

Record of Officer Decision

This form is the written record of a key or significant operational decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision
Director¹	The Director of Children and Families	
Contact person:	Robert Thirtle	Telephone number: 0113 3787206
Subject²:	<p>Planned Maintenance Programme 2020/21</p> <p>Tender Acceptance: North East SILC (West Oaks) Capital Scheme Number: 33225/RFG/000</p>	
Decision details:	What decision has been taken? ³	
	<p>The Head of Learning Systems accepted the tender supplied by Leeds LEP in the sum of £405,760.49 to carry out Roofing works at North East SILC (West Oaks)</p>	
	<p>A brief statement of the reasons for the decision⁴</p> <p>This scheme forms part of the DCR for the Planned Maintenance Programme 2020/21 which was approved by the Director of Children and Families on 10th February 2020.</p>	
	<p>Brief details of any alternative options considered and rejected by the officer at the time of making the decision</p> <p>N/A</p>	
Affected wards:	Wetherby	

¹ With delegated authority set out in Constitution

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.

⁴ Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal or Equality colleagues as appropriate.


Details of consultation undertaken⁵:	Executive Member	
	Ward Councillors	
	Others	
Implementation	Officer accountable, and proposed timescales for implementation	
List of Forthcoming Key Decisions⁶	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s)	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Viv Buckland, Head of Service, Learning Systems	

⁵ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁶ Complete this section for key decisions only

⁷ Significant operational decisions are never available for call in. Key decisions are always available for call in unless they have been exempted from call in.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

	<p>Signature</p>  A handwritten signature in black ink on a light gray background. The signature is stylized, featuring a large, circular loop on the right side and a horizontal line extending to the left. The overall shape is somewhat abstract and cursive.	<p>Date 11/6/20</p>
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