

**Report of Deputy Director, Integrated Commissioning, Adults and Health**

**Report to Director of Adults and Health**

**Date: 19<sup>th</sup> February 2020**

**Subject:** Request to waive Contract Procedure Rules (CPR) 9.1 (requirement of competition) and 9.2 (invitation of a minimum of four written tenders), using the authority set out in CPR 1.3, to enter into 7 individual interim contracts with Advonet, Connect in the North, Hamara Healthy Living Centre, Health for All (Leeds) Ltd, The Conservation Volunteers, Chapeltown CAB and HF Trust Limited for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of a variety of learning disability day opportunities and information and advice service.

|  |   |
|--|---|
| Are specific electoral wards affected?<br>If yes, name(s) of ward(s):  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Has consultation been carried out?   | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration?  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Will the decision be open for call-in?   | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information?<br>If relevant, access to information procedure rule number:<br>Appendix number: | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

**Summary**

**1. Main issues**

- Adults and Health currently hold contracts with Advonet, Connect in the North, Hamara Healthy Living Centre, Health for All (Leeds) Ltd, The Conservation Volunteers, Chapeltown Citizen Advice Bureau (CAB) and HF Trust Limited for the provision of a variety of learning disability day opportunities and information and advice. These 7 contracts are due to expire on 31<sup>st</sup> March 2020, with no further extensions available to utilise.
- This report will seek to enter into individual interim contracts with the 7 listed providers, to continue to provide the current learning disabilities day opportunities and information and advice.
- Ongoing work is taking place to review learning disabilities provision across Leeds. Entering into interim contracts with these projects will ensure continuity of provision for adults with learning disabilities, whilst allowing officers to undertake value for

money work, better understand the current offer available for day opportunities and to explore future commissioning options.

## 2. Best Council Plan Implications (click [here](#) for the latest version of the Best Council Plan)

- The main domains of the Best City Priorities that these day opportunities contribute towards are '*Health and Wellbeing*' and '*Safe, Strong Communities*'.
- All of the projects contribute towards achieving the outcomes: '*Be safe and feel safe*'; '*Enjoy happy, healthy and active lives*'; '*Enjoy greater access to green spaces, leisure and the arts*', and; '*Live with dignity and stay independent as long as possible*'.

## 3. Resource Implications

- This report covers 7 recommended decisions to enter into interim contracts with 7 different providers. The annual value of each of these decisions for a 12 month period are as follows;
  - Advonet, Leep1 (user-led day opportunities) £54,711.00. Total contract value including 12 month extension £109,422.00.
  - Connect in the North, Through the Maze (Information and Signposting Service) £76,116.00. Total contract value including 12 month extension £152,232.00.
  - Hamara Healthy Living Centre, HALO (South Asian Day Support) £150,990.00. Total contract value including 12 month extension £301,980.00.
  - Health for All (Leeds) Ltd, The Bridge (South Leeds Day Support) £175,000.00. Total contract value including 12 month extension £350,000.
  - The Conservation Volunteers, Hollybush (Environmental and Gardening Project) £68,507.57. Total contract value including 12 month extension £137,015.14.
  - Chapeltown CAB, Learning Disability Specialist Advice Service £57,034.98. Total contract value including 12 month extension £114,069.96.
  - HF Trust Limited, Keeping in Touch Project £80,894.00. Total contract value including 12 month extension £161,788.00.
- Funding has been identified within existing resources from the Learning Disability Pooled Budget.
- Officer time will be necessary in order to monitor and review each contract prior to any re-commissioning. This will be met through existing capacity from within the Adults and Health Integrated Commissioning Team, along with officer time from support areas such as Finance and Procurement and Commercial Services as appropriate.
- The projects all currently represent value for money; this has been demonstrated through annually submitted Service Cost Analysis Forms (SCAFs) which have been scrutinised by Commissioning Officers. None of these projects have been awarded with uplifts over the life of the projects, which in turn has led to efficiencies being made within the existing envelope since they were awarded in 2014 and 2015, to

meet inflationary and staffing cost demands. The majority of these projects supplement the contract funding through charitable donations and income generation to keep them sustainable. Therefore, there is currently no scope to further reduce the funding of these projects as it would render them inoperable.

