be emptied or collected until the next day.

The Western Terrace which is the closest stand to noise sensitive premises will not be used and is excluded from this premises licence application.

We will advertise and operate an attended complaint telephone number through which noise complaints can be channelled. The feedback will be given to the sound engineers immediately to judge whether or not adjustments to the music level are required.

See proforma risk assessment attached

**d) The protection of children from harm**

We are a family-oriented business and do not provide entertainment of a sexual or adult nature. We have key on site personnel trained in safeguarding measures who are DBS checked and trained to deal with lost children and vulnerable adults.

In addition to the above children will not be allowed on the premises unaccompanied.

See proforma risk assessment attached



	work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	[REDACTED]
Date	21 <sup>st</sup> June 2019
Capacity	Head of Operations, Leeds Rugby, Emerald Headingley Stadium,

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13) If signing on behalf of the applicant, please state in what capacity**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
<b>Emerald Headingley Stadium</b>			
<b>St Michael's Lane</b>			
<b>Headingley</b>			
Post town	<b>LEEDS</b>	Postcode	<b>LS6 3BR</b>
Telephone number (if any)	[REDACTED]		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
[REDACTED]			