

Record of Officer Decision

This form is the written record of a key or significant operational decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision
Director¹	Children & Families	
Contact person:	Adele Robinson	Telephone number:
		07891 276856
Subject²:	Tender Acceptance Report (TAR) for the 60 place bulge at Cockburn Academy from September 2020	
Decision details:	<p>What decision has been taken?³</p> <ul style="list-style-type: none"> Authorisation to proceed with acceptance of the tender submitted by Leeds D&B One in the sum of £5,496,346.57 for the phase one works. Leeds D&B One will then enter into contract with Interserve Construction Ltd for £2,587,332.57 and Portakabin Ltd for £2,419,400. The contract sum of £5,496,346.57 also includes LEP fees of £489,614. In line with Leeds City Council's Contract Procedure Rule 3.1.5, the requirements are subject to existing exclusive contract arrangements with Leeds D&B One. Note that the officer responsible for implementation is the Head of Service, Learning Systems and the Head of Programmes and Projects, City Development and authorise them as a signatory of all other contract related documentation that is required to deliver this project. 	
	<p>A brief statement of the reasons for the decision⁴</p> <p>Since 2009, Leeds City Council's Learning Places Programme has created over 11,500 primary school places across the city in response to rising birth rates which increased from 7,500 per year in 2001 to a peak of 10,350 in 2012. For the academic year starting in September 2018, a total of 1,600 new primary learning places were created to meet the continued demand and in 2019 315 were delivered. Since the peak in 2012 the birth rate has been declining resulting in the requirement for fewer permanent primary places and a decrease in the number of temporary or bulge solutions.</p> <p>As expected, as children move through primary and into secondary school, the demand for year 7 places has started to rise with 9254 places allocated for the academic year 2019/20 (an increase by nearly 300 children on the previous year) Projections estimate that in 2020/2021 it will increase by nearly 500 children and then by a similar amount in 2021/2022.</p>	

¹ With delegated authority set out in Constitution

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.

⁴ Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal or Equality colleagues as appropriate.

There are specific areas of pressure across the City across in relation to secondary school place requirements. The growing pressure in South Leeds has been known for some time and in 2017, the Council supported a successful wave 12 Free School application from Cockburn Multi Academy Trust (MAT) for the creation of a new 7 form of entry (FE) free school – Laurence Calvert, to be delivered on the former Middleton High School site for September 2019.

The Lawrence Calvert Free School (Department for Education led scheme) did not open for September 2019/20 and is now more likely to open for September 2022 at the earliest. As a consequence there is and will continue to be until the delivery of Lawrence Calvert, a significant shortfall of secondary places in South Leeds. To date the shortfall has been met with existing schools going over the Pupil Admission Number (PAN) and managing the additional pupils within the current footprint of the building. However the requirement for September 2020 will now need to be managed through the creation of bulge cohorts being constructed on existing school sites, resulting in substantial capital investment. The current pressure is to be managed in the first instance by the creation of 60 additional places at Cockburn Academy. The bulge cohort at Cockburn Academy is only temporary and therefore once pupils have completed Year 11 the school will revert back to a PAN of 240. The works will be split into two phases and this tender acceptance report deals with phase 1 only. Therefore a separate tender acceptance report will be written and submitted for phase 2 later in 2020.

On 24 June 2020 the Design and Cost Report (DCR) which sought approval for the expenditure of £6,835,000 from capital scheme number 33176/BGE/CBN was submitted to Executive Board and was subject to call. It was discussed at Scrutiny Board on 8 July and it was determined the decision to proceed with the bulge works should be implemented based on 11 in favour and 4 requiring further information.

Colleagues in Norfolk Property Services (Leeds) have undertaken a technical and financial review and confirm that the proposal put forward by Leeds D&B One offers value for money and they recommend acceptance.

Brief details of any alternative options considered and rejected by the officer at the time of making the decision

In addition to the bulge cohort for Cockburn Academy the following additional places have also been required at other Secondary Schools in the South in order to meet the shortfall for September 2020.


- Woodkirk Academy has taken an additional 0.7FE
- Bruntcliffe Academy have added almost 1.5FE
- Cockburn John Charles accommodated a bulge of 60 in 2019, are also accommodating a further 60 places in 2020, 30 additional places in 2021 ahead of a permanent expansion to a PAN of 240 in 2022.

	The phase one works consisting of a new 3-storey modular building, playground improvements and additional car parking will be completed for November 2020 with a partial handover of 7 general teaching spaces on 28 September. The delivery programme is extremely tight as the project only commenced in March 2020.	
Affected wards:	Beeston & Holbeck	
Details of consultation undertaken⁵:	Executive Member: Executive Member for Learning Skills and Employment was briefed as part of the Executive Board process.	
	Ward Councillors were briefed on the proposals as part of the Executive Board process and will be briefed at key stages of the delivery programme.	
	Others Cockburn Academy Trust – Head Teacher and Trust members.	
Implementation	Officer accountable, and proposed timescales for implementation Head of Service Learning Systems and the Head of Programmes and Projects, City Development. Commencement August 2020 for completion November 2020 (partial handover on 28 September 2020)	
List of Forthcoming Key Decisions⁶	Date Added to List	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s)	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

⁵ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁶ Complete this section for key decisions only

⁷ Significant operational decisions are never available for call in. Key decisions are always available for call in unless they have been exempted from call in.

	<p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p> <p>Call in would have a significant impact on the programme and the delivery of the additional accommodation required to manage the 60 place bulge.</p>	
<p>Approval of Decision</p>	<p>Authorised decision maker⁸ The Director of Children & Families</p>	
	<p>Signature</p> 	<p>Date: 17/9/20</p>

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.