

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Adults and Health	Service area: Commissioning
Lead person: David Peel	Contact number: 0113 378 3836

1. Title: Request to approve 3 x contract extensions and waivers in accordance with Contracts Procedure Rule 21.1 and 27.1 for extra care services

Is this a:

Strategy / Policy

Service / Function

Other

If other, please specify

2. Please provide a brief description of what you are screening

This assessment is screening the request to approve three contract extensions in accordance with Contracts Procedure Rule 21.1 and additional waiver of Contract Procedure Rules 9.1 and 9.2 for the existing extra care services at Assisi Place, The Laureates and Yew Tree and Rosewood.

Extra care housing is a form of supported housing. It is usually designed to provide older people who have varying levels of care needs with a self-contained home and access to on-site care and support. While based at a named site, the services covered here are citywide and open to all citizens of Leeds who meet the eligibility criteria. This criteria normally includes a level of assessed eligibility based on an individual's circumstances and has itself been subject to equality screening as a function.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	✓	
Have there been or likely to be any public concerns about the policy or proposal?		✓
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		✓
Could the proposal affect our workforce or employment practices?		✓
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		✓

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)
- [Extra care services themselves are generally there for adults aged 55 and over who have](#)

assessed eligible care needs. The referrals from Social Workers to schemes would generally be for older citizens.

- **Key findings**

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

While predominantly aimed towards older citizens, individuals of any age who would be recognised as potentially benefiting from the service could be nominated to the schemes. Any adults younger than 55 and living at an extra care scheme (for example as a partner) could access the services covered by this impact assessment if recognised as eligible following a NAME assessment. Beyond the positive benefits of the delivered care, support and peace of mind to the individual, secondary benefits can be experienced by carers, family members and significant parties who themselves can be of any age and any level of ability.

With regards older people accessing the services, there is a positive impact in that the care provided within extra care offers a viable alternative to residential care and can help older people to remain living independently, in their own homes, for longer.

- **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

Positive impact will continue to be achieved through the service by primarily offering a viable alternative to residential care helping older people to remain living independently, in their own homes, for longer. The service specification clearly emphasises that the service is to be delivered with due regard to the obligations contemplated by section 149 of the Equality Act 2010.

5. If you are *not* already considering the impact on equality, diversity, cohesion and integration you *will need to carry out an impact assessment*.

Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Michelle Atkinson	Project Lead, Older People's Commissioning	03/09/2019

7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.

Appendix One

- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to Governance Services	Date sent: n/a
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent: 25.09.2019
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent: n/a