



Report to the Chief Officer (Highways & Transportation)

Date: 21st August 2019

Subject: Watercourse Maintenance Contract 2019 – Approval to Award

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary

1. Main issues

- The report seeks approval from the Chief Officer (Highways & Transportation) to Award the Watercourse Maintenance Contract 2019.
- The contract period is envisaged to start on or around 1st September 2019. The tender will be awarded to Peter Duffy Limited for a two year period, with an option to extend for up to 24 months subject to their satisfactory performance.

2. Best Council Plan Implications (click [here](#) for the latest version of the Best Council Plan)

- This contract will provide a contractor for the flood risk management team to carry out their duties regarding maintaining watercourses and flood risk management schemes across the city.

3. Resource Implications

- The award of this contract is judged to be value for money and is effective use of council resources in comparison to preparing quotes for each individual order.

Recommendations

- a) The Chief Officer (Highways & Transportation) is requested to approve the recommendation to award the Watercourse Maintenance Contract 2019

- b) The contract is to be awarded to Peter Duffy Limited in the schedule of rates submitted.

1. Purpose of this report

- 1.1.1 The purpose of this report is to inform the Chief Officer (Highways & Transportation) of the requirement to Award the Watercourse Maintenance Contract 2019.

2. Background information

- 2.1 The current Watercourse Maintenance Contract has expired with no further option to extend it for a further period of time.

3. Main issues

- 3.1 Approval to tender the Watercourse Maintenance Contract 2019 (Extendable to 2023) was given by the Chief Officer Highways and Transportation on the 12th March 2019.
- 3.2 A tender was published on Yortender on the 14th May 2019 using the open tender process.
- 3.3 Seven tender returns were received on 14th June 2019.
- 3.4 The seven tenderers quality submissions were assessed on a consensus basis by a panel of three Highways and Transportation Officers and this was chaired by an officer from the Highways and Transportation Procurement Team
- 3.5 Five tenderers quality submissions passed the quality threshold test, their financial submissions were then assessed to find the preferred tenderer.
- 3.6 The contract is to be awarded to one contractor who will provide a 24 hour emergency call out service and carry out works orders placed as and when required for planned and one off schemes.

4. Corporate considerations

4.1 Consultation and engagement

- 4.1.1 This collaboration contract with other West Yorkshire Authorities is a new version of a previous four year work contract which was considered to be a successful joint contract saving procurement staff time and contracted contractors the opportunity to offer rates based on the anticipation of receiving more works orders than if each Council tendered individual contracts.
- 4.1.2 Consultation has taken place with the Finance Section who confirm that the funding is available from revenue budgets as and when work is required.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 Due consideration will take place as part of the Corporate Procurement process and it is currently not applicable for an Equality, Diversity, Cohesion and Integration screening / impact assessment to be undertaken at this time.

4.3 Council policies and the Best Council Plan

4.3.1 Well planned maintenance of the flood risk management schemes and watercourses infrastructure will help to prevent flood events and enable people to easily move around the city.

Climate Emergency

4.3.2 This contract is to maintain Leeds City Council existing and proposed infrastructure assets which manage a variety of measures city wide to prevent or reduce flooding now and from possible future climate change events.

4.4 Resources, procurement and value for money

4.4.1 The award of this contract is judged to be value for money and is an effective use of council resources in comparison to preparing tenders for each individual order.

4.4.2 The contract will be awarded to one contractor for 24 months who has submitted a compliant tender. This contractor will be offered, subject to satisfactory performance, the opportunity to extend the contract by one year and revise their rates in accordance with the contracts terms and conditions, thereafter one further extension is allowable if acceptable to both parties.

4.4.3 The estimated annual spend by Leeds City Council will be £ 600,000 and for the 4 year contract this will be around £2.4 million. This is a schedule of rates contract with no guarantee of any works orders being placed.

4.5 Legal implications, access to information, and call-in

4.5.1 This is a consequential Significant Operational Decision further to a previous key decision.

4.5.2 There are no specific legal implications arising from this report. All activities relating to the proposed contract have been executed strictly in accordance with the Council's Contract Procedure Rules.

4.6 Risk management

4.6.1 The award of this contract to enable call off works will maintain efficiencies in procuring this type of work.

5. Conclusions

5.1 The award of this Contract is an efficient use of council resources and is judged to be value for money in comparison to tendering individual orders or contracts across West Yorkshire.

6. Recommendations

- a) The Chief Officer (Highways & Transportation) is requested to approve the recommendation to award the Watercourse Maintenance Contract 2019

- b) The contract is to be awarded to Peter Duffy Limited in the schedule of rates submitted.

7. Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.