

Item	Description	Notes	Type of item
Meeting date – 21st July 2008		Deadline for receipt of Reports 10th July 2008	
Input to Work Programme	To hear from the Chief Executive and the Executive Member with portfolio responsibility for Development & Regeneration and the Chief Executive	This is a further session in order to develop the Board's work programme for 2008/09	B
Request for Scrutiny	To consider a request for Scrutiny from Leeds University Union concerning University Fees	This request was referred at the Board meeting in June under consideration of its work programme. It was agreed to invite them to the meeting today.	RFS
Inquiry Voluntary Community and Faith Sector	To consider draft terms of reference for an inquiry on the VCFS	The Board in June 2008 requested that draft terms of reference be submitted to the Board meeting today for consideration.	RP / DP
Skills and Small Businesses Working Groups	To report on progress of the Skills Working Group and Small Businesses Working Group	The Board in June 2008 established these working groups to consider and identify possible areas for scrutiny and develop suitable terms of reference.	RP / DP

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Item	Description	Notes	Type of item
Meeting date – 25th September 2008		Deadline for receipt of Reports 16th September 2008	
Session 1 Voluntary Community Faith Sector	To consider a report	The Board included this in its work programme at the June meeting	RP / DP
Meeting date – 23rd October 2008		Deadline for receipt of Reports 14th October 2008	
Meeting date – 20th November 2008		Deadline for receipt of Reports 11th November 2008	
Invitation to the Chief Executive and Chair of the Leeds Initiative Narrowing the Gap Executive	To hear from the Chief Executive on work being undertaken to Narrow the Gap through our partner organisations	The Board in June 2008 took the view that it would be appropriate to monitor progress through the submission of a quarterly or half yearly report to this Board and from our partners their concerns & successes	PM
Meeting date – 17th December 2008		Deadline for receipt of Reports 8th December 2008	
Tracking Recommendations	To consider a report on progress in implementing the Board's recommendations to date.		MSR
Meeting date – 15th January 2009		Deadline for receipt of Reports 6th January 2009	
Annual Report on Performance against the Leeds Strategic Plan	To receive an Annual Report on Performance against the Leeds Strategic Plan	At the Board meeting in June 2008 officers recommended that this Board was appropriately placed to take an overview of this document	MSR

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Item	Description	Notes	Type of item
Meeting date – 26th February 2009		Deadline for receipt of Reports 17th February 2009	
Meeting date – 26th March 2009		Deadline for receipt of Reports February 2009	
Meeting date – April 2009			
Annual Report	To approve the Board's contribution to the Scrutiny Boards Annual Report 2008/09.		
Working Groups			
Working group	Membership	Progress update	Dates of meetings
Small Businesses	Councillors Bentley, Atha, Kendal	Meeting arranged to be held on 18 th July to discuss developing terms of reference for an inquiry on small businesses	RP / DP
Skills	Councillors Bentley, Driver and Yeadon	Meeting held on 3 rd July 2008. Discussed with officers and Leeds Initiative possible areas for an inquiry and agreed that draft terms of reference be drawn up on the MAA	RP/ DP

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