## **Recommendations**

- a) The Director of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with Advonet for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the LEEP1 project. This contract will commence on 1st April 2020.
- b) The Director of Adults and Health is recommended to approve the waiver CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with Connect in the North for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the Through the Maze project. This contract will commence on 1st April 2020.
- c) The Director of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with Hamara Healthy Living Centre for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the HALO project. This contract will commence on 1st April 2020.
- d) The Director of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with Health for All (Leeds) Ltd for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of The Bridge project. This contract will commence on 1st April 2020.
- e) The Directors of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with The Conservation Volunteers for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the Hollybush project. This contract will commence on 1st April 2020.
- f) The Directors of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with Chapeltown CAB for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the Learning Disability Specialist Advice Service. This contract will commence on 1st April 2020.
- g) The Director of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with HF Trust Limited for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the Keeping in Touch Project. This contract will commence on 1st April 2020.

## **1. Purpose of this report**

- 1.1 The Director of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to award 7 individual interim contracts to 7 different providers for a period of 12 months with the option to extend for up to a further 12 months, for the provision of a variety of learning disabilities day opportunities and information and advice.

## **2. Background information**

- 2.1 The 7 contracts considered in this report are; Advonet - LEEP1, Connect in the North - Through the Maze, Hamara Healthy Living Centre - HALO, Health for All (Leeds) Ltd - The Bridge, The Conservation Volunteers - Hollybush, Chapeltown CAB - Learning Disability Specialist Advice Service and HF Trust Limited - Keeping in Touch Project. These projects provide a range of opportunities, information and advice to adults with learning disabilities in Leeds. This includes user-led activity groups, advice and support around benefits and rights, socialisation and peer support groups, targeted work to ethnic minority communities, volunteering and employment opportunities, community integration, and physical activities such as gardening and sports. Further information regarding all of these contracts is included at Appendix 1.
- 2.2 In 2009, the learning disabilities Day Services Modernisation project was undertaken, with a goal to move away from large congregate services, towards more personalised, community based projects and support. This resulted in a number of providers being awarded with grants and contracts to provide a diverse range of day opportunities for adults with learning disabilities across Leeds. The 7 contracts within this report were awarded following this project and have contributed to an increased choice of opportunities available across the city, supporting the achievement of positive outcomes for those who attend. Moreover, these third sector providers have offered viable, value for money alternatives to traditional 'adult social care day services'.
- 2.3 The third sector providers also demonstrate wider benefits to the city of Leeds, significantly contributing to social value. For example, these projects engage with local communities through integration and education, whilst also providing volunteering and employment opportunities for local people. These projects have engaged with one another and the wider third sector community, supporting each other through sharing best practice, developing training and building on community assets.
- 2.4 Day opportunities, information and advice provision is a valuable resource for people with learning disabilities. These 7 contracts work within the principles of strengths-based approach, in which the focus is on individuals' strengths and abilities, and what keeps individuals well and supports and maintains their independence. This approach is used to support people with learning disabilities to achieve their personal outcomes and live fulfilling lives, whilst working under some shared outcomes and principles including reducing social isolation, promoting increased independence, choice and control and offering meaningful and diverse activities. Information and advice can also empower people to make informed decisions about their lives. Moreover, for people who attend the projects that live with their families, these contracts can provide respite for families whilst providing meaningful activity and engagement for people who otherwise may not be receiving support.

- 2.5 All of these contracts have continued to deliver a good quality provision. This has been demonstrated through contract monitoring, in which the quarterly monitoring submissions have shown positive outcomes for the people who have accessed the projects, for example, positive outcomes have been demonstrated through measured KPIs and case studies.
- 2.6 These projects have all received positive service user and stakeholder feedback, and are highly valued by those that have accessed these services. Not only has this been demonstrated through quarterly monitoring submissions, but also through feedback at wider events and forums, including the Learning Disability Partnership Board.
- 2.7 The Leeds Learning Disability Partnership Board Strategy 'Being Me' (2018 to 2021) was refreshed in 2018 following consultation with people with learning disabilities, their families, advocates, voluntary sector partners and other members of the Leeds Learning Disability Partnership Board. The Strategy is formed around three themes; 'Being Safe', 'Being Well' and 'Being Connected', with the sub priorities of 'Being Connected' identified as social, travel and employment. Regular sub-group meetings are held to discuss how the city is working towards these themes. All of the 7 projects discussed within this report support the achievement of the themes identified within the Leeds Learning Disability Partnership Board Strategy 'Being Me' (2018 to 2021).
- 2.8 The duration of the contracts with Advonet - LEEP1, Connect in the North - Through the Maze, Hamara Healthy Living Centre - HALO, Health for All (Leeds) Ltd - The Bridge and The Conservation Volunteers - Hollybush were from April 2015 to March 2018 with the option of two 12 month extensions available. Both of these extensions have been utilised with no further extensions available to use.
- 2.9 The duration of the contracts with Chapeltown CAB - Learning Disability Specialist Advice Service and HF Trust Limited - Keeping in Touch were from April 2014 to March 2017, with the option of two 12 month extensions available, Both of these extensions were utilised, and in March 2019, CPRs 8.1 and 8.2 were waived to enter into 2 individual interim contracts with Chapeltown CAB - Learning Disability Specialist Advice Service and HF Trust Limited - Keeping in Touch project for a period of 12 months. These interim contracts brought these two projects in line with the above contracts in terms of their expiry.
- 2.10 The above contracts were extended in order to explore future commissioning options. Since these decisions were taken, a review of all of learning disability provision for adults across the city has commenced.

