

## **Appendix A - Social Value Guidance**

Leeds City Council have signed up to using the Social Value Portal as a way to capture social value savings through the procurement process. This allows the Authority to evaluate social value submissions and monitor contractors' performance for the duration of the contract.

Social value is now assessed using themes, outcomes and measures known as the National TOM's. The National TOM's have been adapted to reflect the priorities of Leeds City Council around employment & skills, environment and education.

There are 5 themes in the Leeds TOM's:

- Jobs – Promote local skills and employment
- Growth – Supporting growth of responsible regional business
- Social – Healthier, safer and more resilient communities
- Environment – Decarbonising and safeguarding our world
- Innovation – Promoting social innovation

To support the main themes there are 15 outcomes and 104 measures.

Each measure has been allocated a proxy value which has been developed from adaptations of cost benefit analysis and appraisal techniques as outlined in the Treasury Green book and other relevant public sector guidelines.

The Leeds TOM's within the Coated materials and ready-mix concrete tender have been adapted to reflect the specific needs of the organisation with particular emphasis around the environment theme.

During the tender period each contractor returning a tender must also submit a social value commitment. Contractors are not required to submit a social value offer against every measure, only those that the contractor consider their organisation is best placed to offer given the nature of the contract. Generally the social value submission is evaluated as part of the quality bid and will be worth 10% of the quality assessment. However on a framework agreement it is very difficult for a contractor to commit to a social value bid as there is no guarantee of work. On the Coated materials and ready-mix concrete framework any contractor submitting a compliant tender will be appointed to the framework. At the tender stage a contractor will be required to submit a social value bid for every £100k spend through the framework. Once the contractor has supplied materials to this value, the Social Value Portal team will work with the contractor to secure a social value commitment in accordance with their tender submission.

The Social Value Portal team will then monitor the contractors' performance against their commitment and provide the Authority with a regular report to evidence any social value savings made under the framework.