

CORPORATE GOVERNANCE AND AUDIT COMMITTEE – WORK PROGRAMME 2020-21

Date		Agenda	Purpose
10:00am Friday 16 th October 2020	1	Internal audit annual report and opinion	To receive the report setting out the annual audit report and opinion of the Head of Internal Audit. To receive assurance in relation to the arrangements for RIPA.
	2	Audited accounts & audit report	To receive the audit report of the external auditor
	3	Annual Governance Statement	To receive and approve the Annual Governance Statement.
Nov			
10:00am Monday 14 th Dec 2020 (An informal Working Group Meeting will take place at 10:00 a.m. on Monday 30 th November)	1	Annual Audit letter and External Audit update report	To receive the annual audit letter and an update report from the external auditor. This is a regular item
	2	Internal audit update report	To receive the update report from the Head of Internal Audit. This is a regular item
	3	Governance Arrangements for Devolution	At the request of Executive Board, to consider the proposed governance arrangements on devolution.
	4	Annual assurance report on corporate business continuity arrangements	To receive the annual assurance report concerning the Council's business continuity arrangements.
	5	Annual assurance report on corporate performance management arrangements	To receive the annual assurance report concerning the Council's performance management arrangements.
	6	Applications Portfolio Programme – Update on Access Project	To receive an update report in relation to progress on the access project.
Jan			
10:00am Monday 8 th Feb 2020	1	External audit plan and update report	To receive the proposed external audit plan and update report from the external auditor.

Date		Agenda	Purpose
(An informal Working Group Meeting will take place at 10:00 a.m. on Monday 25 th January)	2	Internal audit update report	To receive the update report from the Head of Internal Audit. To receive an update on the operation of RIPA arrangements. This is a regular item
	3	Annual customer contact and satisfaction report	To receive the annual assurance report concerning customer contact and satisfaction
	4	Annual information governance assurance report	To receive the annual assurance report on the council's information governance arrangements, including arrangements for discharge of the Caldicott guardian role
	5	Applications Portfolio Programme – Update on Access Project	To receive an update report in relation to progress on the access project.
10:00am Monday 15 th Mar 2020 (An informal Working Group Meeting will take place at 10:00 a.m. on Monday 1 st March)	1	External Audit update report	To receive the update report from the external auditor. This is a regular item
	2	Internal audit plan	To receive the annual report seeking views on the proposed internal audit plan
	3	Annual financial management report	To receive the annual assurance report concerning financial planning and management arrangements at the council
	4	Annual treasury management report	To receive the annual assurance report on treasury management systems and processes
	5	Applications Portfolio Programme – Update on Access Project	To receive an update report in relation to progress on the access project.
	6	Draft Annual report of Committee to Council.	To receive a proposed draft annual report from the committee for presentation by the Chair at Full Council
Apr			