### **3. Main issues**

- 3.1 All of the current contracts with these 7 projects expire on 31<sup>st</sup> March 2020, with no further extensions available to utilise.
- 3.2 There is currently a review taking place across all learning disability provision for adults in the city. Given the scale of this work stream, officers require intelligence from other project areas to explore options for day opportunity and information and advice provision, and to fully understand how these impact on one another. A large number of people with learning disabilities access or receive support from several projects and types of provision considered within the review. Any changes made to one type of provision as a result of review findings, may directly (or in-directly) impact on another area of provision. The timeline of this review is regularly

monitored with colleagues across Adults and Health, and will be communicated with Procurement and Commercial Services.

- 3.3 Moreover, to draw conclusions and develop future options for these particular projects and other learning disability day opportunities in the city, it is crucial that a joint approach amongst colleagues across Adults and Health is taken across all aspects of provision. A joint approach not only ensures shared values, outcomes and intelligence, but can also allow for sharing of best practice and lessons learnt amongst commissioners, colleagues and other key stakeholders including providers. The 7 contracts considered within this report have delivered excellent outcomes for people with learning disabilities in the city, in which a number of these positive approaches could be shared across other areas of work.
- 3.4 One key aspect of the learning disability review will be to analyse the expenditure on learning disability day opportunities across the city, including projects that we commission through a grant or contract and projects that are 'spot-purchased' on an individual basis. This work involves a large piece of data gathering to understand the whole offer in and around the city, and the value for money of each service. It is anticipated that this will also inform options in terms of any possible re-commissioning.
- 3.5 By awarding these 7 projects with interim contracts, this will align these with other contracts and timelines included in the wider learning disability review. Moreover, this will avoid the possibility of disjointed approaches taking place, in which otherwise conclusions could be drawn prematurely without considering all of the intelligence that will become available.

#### **Consequences if the proposed action is not approved**

- 3.6 As outlined within this report, there is currently a wider review taking place across all learning disability provision for adults in the city. If the recommendations to enter into interim contracts with the 7 providers discussed within this report are not approved, this would have a significant impact on the ability to undertake this work. This would therefore have implications on the value for money work that is currently taking place as part of this review.
- 3.7 If the recommendations to enter into interim contracts with these providers are not approved, the projects would cease or be disrupted. This would have a significant impact on the people who access these day opportunities and information and advice projects, particularly in instances where no alternative provision is available. In the majority of cases, this would impact on individuals with a learning disability who have been assessed as requiring care and support under the Care Act 2014.
- 3.8 The possibility exists that if the recommendations to enter into an interim contracts is not approved, the projects could continue to be delivered off-contract on an implied basis after 31st March 2020, including all the risks that come with such a scenario.

#### **Advertising**

- 3.9 No advertising has taken place in regards to these decisions, and the 7 contracts considered within this report have not been subject to competition in relation to these decisions. As noted within this report, a review is currently being undertaken across all of Learning Disability provision for adults across the city, which will

provide intelligence that will inform future commissioning and procurement opportunities.

- 3.10 As all of the total values of each of these individual decisions is beneath the Key Decision threshold of £500,000.00, each of these decisions will be taken as a significant operational decision. Moreover, the value of each of the individual contracts is below the threshold set down by the Regulations for social and other specific services, currently set at £663,540.00. All of these projects are delivered from within the Leeds Local Authority region, in which each of the providers has extensive knowledge about the local community and the people that their projects are delivered to. These 7 contracts are not considered to be of interest to organisations based in other EU member states based on their value, and the requirement to support people with learning disabilities within their local community.

