

## Record of Officer Decision

This form is the written record of a key or significant operational decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision
<b>Director<sup>1</sup></b>	The Director of Children's & Families	
<b>Contact person:</b>	Adele Robinson	Telephone number: 07891 276856
<b>Subject<sup>2</sup>:</b>	Leeds West Academy bulge works for September 2020	
<b>Decision details:</b>	What decision has been taken? <sup>3</sup> Request authority to spend and incur expenditure of <b>£110,000</b> from scheme code <b>33176/BGE/LWA</b>	
	A brief statement of the reasons for the decision <sup>4</sup> An increase in demand for secondary school places has resulted in the need for additional places in the West of the city. Approximately 5FE (150 places) has been added for academic year 2020/2021 (by schools going over PAN without additional accommodation or by placing bulge cohorts that require capital investment) Leeds West Academy will be taking a bulge cohort of 60 places from September 2020 and requires capital investment of <b>£110,000</b> .  White Rose Academy is self-delivering the internal remodelling works required to create 2 additional general teaching spaces and a science lab and therefore the funds will be transferred over following receipt of paid invoices/valuations. The academy will be responsible for funding any overspend should the costs exceed the agreed budget figure of <b>£110,000</b> . The works are due to commence in June to ensure they are completed for the start of the next academic year.	
	Brief details of any alternative options considered and rejected by the officer at the time of making the decision  In addition to the 60 places at Leeds West Academy, a 30 place bulge has been agreed at Pudsey Grangefield and a 58 place bulge has been agreed at	

<sup>1</sup> With delegated authority set out in Constitution

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.


<sup>4</sup> Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal or Equality colleagues as appropriate.

	Farnley Academy (both by going over PAN with no capital investment)	
<b>Affected wards:</b>	Bramley & Stanningley	
<b>Details of consultation undertaken<sup>5</sup>:</b>	Executive Member Cllr Pryor has been briefed on the bulge for Leeds West Academy as it was originally included in a joint report for all the bulge schemes (going to June Executive Board) but due to programme implications requires an earlier decision.	
	Ward Councillors Cllr Gruin & Cllr Ritchie have been briefed on this proposal by colleagues in the Sufficiency and Participation team.	
	Others Head Teacher & White Rose Academy board members	
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Head of Service Learning Systems Children's & Families. Decision required by Friday 5 June.	
<b>List of Forthcoming Key Decisions<sup>6</sup></b>	Date Added to List:-	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s)	
	Signature	Date
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

<sup>5</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>6</sup> Complete this section for key decisions only

<sup>7</sup> Significant operational decisions are never available for call in. Key decisions are always available for call in unless they have been exempted from call in.

	<p><b>If exempt from call-in</b>, the reason why call-in would prejudice the interests of the council or the public:</p>	
<p><b>Approval of Decision</b></p>	<p>Authorised decision maker<sup>8</sup>  Viv Buckland – Head of Service Learning Systems Children’s &amp; Families</p>	
	<p>Signature</p> 	<p>Date: 3/6/20</p>

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<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.