



**Report of** Service Manager, Tenant Engagement  
**Report to** Chief Officer Housing Management  
**Date:** 4 October 2019  
**Subject:** Record of Decisions – Housing Advisory Panels – 1 July 2019 to 30 September 2019

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## Summary

### 1. Main issues

- The 11 Housing Advisory Panels (HAPs) are supported by the Resources and Housing Directorate to invest in a range of environmental and community related projects.
- The panels are tenant led, each making decisions about the financial support for projects in line with locally agreed priorities and in support of the Councils 2019/20 priorities.
- The panels form an important part of the services tenant engagement framework and are a catalyst to make local projects happen that address tenants concerns or differences in satisfaction with services.
- Between the 1 July 2019 and 30 September 2019 the panels supported 40 projects to a value of £83,217.89. A full list of projects is provided in appendix A.

### 2. Best Council Plan Implications (click [here](#) for the latest version of the Best Council Plan)

- HAP funding applications are required to make clear how they are contributing to Best Council Plan priorities. For the projects recommended for funding between 1 July 2019 and 30 September 2019:
  - a. 2 support tenants and residents to live with dignity and stay independent for as long as possible;

- b. 5 help tenants and residents be safe and feel safe;
- c. 18 enable tenants and residents to live more happy, healthy and active lives;
- d. 1 project helped tenants and residents earn enough to support themselves and their families;
- e. 7 support living in good quality, affordable homes in clean and well cared for places;
- f. 5 helped tenants and residents enjoy greater access to green spaces, leisure and the arts; and
- g. 2 projects supported doing well at all levels of learning and having the skills tenants and residents need for life

### **3. Resource Implications**

- There are no resource implications associated with the contents of this report.

### **Recommendations**

1. That the Chief Officer Housing Management approve the 40 tenant led environmental and community related funding recommendations of the HAPs from 1 July 2019 to 30 September 2019.

#### **1. Purpose of this report**

- 1.1 The present to the Chief Officer Housing Management all the projects recommended for funding by the 11 HAPs.

#### **2. Background information**

- 2.1 For 2019/20 Leeds City Council has committed £450k for a range of local environmental and community related projects that tackle and address the concerns and priorities of tenants. Projects that will improve tenant satisfaction with the environment and the neighbourhood as a place to live and that will enhance the opportunities and wellbeing of tenants helping to create more sustainable communities and successful tenancies.
- 2.2 The nature of what activity is funded is driven by the service receiving recommendations from 11 locally focussed Housing Advisory Panels. These recommendations have to evidence how each project will benefit tenants and the community in which they live, as well as making clear the activities link to wider Council priorities.

#### **3. Main issues**

- 3.1 The 11 Housing Advisory Panels (HAPs) are supported by the Resources and Housing Directorate to invest in a range of environmental and community related projects.

- 3.2 The panels are tenant led, each making decisions about the financial support for projects in line with locally agreed priorities and in support of the Councils priorities.
- 3.3 The panels form an important part of the services tenant engagement framework and are a catalyst to make local projects happen that address tenants concerns or differences in satisfaction with services.
- 3.4 Between the 1 July 2019 and 30 September 2019 the panels supported 40 projects to a value of £83,217.89. A full list of projects is provided in appendix A.

## **4. Corporate considerations**

### **4.1 Consultation and engagement**

- 4.1.1 HAPs themselves are tenant led and are an important part of the services Tenant Engagement Framework.

### **4.2 Equality and diversity / cohesion and integration**

#### **4.2.1 Equality and Diversity / Cohesion and Integration**

HAPs and the funding application process take equality into account by:

- Requiring applicants to evidence what community need they are helping to meet by the project and how they have consulted with the local community;
- Setting local funding priorities based on reviewing a range of community related information such as demographic data, tenant age profiles, satisfaction and performance information and stock profile.
- Sharing good practice between panels where particular customer groups are advantaged and the benefits of a local project could be used successfully elsewhere in the city.
- Equality monitoring of existing HAP members and undertaking targeted recruitment to attract under-represented groups.

### **4.3 Council policies and the Best Council Plan**

- 4.3.1 HAP funding applications are required to make clear how they are contributing to Best Council outcomes. For the projects recommended for funding between 1 July 2019 and 30 September 2019:
- 2 support tenants and residents to live with dignity and stay independent for as long as possible;
  - 5 help tenants and residents be safe and feel safe;
  - 18 enable tenants and residents to live more happy, healthy and active lives;
  - 1 project helped tenants and residents earn enough to support themselves and their families;

- 7 support living in good quality, affordable homes in clean and well cared for places;
- 5 helped tenants and residents enjoy greater access to green spaces, leisure and the arts; and
- 2 projects supported doing well at all levels of learning and having the skills tenants and residents need for life

### Climate Emergency

4.3.1 The majority of HAP funded applications support tenants and residents overall health and well-being and/or improvements to the immediate environment of residents. HAP projects therefore support at a very local level wider council climate change priorities. During quarter three, local HAPs are being presented with further information about climate change, encouraging local discussion and action at a community level.

## **4.4 Resources, procurement and value for money**

4.4.1 Value for money is achieved by:

- Requiring applicants to evidence how they have considered value for money in their funding applications;
- Using Internal Service Providers for the delivery of environmental related schemes;
- Encouraging match funded projects; and
- Working closely with other Council teams and services, in particular local Communities Teams.

## **4.5 Legal implications, access to information, and call-in**

4.5.1 None

## **4.6 Risk management**

4.6.1 There are no specific risks associated with this report. The HAP funding application process has in place a number of controls to ensure funds are used effectively and that the risks to Leeds City Council are minimised.

## **5. Conclusions**

5.1 This report summarises the recommendations made by the HAPs and the current controls and processes in place to ensure local priorities are met.

## **6. Recommendations**

6.1 That the Chief Officer Housing Management, approve the 40 tenant led environmental and community related funding recommendations of the HAPs from 1 July 2019 to 30 September 2019.

## **7. Background documents<sup>1</sup>**

7.1 None.

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<sup>1</sup> The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.