## **4. Corporate considerations**

### **4.1 Consultation and engagement**

- 4.1.1 A briefing paper was submitted to the Executive Member for Health, Wellbeing and Adults on 6<sup>th</sup> February 2020.
- 4.1.2 All of these projects were created following extensive consultation with key stakeholders, including people with learning disabilities and carers, in conjunction with the learning disabilities Day Services Modernisation project.
- 4.1.3 Ongoing contract management takes place with the providers through contract monitoring meetings and quarterly monitoring submissions. Regular communication also takes place with providers outside of these meetings through various means, including the Learning Disability Partnership Board.
- 4.1.4 The recommendations to enter into interim contracts with these 7 projects will not involve any change to current service delivery. However, any adjustments to the service model or service costs following ongoing reviews will involve consultations with the provider, people who use the services, carers and other stakeholders.

### **4.2 Equality and diversity / cohesion and integration**

- 4.2.1 An Equality and Diversity Impact Assessment Screening Tool has been completed and is included at Appendix 2. This assessment demonstrates that the projects covered by this report meet the desired equality requirements.

### **4.3 Council policies and the Best Council Plan**

- 4.3.1 The Leeds Learning Disability Partnership Board Strategy 'Being Me' (2018 to 2021) is formed around three themes; 'Being Safe', 'Being Well' and 'Being Connected'. The 7 projects discussed within this report contribute to all of these themes.
- 4.3.2 The Leeds Health and Wellbeing Plan (2016 to 2021) sets out the vision for Leeds to be *'a healthy and caring city for all ages, where people who are the poorest will improve their health the fastest'*. These 7 projects contribute to a number of the 12 priorities and the outcomes identified in this plan, with a particular contribution to the following priorities:

- *'Strong, engaged and well-connected communities.'*

- *'Get more people, more physically active, more often.'*
- *'Maximise the benefits of information and technology.'*
- *'A stronger focus on prevention.'*
- *'Support self-care, with more people managing their own conditions.'*
- *'Promote mental and physical health equally.'*
- *'A valued, well trained and supported workforce.'*
- *'The best care, in the right place, at the right time.'*

4.3.3 The Best Council Plan (2019/20-2020/21) is the Council's strategic planning document, setting out key priorities and outcomes for the city. It is driven by the city's Inclusive Growth and Health & Wellbeing Strategies. The main domains of the Best City Priorities that these projects contribute towards are *'Health and Wellbeing'* and *'Safe, Strong Communities'*. All of these projects contribute towards achieving the outcomes: *'Be safe and feel safe'*; *'Enjoy happy, healthy and active lives'*; *'Enjoy greater access to green spaces, leisure and the arts'*, and; *'Live with dignity and stay independent as long as possible'*.

#### Climate Emergency

4.3.4 The Council declared a Climate Emergency in March 2019, with the stated ambition of working towards a carbon neutral city by 2030. In order to support the achievement of this, it is paramount that the impact on the climate is considered across all officer work. The 7 projects considered in this report are all provided across Leeds, reducing the need for people to travel outside of the local area to attend day opportunities, therefore potentially reducing the carbon emissions and improving air quality.

4.3.5 Within these projects, people who attend are often encouraged to take part in walking activities and utilise public transport. By supporting people to increase their independence, for example through travel training where appropriate, this not only achieves a positive outcome for the individual but can also reduce the impact on the environment by reducing the usage of private vehicle transport.

4.3.6 Moreover, a number of these providers undertake activities that can be considered 'environmentally friendly'. Examples of these activities include using recycled materials for arts and crafts, and gardening and food growing in which produce can be used towards creating healthy meals.

4.3.7 Through ongoing contract management, providers will be encouraged to actively engage with the climate change agenda. Examples could include adhering to and working within the values of Council policy and guidance in relation to climate change, a reduction in carbon emissions through, for instance, decreasing private vehicle usage, using and/or investing in 'eco-friendly' resources.

#### **4.4 Resources and Value for Money**

4.4.1 The values of each of the requested decisions to waive CPRs 9.1 and 9.2 are as follows:

| <b>Provider and Project Name</b> | <b>Annual Value of contract</b> | <b>Maximum possible expenditure if the full 12 month extension is also</b> |
|----------------------------------|---------------------------------|--|
|                                  |                                 |  |



|  |             | <b>utilised</b> |
|--|-------------|-----------------|
| <b>Advonet</b><br>LEEP1<br>(User-led day opportunities)                                  | £54,711.00  | £109,422.00     |
| <b>Connect in the North</b><br>Through the Maze<br>(Information and Signposting Service) | £76,116.00  | £152,232.00     |
| <b>Hamara Healthy Living Centre</b><br>HALO<br>(South Asian Day Support)                 | £150,990.00 | £301,980.00     |
| <b>Health for All (Leeds) Ltd</b><br>The Bridge<br>(South Leeds Day Support)             | £175,000.00 | £350,000.00     |
| <b>The Conservation Volunteers</b><br>Hollybush<br>(Environmental and Gardening Project) | £68,507.57  | £137,015.14     |
| <b>Chapelton CAB</b><br>Learning Disability Specialist Advice Service                    | £57,034.98  | £114,069.96     |
| <b>HF Trust Limited</b><br>Keeping in Touch Project                                      | £80,894.00  | £161,788.00     |

- 4.4.2 All of the projects will remain at the current annual contract value. Funding will continue to be provided through the Learning Disability Pooled Budget and has therefore been identified within existing resources.
- 4.4.3 As part of the learning disabilities Day Services Modernisation project, all of these projects were evaluated on value for money. As part of contract monitoring, the providers submit an annual SCAF to demonstrate how the contract money has been spent.
- 4.4.4 Moreover, the current unit costs per hour for these projects has remained comparably low, based on initial information gathered through the wider learning disability review about services that are 'spot-purchased' on an individual basis. As outlined in Appendix 1 of this report, current unit costs per hour for these 7 projects ranges from £4.05 per hour to £10.06 per hour, with the lower priced services relying significantly on other funding resources to support service delivery. These projects have not been awarded any uplifts since the contracts were first awarded in 2014 and 2015. Commissioning Officers have completed on-going financial analysis with the providers to support them to work within the existing budgets to meet increasing costs without uplifts being awarded. Commissioning Officers are therefore confident that the projects currently represent value for money.
- 4.4.5 As part of the wider review of learning disability provision across the city, value for money will be considered across all areas. The intelligence gathered from the various work streams within this review will be crucial in making informed decisions relating to the future model, delivery and budget envelope for learning disabilities day opportunities, and information and advice, provision.
- 4.4.6 All of these projects have continued to receive positive feedback from people that attend, and their family and carers. This has been demonstrated through a variety

of ways including service user feedback collected by the providers, case studies submitted through quarterly monitoring and feedback through wider forums and events.

#### **4.5 Legal implications, access to information, and call-in**

- 4.5.1 The decisions highlighted in this report will be taken by the Director of Adults and Health in line with the officer delegation scheme as detailed in Part 3 of the Council's Constitution.
- 4.5.2 As the entire value of each of the individual recommendations to enter into a 12 month interim contract with the full 12 month extension is over £100,000 but under £500,000, this report is submitted as a significant operational decision and is not subject to call-in.
- 4.5.3 Awarding new contracts direct to the providers in this way without seeking competition could leave the Council open to a potential claim from other providers, to whom this contract could be of interest, that the Council has not been wholly transparent. In terms of transparency it should be noted that case law suggests that the Council should always consider whether contracts of this value should be subject to a degree of advertising. It is up to the Council to decide what degree of advertising would be appropriate. In particular, consideration should be given to the subject-matter of the contract, its estimated value, the specifics of the sector concerned (size and structure of the market, commercial practices, etc.) and the geographical location of the place of performance.
- 4.5.4 The Director of Adults and Health has considered this and, due to the nature of the projects being delivered and the requirement to be physically located in Leeds, is of the view that the scope and nature of the projects is such that it would not be of interest to providers in other EU member states.
- 4.5.5 There is a risk of an ombudsman investigation arising from a complaint that the Council has not followed reasonable procedures, resulting in a loss of opportunity. Obviously, the complainant would have to establish maladministration. It is not considered that such an investigation would necessarily result in a finding of maladministration however such investigations are by their nature more subjective than legal proceedings.
- 4.5.6 Although there is no overriding legal obstacle preventing the waiver of Contracts Procedure Rules 9.1 and 9.2, these comments should be noted by the Director of Adults and Health in making the final decision as to the award of the interim contracts being the best course of action for the Council and that in doing so it represents best value for the Council.

#### **4.6 Risk management**

- 4.6.1 Entering into interim contracts with these providers would involve no change to current service delivery.
- 4.6.2 If the 7 recommendations to enter into interim contracts with these providers are not approved, the projects would cease or be disrupted. This would have a significant impact on the people who access these day opportunities and information and advice projects, particularly in instances where no alternative provision is available. In the majority of cases, this would impact on individuals with a learning disability who have been assessed as requiring care and support under the Care Act 2014.

- 4.6.3 The possibility exists that if the recommendations to enter into 7 interim contracts are not approved, the projects could continue to be delivered off-contract on an implied basis after 31st March 2020, including all the risks that come with such a scenario.
- 4.6.4 There is a risk that the combined value of all of these decisions could be considered to be over the Significant Operational Decision threshold and therefore a Key Decision. However, as demonstrated throughout this report, the decision maker will be making 7 individual decisions in relation to 7 different contracts, based on 7 individual recommendations. All of these recommendations have been provided within one report as they all relate to learning disabilities day opportunities and information and advice projects, with the same rationale regarding the recommendations to award them each with an interim contract. However, all of these services are distinctly different, operating within their own right and providing individual services. Moreover, by presenting the recommendations in this manner, this demonstrates transparency regarding all of these decisions taking place.

## **5. Conclusions**

- 5.1 The 7 contracts discussed throughout this report will end on 31<sup>st</sup> March 2020, with no further extensions available.
- 5.2 Officers are currently undertaking a review all of learning disability provision across the city. Intelligence gathered from this review will be crucial in making informed decisions relating to the future model, delivery and budget envelope for learning disabilities day opportunities, and information and advice, provision. This review is yet to be concluded.
- 5.3 All of the above projects are currently demonstrating value for money based on our current knowledge of the learning disability day opportunity provision across the city. These projects have not been awarded any uplifts since the contracts were first awarded in 2014 and 2015. Commissioning Officers have completed on-going financial analysis with the providers to support them to work within the existing budgets to meet increasing costs without uplifts being awarded. Commissioning Officers therefore are confident that the projects currently represent value for money and efficiencies have been found through the life of the contracts. Awarding these projects with interim contracts will allow officers to complete further work to accurately understand the whole learning disability day opportunity offer available in and around Leeds.
- 5.4 All of the above contracts are currently considered to be providing good quality support and information to the people whom use them. This has been demonstrated through regular contract monitoring and service user feedback.
- 5.5 The funding for the recommended decisions to enter into 7 individual interim contracts with each of the providers will continue to be allocated from the Learning Disability Pooled Budget.

## **6. Recommendations**

- 6.1 The Director of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with Advonet for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the LEEP1 project. This contract will commence on 1st April 2020.

- 6.2 The Director of Adults and Health is recommended to approve the waiver CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with Connect in the North for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the Through the Maze project. This contract will commence on 1st April 2020.
- 6.3 The Director of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with Hamara Healthy Living Centre for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the HALO project. This contract will commence on 1st April 2020.
- 6.4 The Director of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with Health for All (Leeds) Ltd for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of The Bridge project. This contract will commence on 1st April 2020.
- 6.5 The Directors of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with The Conservation Volunteers for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the Hollybush project. This contract will commence on 1st April 2020.
- 6.6 The Directors of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with Chapeltown CAB for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the Learning Disability Specialist Advice Service. This contract will commence on 1st April 2020.
- 6.7 The Director of Adults and Health is recommended to approve the waiver of CPRs 9.1 and 9.2, using the authority set out in CPR 1.3, to enter into an interim contract with HF Trust Limited for a period of 12 months, with the option of an extension for up to a further 12 months, for the provision of the Keeping in Touch Project. This contract will commence on 1st April 2020.

## **7. Background documents<sup>1</sup>**

- 7.1 None.

## **8. Appendices**

- 8.1 Information regarding the 7 contracts discussed within this report is included at Appendix 1.
- 8.2 An Equality and Diversity Impact Assessment Screening Tool has been completed and is included at Appendix 2.

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<sup>1</sup> The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

## Appendix

### What is your reason for waiving CPRs?

|   |   |  |
|---|---|--|
| There is a genuine, unforeseeable emergency meaning there is no time to go through a procurement process (e.g. to deal with the consequences of extreme weather). | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| To purchase supplies or services on particularly advantageous terms due to liquidation/administration.  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Requirement to put a contract in place with a current provider whilst a review of the services is completed.  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Ran out of time to undertake a new procurement exercise   | <input type="checkbox"/> <b>Yes</b>     | <input checked="" type="checkbox"/> No |
| Other (please provide summary here)<br>.....<br>.....<br>.....  | <input type="checkbox"/> <b>Yes</b>     | <input type="checkbox"/> No            |